

# HOUSTON COUNTY MANDATED CHILD ABUSE/NEGLECT REPORT FORM

The law requires mandated reporters to make a report to their local human service or law enforcement agency if they know or have reason to believe a child is being neglected or abused or has been neglected or abused within the past three years. **An oral report must be made within 24 hours.** A written report must be filed within 72 hours, exclusive of weekends and holidays of the oral report.

**Instructions: Report is to be filled out by the mandated reporter. Fill out report as completely as possible. If you have any questions, call Houston County Human Services at (507) 725-5811 ext 1288.**

Reporter's Name \_\_\_\_\_  
Facility/School/Daycare/Foster home \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
\_\_\_\_\_

**Name of Child** \_\_\_\_\_ **Birthdate** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_  
\_\_\_\_\_

**Names and ages of siblings in home** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name(s) of Parents or Guardian(s)

**Name** \_\_\_\_\_ **Occupation** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Occupation** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

**Name of Alleged Offender** \_\_\_\_\_ **Occupation** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone** \_\_\_\_\_ **Work Phone** \_\_\_\_\_

**Relationship to child** \_\_\_\_\_

**Is Alleged Offender aware of report?** \_\_\_\_\_ Yes \_\_\_\_\_ No

