



Root River Soil and Water Conservation District

Agenda

January 8, 2014, 8:30 a.m. Regular Meeting

Ag Service Center

2013 Officers

Tony Becker
Doug Meyer
Loren Lapham
Roger Stenhoff
Matt Feldmeier

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Lapham
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. District Manager, Meiners, call meeting to order.

Flag Pledge

Officers & Appointments

Election of Officers for 2014

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Committee Appointments for 2014

Finance Committee:
Personnel Committee:
RC&D:
RC&D: (appointed Citizen at Large)
State Revolving Fund: [JPB]

Meeting Date & Time: Continue holding monthly Root River SWCD board meetings on the second Wednesday of the month at 8:30 a.m. at the Ag Service Center in Caledonia, Minnesota.

Minutes: Chairman call for additions or corrections to the December 18, 2013 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for December 2013 should be placed on file for audit.

1. Houston County Treasurer – depository for all district funds
2. Bank of the West – as the general checking account
3. Merchants Bank & Eitzen State Bank – investment designated reserve and cost-share
4. MCIT – Bonding & Insurance Liability, Property, and Workman's Compensation insurance

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- NFWF - *Update*
- Corn Growers Grant – *Correspondence*
- Landowner Meeting – *Update*
- Landowner Correspondence

OLD BUSINESS

1. NRBG Block Grant
2. Designated Reserve Funds
3. Temporary Position - *Interviews and selection*

NEW BUSINESS & ACTION ITEMS

1. 2014 Mileage Reimbursement Rate \$0.56 – *Motion for approval*
2. Supervisor Per Diem – *Current rate is \$75/meeting – Discussion & motion for approval*
3. Yearly Dues
 - 2013 - 2014 MASWCD - Covers November 1, 2013 – October 31, 2014 fiscal year - \$2,009.50 –*same as last year.*
 - JPB Annual Membership Fee - \$500.00 – *same as last year.*
 - Envirothon Dues - \$175.00 – *same as last year.*
4. Develop a committee to discuss staffing needs for district. No actions may be taken during these meetings - *Approval*

State Cost Share Program

1. 2011 Cost Share Easement Services Financial Report – *Approval needed*
2. 2012 Cost Share Easement Services Financial Report – *Approval needed*
3. 2013 Cost Share Easement Services Financial Report – *Approval needed*
4. 2013 Conservation Delivery Grant Financial Report – *Approval needed*
5. 2012 Cost Share Base Grant Financial Report – *Approval for Chair to sign prior to February 1, 2014*

Feedlot

Bear Creek

MASWCD

Water Plan

- Resolution to adopt 5 Year Update – *January 14, 2014 Commissioners Meeting.*
- Water Plan Budget

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

RC & D:

JOINT POWERS COMMITTEE:

STAFF REPORTS

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3188	MCIT – Liability Ins. = \$3,360.00; Workers Compensation = \$1,306.00	\$4,666.00
3189	Ronald F. Carlsen – Office Rent January	\$858.79
3190	MASWCD Dues 2013 - 2014	\$2,009.50
3191	Mary Busch – Infant Well Testing Reimbursement	\$32.00
3192	MasterCard – Service Charge	\$10.32

3193	Postmaster - Postage – 1 roll = 100 stamps @ \$0.20	\$20.00
3194	Houston County Treasurer - Registration - \$16.00 each for 2008 Chevy & 2008 Ford	\$32.00
3195	Minnesota Revenue – 2013 Sales & Use Tax	\$778.00
3196	Kwik Trip – Fuel – SWCD Trucks = \$590.41; SRF Truck = \$70.09	\$660.50
3197	SE SWCD Technical Support JPB – Annual Membership Fee	\$500.00
3198	Goodhue County SWCD - Envirothon Donation	\$175.00
3199	Schumacher’s Nursery & Berry Farm – Trees	\$255.00
	Total	\$9,997.11

Adjournment

NEXT MEETING--- **Regular Meeting, February 12, 2014, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

February 12, 2014, 1:00 p.m. Regular Meeting
Ag Service Center

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

1:00 P.M.

Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the January 8, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for December 2013 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- NFWF – *Kelsey Bulman*
- Envirothon – *May 7th in Faribault, MN*
- Houston County Employee Appreciation Luncheon – *February 18th*
- BBR – Biennial Budget Request
- News articles - *Update*

OLD BUSINESS

1. Tabled tax deductible donation request from Four Seasons Community Center
2. Commissioner Correspondence
3. Clean Water Legacy Grant 2014/2015
4. MN Corn Growers Grant

NEW BUSINESS & ACTION ITEMS

1. Staffing options - *Tess Arrick-Kruger, Houston County HR Director*
2. Fiscal Year Ending 2013 Audit – *Approval needed*
 - *Peterson Company, Ltd. - \$2,550.00 – last year \$2,500.00*
 - *Pamela Ristau, CPA - \$3,770.00*
3. 2013 Year-End Financial Statement – *Approval to submit*
4. Yearly Dues – *Approval needed*
 - *NACD - 2014 Membership Payment Levels*
 - *Conservation Leader 1% of budget (not to exceed \$1,775)*

- *Gold Level (\$775)*
 - *Silver Level (Amount Less than \$775) This level may be done in installments*
 - SE MASWCD Annual Dues - \$500.00 (same as last year)
5. Crooked Creek Watershed District Agreement – *Approval needed*
 6. SE MACDE Annual Spring meeting – March 19th at Whitewater State Park.
 - Registration fees and employee dues – *Approval needed*
 7. Wasbasha Forestry Day – February 21, 2014 in Lake City, MN
 - Registration fee of \$10.00
 8. Wellhead Protection Plan for the City of Eitzen

STAFF REPORTS

Rich Stemper - Program Reports

- NFWF – *Update*
- Conservation Technical Assistance - *Update*

Dave Walter – Program Reports

- Feedlot - *Update*
- WCA - *Update*
- Building Site - *Update*

Janice Messner – Program Reports

- Domestic Well Network – *Update*
- Tree – *Update*
- MCIT Webinar
- eLink reporting
- Year-end reporting

STATE COST SHARE PROGRAM

WATERSHED UPDATES

Bee/Duck Creek

- Meeting update – *January 15, 2014*

Bear Creek

Crooked Creek

- Meeting update – *January 24, 2014*

MASWCD

- 2014 MASWCD Legislative Briefing & Day at the Capitol, March 24-25, 2014
Conference Registration \$75.00 per individual
- MASWCD Bd. Meeting – *January 15, 2014*

WATER PLAN

- Water Plan Resolution and LGU letters
- SE MN Water Resource Board Meeting – *January 13, 2014*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Lapham*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

- Meeting update

JOINT POWERS COMMITTEE: *Feldmeier*

- Meeting update – *January 29, 2014*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3200	Affordable Technology Solutions – Office supplies	\$57.46
3201	Ronald F. Carlsen – Office Rent February	\$858.79
3202	MasterCard – Office supplies = \$308.27; Meal – JPB Mtg. (\$23.83) Dave Walter = \$10.39; Meal – JPB Mtg. Jason Rochester = \$13.44; Postage – NFWF = 5 rolls @ \$49/each = \$245.00	\$577.10
3203	Schumacher’s Nursery & Berry Farm – Trees (Cranberry)	\$76.50
3204	SE MN Water Resources Board – 2014 County Dues	\$4,000.00
3205	Joan Heim Welch – Refund on Tree order - Trees = \$34.00; Sales Tax = \$2.34	\$36.34
3206	Postmaster – NFWF Postage 3 rolls @ \$49/each = \$147.00	\$147.00
3207	SE MASWCD – Annual Dues 2014	\$500.00
3208	Bluff Country Newspaper Group – Legal Board Mtg. Time Change	\$14.50
	Total	\$6,267.69

Adjournment

NEXT MEETING--- Regular Meeting, March 12, 2014, 1:00 p.m. Ag Service Center

Staffing Committee meeting will be held after the board meeting.



