



# Noncertified Death Record Application

A noncertified death record prints on plain paper. *Noncertified copies are for informational use only.* If we cannot find the record with the information you provide, we will send you a statement of no record found.

**MANDATORY: Information about the deceased person - used to find the requested death record**

<b>Subject/Deceased</b>	Deceased person's first name <b>(required)</b>		Deceased person's middle name <b>(required)</b>		Deceased person's last name <b>(required)</b>		Name suffix	
	Date of death [MM/DD/YYYY] <b>(required)</b>	Date of birth [MM/DD/YYYY]	or Age	City of death		County of death <b>(required)</b>		State <b>MN</b>
	First parent's name		Second parent's name		Spouse on record (if any)			

**You MUST complete this section if you send your application to a vital records office by mail or fax**

<b>Requester</b>	Requester name (please print)			Daytime phone (10-digits)		Email	
	Mailing address - UPS® will not deliver to PO boxes or APO addresses.			Apt/Unit #	City	State	ZIP Code™

**Request information**

	Fee	Subtotals
A noncertified death record costs \$13	<b>\$13</b>	<b>\$13</b>
Added copies are \$6 each <i>if you buy them when you purchase one at \$13.</i>	# of added copies x \$6	

**Fees are due with the application and are non-refundable. Minnesota Statutes, section 144.226.**

<b>How do you want to pay?</b>	<b>Amount due</b> Write in total if filling out by hand
	Amount due

<input type="checkbox"/> <b>Check</b> Check # _____	<b>Make check or money order payable to Houston County Recorder and send by mail with application. DO NOT SEND CASH.</b>  Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties. <i>Minnesota Statutes, section 604.113, subdivision 2.</i>
<input type="checkbox"/> <b>Money order</b> Money order # _____	

If you have **questions about this form**, contact the Houston County Recorder at 507-725-5813 or recorder@co.houston.mn.us

**Mail your application, check, or money order to:**

**Houston County Recorder  
304 S. Marshall Street Room 111  
Caledonia, MN 55921**