Root River Soil and Water Conservation District

Agenda

**March 12, 2014, 1:00 p.m. Regular Meeting
Ag Service Center**

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

1:00 P.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the January 8, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Supervisor Per Diems and Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for January and February 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- BBR – Biennial Budget Request - *March 17th – May 2nd*
- Hokah Wetland Bank – *Contract Termination*
- 2013 Year – End Audit - *\$500,000 threshold, every third year if threshold is not exceeded*
- Frac Sand Ordinances

OLD BUSINESS

1. Envirothon, May 7th in Faribault, MN – *Transportation discussion*
2. MN Corn Growers Grant – *Approval needed*

NEW BUSINESS & ACTION ITEMS

1. Area Soil Health Technician position – *Monetary commitment – Approval needed*
2. Adopt Houston County Comprehensive Local Water Management Plan as Root River SWCD's Comprehensive Plan – *Approval needed*
3. Contract for Services – Geomorphic Assessment and Water Quality Monitoring on Riceford Creek – *Approval needed*
4. SWCD Election Options – *Approval needed*
5. Letter of resignation – *Approval needed*
6. 75th Anniversary of Root River SWCD

STAFF REPORTS

Rich Stemper - Program Reports

- NFWF – *Update*
- Conservation Technical Assistance - *Update*

Dave Walter – Program Reports

- Feedlot - *Update*
- WCA - *Update*

Janice Messner – Program Reports

- Domestic Well Network – *Update*
- Tree – *Update*
- MCIT – *Update*
 1. 6th Grade Environmental Liability Coverage
 2. Mulch Crimper Rental Agreement
 3. Inventory – Contents Coverage
 - Current Coverage \$13,869 with \$1,000 deductible = \$16.00 annually
 - \$15,000 coverage with \$1,000 deductible = \$18.00 annually
 - \$18,000 coverage with \$1,000 deductible = \$21.00 annually
 - \$20,000 coverage with \$1,000 deductible = \$25.00 annually

STATE COST SHARE PROGRAM

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

Crooked Creek

MASWCD

- 2014 MASWCD Legislative Briefing & Day at the Capitol, March 24-25, 2014
MASWCD District (SWCD) Funding Initiative
MASWCD 2014 Legislative Platform

WATER PLAN

- Discussion on One Watershed Plan Pilot Project

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

JOINT POWERS COMMITTEE: *Feldmeier*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3211	Quad County Excavating – Soil borings June 2013 – Staggemeyer Site #2	\$945.00
3212	Schumacher’s Nursery & Berry Farm – Outstanding balance & Additional Plum	\$380.00
3213	Minnesota State Auditor – 2012 Year End State Audit	\$192.00
3214	Hartford Life & Annuity Insurance Company – Policy # LU1188704 Dave Walter = \$90.00; Policy # LU1039333 Rich Stemper = \$90.00	\$180.00
3215	MasterCard – Vehicle Maintenance ’08 Ford Wiper Blades = \$19.13; Tree Supplies = \$32.05	\$51.18
3216	Kwik Trip – Fuel – SWCD Trucks = \$62.62; SRF Truck = \$80.04	\$142.66
3217	Ronald F. Carlsen – Office Rent March	\$858.79
3218	ECM Publishers, Inc. – Bd. Mtg. Time Change Notice	\$15.50
3219	Petty Cash – Janice Messner, Root River SWCD – Postage = \$6.74 ; Office Supplies = \$5.61; Misc. Expense = \$5.00	\$17.35
3220	Blackburn Mfg. Co. – Field Supplies	\$97.00
3221	Schumacher’s Nursery & Berry Farm – Trees (Plum)	\$31.00
3222	MASWCD – Registration fee – 1 @ \$75.00/each – Legislative Briefing & Day at the Capitol	\$75.00
3223	Glenn Kinneberg – Mileage – RC & D	\$86.24
3224	Tony Becker – 1 st Qtr. 2014 – Mileage	\$33.60
3225	Matt Feldmeier – 1 st Qtr. 2014 – Mileage	\$60.48
3226	Loren Lapham – 1 st Qtr. 2014 – Mileage	\$26.88
3227	Doug Meyer – 1 st Qtr. 2014 – Mileage	\$67.20
3228	Roger Stenhoff – 1 st Qtr. 2014 – Mileage	\$53.76
	Total	\$3,313.64

Adjournment

NEXT MEETING--- Regular Meeting, April 9, 2014, 1:00 p.m. Ag Service Center

Staffing Committee meeting will be held after the board meeting.



Root River Soil and Water Conservation District

Agenda

**April 9, 2014, 1:00 p.m. Regular Meeting
Ag Service Center**

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

1:00 P.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the March 12, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for March 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- Legislative Briefing & Day at the Capitol - March 24th & 25th - *Update & funding initiative (taxing levy)*
- One Watershed One Plan
- SE MACDE Meeting – March 10th - *Update*
- Frac Sand Ordinance – *Update*

OLD BUSINESS

1. Supervisor filing dates – *May 20th – June 3rd*

NEW BUSINESS & ACTION ITEMS

1. Desktop Computer – *Discussion*
2. Employee resignation/New hire – *Discussion*
3. Board meeting time - *Discussion*

STATE COST SHARE PROGRAM

- Spot check workload and request for assistance

STAFF REPORTS

Rich Stemper - Program Reports

- NFWF – *Update*

Dave Walter – Program Reports

- Feedlot - *Update*
- WCA - *Update*

Janice Messner – Program Reports

- Tree – *Update*
- Domestic Well Network – *Update*
- Rain Monitoring - *Update*

WATERSHED UPDATES

Bee/Duck Creek

- *Update*
- *Newsletter mailing*

Bear Creek

- *Maintenance needs*

Winnebago

- *Maintenance needs*

Crooked Creek

- *Update*

MASWCD

WATER PLAN

- Public Health Open House – *April 29th from 2 – 6 pm*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

- Meeting on March 24th - *Update*

JOINT POWERS COMMITTEE: *Feldmeier*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3229	Ronald F. Carlsen – Office Rent April	\$858.79
3230	Hiawatha RC & D, Inc. – Council Dues	\$300.00
3231	Dave Walter – Meal Reimbursement – Frac Sand Mtg. 3/19/14 = \$12.92 & Forestry Day Registration Fee 3/21/14 = \$10.00	\$22.92
3232	Houston County Hwy. Department – Lathe	\$120.25
3233	Glenn Kinneberg – Mileage – RC & D	\$86.24
3234	Lance Peterson – Infant Well Testing	\$32.00
3235	North Central Reforestation, Inc. – Balsam Fir	\$181.50
3236	Ron Meiners – Meal Reimbursement – Day @ Capitol	\$85.76
3237	MasterCard – Lodging – Day @ Capitol = \$314.06; Vehicle Maintenance '08 Chevy LF Brake Rotor & pad = \$273.38; Postage = \$49.00	\$636.44
3238	Schumacher’s Nursery – Additional Trees	\$17.75
3239	Phillip Felten – Infant Well Testing	\$32.00

3240	Kwik Trip – Fuel – SWCD Trucks = \$288.27; SRF Truck = \$82.41	\$370.68
3241	Sarah Wexler-Mann – Infant Well Testing	\$32.00
	<i>Total</i>	<i>\$2,776.33</i>

Adjournment

NEXT MEETING--- **Regular Meeting, May14, 2014, Time to be determined.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

**May 14, 2014, 8:30 a.m. Regular Meeting
Ag Service Center**

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the April 9, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for April 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- Frac Sand Ordinance – *Update*
- Envirothon – *Update*
- Employee Introduction – *Machele Bollman*
- District Manager position – *Update*

OLD BUSINESS

1. Supervisor filing dates – *May 20th – June 3rd*
2. Desktop Computer – *Discussion*
3. SWCD Funding Initiative

NEW BUSINESS & ACTION ITEMS

1. Crooked Creek Watershed Board – *Bob Mierau*
2. 2014 Resolutions

STATE COST SHARE PROGRAM

1. Cost Share Spot Checks

STAFF REPORTS

Rich Stemper - Program Reports

- Feedlot – *Update*
- WCA - *Update*

Dave Walter – Program Reports

- NFWF - *Update*

Janice Messner – Program Reports

- Tree – *Update*
- Public Health Open House – *April 29th from 2 – 6 pm*

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

Winnebago

Crooked Creek

- Draft Plan submitted

MASWCD

WATER PLAN

One Watershed One Plan – *Pilot Plan Application*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

JOINT POWERS COMMITTEE: *Feldmeier*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3242	Ronald F. Carlsen – Office Rent May	\$858.79
3243	Caledonia Wheel Alignment – '08 Ford – 4 tires and alignment	\$751.90
3244	MasterCard – Office Supplies = \$32.46	\$32.46
3245	Schumacher's Nursery – Additional Trees	\$189.00
3246	Jennifer Nutt – Infant Well Testing	\$32.00
3247	North Central Reforestation, Inc. – Tree shipping charge	\$20.68
3248	Jeff's Automotive Repair – Oil Change '08 Chevy	\$35.97
3249	Kwik Trip – Fuel – SWCD Trucks = \$380.51 ; SRF Truck = \$129.28	\$509.79
3250	Fillmore SWCD – Soil Health Technical Position Support	\$500.00
	<i>Total</i>	<i>\$3,205.59</i>

Adjournment

NEXT MEETING--- Regular Meeting, June11, 2014, 8:30 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agenda

**June 11, 2014, 8:30 a.m. Regular Meeting
Ag Service Center**

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the May 14, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for May 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- Frac Sand Ordinance – *Update*
- District Manager position – *Update*
- Root River Citizen Conversations
- City of Hokah (Root River Access)

OLD BUSINESS

1. Supervisor filing

NEW BUSINESS & ACTION ITEMS

1. David Copeland, Assistant State Conservationist – Field Operations
2. 2014 Resolutions
3. Crimper tires
4. Verification of Termination - PERA

STATE COST SHARE PROGRAM

1. Cost Share Spot Checks
2. Stagemeyer Site 2 – *Addendum 2 needed*

STAFF REPORTS

Rich Stemper - Program Reports

- Feedlot – *Update*
- WCA - *Update*

Dave Walter – Program Reports

- NFWF - Update

Janice Messner – Program Reports

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

- Tour Update

Winnebago

Crooked Creek

- Tour Update

MASWCD

2014 MASWCD Leadership Program – *Forum for you to build personal leadership capacity and to understand, interpret and influence the forces affecting your district – Seven training sessions - \$2,300 registration fee covers tuition, instructor fees, speakers fees and course materials, lodging and group meals for all sessions. Registration deadline is July 11, 2014.*

WATER PLAN

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

JOINT POWERS COMMITTEE: *Feldmeier*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3251	Ronald F. Carlsen – Office Rent June	\$858.79
3252	Kwik Trip – Fuel – SWCD Trucks = \$238.32 ; SRF Truck = \$78.41	\$316.73
3253	Hartford Life & Annuity – Life Insurance – Dave Walter LU1188704; Rich Stemper LU1039333	\$180.00
3254	SHI International Corp. – Computer – ThinkCentre M38 3.2 GHz	\$597.00
3255	Blackburn Mfg. Co. – Field Supplies	\$146.46
3256	MasterCard – Vehicle Maintenance – '08 Chevy Tire Rotation; Postage – 1 roll @ \$49.00	\$69.00
3257	Rich Stemper – Mileage – WCA – 28 miles @ \$0.56	\$15.68
	Total	\$

Adjournment

NEXT MEETING--- **Regular Meeting, July 9, 2014, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

July 9, 2014, 8:30 a.m. Regular Meeting
Ag Service Center

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the June 11, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records and all amended Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for June 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- Budget Review

OLD BUSINESS

1. One Watershed One Plan Application

NEW BUSINESS & ACTION ITEMS

1. Commissioner's Tour
2. Part-time technician wages

STATE COST SHARE PROGRAM

1. 2013 Cost Share Base Grant Financial Report – *Approval needed*

STAFF REPORTS

Rich Stemper - Program Reports

- Feedlot – *Update*
- WCA – *Update*
- MN Corn Growers - *Update*

Dave Walter – Program Reports

- NFWF - Update

Janice Messner

- Rain monitoring correspondence
- 75th Anniversary - Update

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

Winnebago

Crooked Creek

MASWCD

Election Year for MASWCD President & Vice President (2014 Candidate Prospectus) – Letter of interest must be submitted by August 31st to the MASWCD Office.

WATER PLAN

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

JOINT POWERS COMMITTEE: *Feldmeier*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3266	Ronald F. Carlsen – Office Rent July	\$858.79
3267	Kwik Trip – Fuel – SWCD Trucks = \$411.13; SRF Truck = \$132.85	\$543.98
3268	Insight Public Sector – LED monitor	\$108.41
3269	MasterCard – Education-Soil Health Field Day Quillins = \$22.03; Office Supplies = \$33.32; MN Corn Growers Project Materials = \$80.40	\$135.75
3270	James Gray – Hayable Buffer Program – Yearly Payment	\$3,500.00
3271	Gerald Hallum – Hayable Buffer Program – Yearly Payment	\$5,350.00
3272	Grace Nelson – Hayable Buffer Program – Yearly Payment	\$150.00
3273	Tony Hammell – Crimper Repair	\$82.50
3274	Quill.com – Office Supplies – Ink Cartridge	\$85.36
3275	ECM Publishers, Inc. – District Manager Position Ad	\$35.00
3276	Bluff Country Newspaper Group – District Manager Position Ad	\$387.00
	Total	\$10,814.79

Adjournment

NEXT MEETING--- Regular Meeting, August 13, 2014, 8:30 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agenda

**August 13, 2014, 8:30 a.m. Regular Meeting
Ag Service Center**

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. Chair, Lapham, call meeting to order.

Flag Pledge

Introduction

Anne Selness – New hire for district manager, start date August 18, 2014.

Minutes: Chairman call for additions or corrections to the July 9, 2014 board meeting minutes and the July 23rd & 28th special board meetings.

Employee Time Records: Chairman call for a motion to approve Employee Time Records and all amended Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for July 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Ron Meiners, District Manager Report

- Commissioners Tour July 31, 2014 – *Update*
- Frac Sand & EQB Meeting July 31, 2014 - *Update*
- One Watershed, One Plan meeting July 23, 2014 - *Update*

OLD BUSINESS

1. 2014 Conservationist of the Year – *Garland & Joann Moe*

NEW BUSINESS & ACTION ITEMS

1. MCIT 2014 Dividend - \$2,015
 - Workers' Compensation = \$786
 - Property/Casualty = \$1,229
2. 2015 Budget
 - Review proposed budget – *Approval needed*
 - Budget Review - *August 26, 2014, Commissioner's meeting at 9:30 a.m.*
3. Aquatic Invasive Species Prevention Aid

STATE COST SHARE PROGRAM

- 1. Staggemeyer Site 2 – Authorize Chair to approve contract payment

STAFF REPORTS

Dave Walter – Program Reports

- NFWF – Update

Rich Stemper - Program Reports

- Feedlot – Update
- WCA – Update
- MN Corn Growers - Update

Janice Messner

- 75th Anniversary - Update

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

Winnebago – Repair work on Staggemeyer Site #1

Crooked Creek

MASWCD

Election Year for MASWCD President & Vice President (2014 Candidate Prospectus) – Letter of interest must be submitted by August 31st to the MASWCD Office.

Strengthening Your SWCD: Taking Charge of your Strategic Direction Conference – September 10 – 11, 2014

WATER PLAN

August 7, 2014 meeting update

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

JOINT POWERS COMMITTEE: *Feldmeier*

- July 29th meeting update

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3277	Ronald F. Carlsen – Office Rent August	\$ 858.79
3278	Kwik Trip – Fuel – SWCD Trucks = \$461.04; SRF Truck = \$308.34	\$ 769.38
3280	Lind Awards & Engraving – 2 Plaques @ \$33 ea. Plus tax	\$ 70.54
3281	MasterCard – Education- MN Corn Growers Project Materials = \$290.98, \$164.00, \$21.38; Office Supplies - \$248.44; Commissioners Tour = \$4.66, 73.12; Computer Hardware (Monitor) = \$149.6; Office Supplies Credit = (\$10.68)	\$
3282	Thorson Graphics LLC – Shirts	\$ 301.50
3283	Jim Sheehan – Crimper Repair	\$ 50.00
	Total	\$2,050.21

Adjournment

NEXT MEETING--- Regular Meeting, September 10, 2014, 8:30 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agenda

**September 10, 2014, 8:30 a.m. Regular Meeting
Ag Service Center**

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the August 13, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for August 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Anne Selness, District Manager Report

- Frac Sand - *Update*
- One Watershed, One Plan – *Update*
- Budget Review – *Update*
- 75th Anniversary Celebration Open House - *Update*

OLD BUSINESS

1. Aquatic Invasive Species Prevention Aid – *Approval needed*

NEW BUSINESS & ACTION ITEMS

1. One Watershed, One Plan – Resolution – *Approval needed*
2. FY2014 MN BWSR Feedlot Water Quality State Cost Share Grant Agreement - \$32,000 for Gerard feedlot project – *Approval needed*
3. SE MN Water Resource Board and Houston County Grant (Nitrate Monitoring) – *Approval needed*
4. Credit Card – *Limit increase and authorization*
5. Conservation Banquet – *Choose date, place, etc.*

STATE COST SHARE PROGRAM

1. State Cost Share Close Outs – *Approval needed on each*
 - FY09FR3
 - FY11FR
 - FY14 Easement Delivery

STAFF REPORTS

Dave Walter – Program Reports

- NFWF – Update

Rich Stemper - Program Reports

- Feedlot – *Update*
- WCA – *Update*
- MN Corn Growers - *Update*

Janice Messner

- 6th Grade Environmental Day - *Update*

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

Winnebago

Crooked Creek

MASWCD

SE MASWCD (Area VII) Joint Fall Meeting for SWCD Supervisors, Staff and NRCS – *Monday, September 22, 2014, Valley Grove Historic Church Site, Nerstrand, MN.*

- Number of those attending – *needed by September 11th*
- Registration fee, \$10/each – *Approval needed*

WATER PLAN

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff*

JOINT POWERS COMMITTEE: *Feldmeier*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount	Account #
3288	Ronald F. Carlsen – Office Rent September	\$858.79	76-605-000-6346
3289	Kwik Trip – Fuel – SWCD Trucks = \$492.54; SRF Truck = \$71.05	\$563.59	76-605-000-6562 76-605-503-6562
3290	MasterCard – Meal = \$50.34; MN Corn Growers Project Materials = \$87.40 and \$5.34; Service Fee = \$9.22; Software = \$427.49; Nitrate Monitoring - Postage = \$17.15; 75th Anniversary/6th Grade = \$9.48	\$606.42	76-605-000-6333 76-605-506-6814 76-605-000-6805 76-605-000-6611 76-605-501-6204

3291	Janice Messner – 75 th Anniversary Food reimbursement = \$113.94; MN Corn Grower Food reimbursement = \$13.34; 6 th Grade Environmental Day Food reimbursement = \$6.88	\$134.16	76-605-000-6811 76-605-506-6814 76-606-000-6811
3292	Rocky Feine – Push Up Pond – 2014 Pond #1	\$600.00	76-606-000-6812
3293	Hartford Life & Annuity Insurance Company – Policy # LU1188704 Dave Walter = \$90.00; Policy # LU1039333 Rich Stemper = \$90.00	\$180.00	76-605-000-6152
3294	Rich Stemper – MN Corn Growers – Supplies = \$345.00, Meal Expense = \$74.78, Mileage Expense = \$20.16	\$439.94	76-605-506-6814
3295	Wiebke Tire, LLC – Crimper Tires	\$238.00	76-605-000-6329
3296	Houston County Treasurer – Maps – 6 @ \$3.00/each	\$18.00	76-605-000-6402
			76-605-000-6402 76-605-000-6411 76-605-000-6811 76-605-000-6401 76-606-000-6811 76-605-000-6805
3297	Petty Cash - Janice Messner, Root River SWCD - Maps = \$6.00; Key = \$3.47; Soil Health Field Day - Meal = \$24.00; Office Supply = \$2.14; Fair - Supplies for Nitrate Testing = \$2.66; Finger Printing - Machele Bollman = \$5.00	\$43.27	76-605-000-6805
3298	Terry Sagdalen Construction - MN Corn Growers - Mowing Service	\$467.50	76-605-506-6814
	Thorson Graphics LLC – Shirt		
		Total	\$2,468.89

Adjournment

NEXT MEETING--- **Regular Meeting, October 8, 2014, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

**October 8, 2014, 8:30 a.m. Regular Meeting
Ag Service Center**

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the September 10, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer's Monthly Report: Treasurer to recommend report for September 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

- Bee/Duck Creek Watershed – *Sara Berges, Lease Project Coordinator, Allamakee SWCD*

Anne Selness, District Manager Report

- Frac Sand & EQB - *Update*
- One Watershed, One Plan – *Update*
- 6th Grade Environmental Day – *Outcome*
- SE MASWCD (Area VII) Joint Fall Meeting– *Meeting Report*

OLD BUSINESS

1. Conservation Banquet
 - Location and meal expenses – *Approval needed*
2. Root River Access Area – City of Hokah
 - Notes from our June 2014 board meeting:
City of Hokah on the Root River Access area. They have received grant funding to enhance the area and convert it into more of a canoe landing and picnic area. Discussion during that meeting consisted of adding a bike rack, picnic table, signage and trees. The City of Hokah would be seeking donations for these items. They inquired if the SWCD could possibly donate trees. Six foot maple trees were discussed. At this time the SWCD Board chose to table the request.

NEW BUSINESS & ACTION ITEMS

1. Technical Authority Approval for Machele Bollman and Anne Selness – *Approval to submit request needed*

STATE COST SHARE PROGRAM

1. FY14 Conservation Delivery Grant Close Out – *Approval needed*
2. FY15 Conservation Cost Share Grant Technical Assistance Option – *Approval needed*

STAFF REPORTS

Dave Walter – Program Reports

- NFWF – *Update*

Rich Stemper - Program Reports

- Feedlot – *Update*
- WCA – *Update*
- MN Corn Growers - *Update*

Janice Messner

- Excel Training - *Update*

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

Winnebago

Crooked Creek

MASWCD

2014 Resolution Ballots – *Due to Janice by Friday, October 24th.*

2014 MASWCD Annual Meeting & Trade Show (Convention) – *December 7 – 9, 2014, Bloomington, MN*
Registration Fee – Complete Convention = \$210.00; One Day Only = \$145.00

Meals – Monday Awards Luncheon = \$25.00; Monday Dinner = \$30.00; Tuesday Outstanding Conservationist’s Luncheon = \$25.00

Hotel - \$89.00 for sing or double occupancy, plus tax.

WATER PLAN

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff - Meeting held September 29th - Update*

JOINT POWERS COMMITTEE: *Feldmeier*

*****Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3310	Ronald F. Carlsen – Office Rent October	\$858.79
3311	MasterCard – MN Corn Growers Project Materials = \$20.00; Postage = \$21.00	\$41.00
3312	Houston County Recorder – Recording Fee – Staggemeyer Site 2	\$46.00
3313	VISA – 6 th Grade Day – Lunch expense = \$3.00 & 6.79; MN Corn Growers – Luncheon expense = \$15.97; Trees – Postage = \$98.00	\$123.76
3314	Janice Messner – MN Corn Growers- Luncheon expense = \$7.28; MN Corn Growers - Mileage reimbursement = \$20.44; Meal – Excel training 9/23/14 = \$13.00; Mileage	\$92.15

	-- Excel training 9/23/14 = \$45.92; 6 th Grade Day – Lunch expense = \$5.51	
3316	Thorson Graphics LLC – Shirt	\$34.25
3317	Lind Awards & Engraving – Conservationist of the Year Plaque	\$37.41
3318	Kwik Trip – Fuel – SWCD \$ 323.57	\$323.57
3319	Rocky Feine – Push-Up Pond 2014 - with no pipe	\$600.00
	<i>Total</i>	\$2,156.90

Adjournment

NEXT MEETING--- **Regular Meeting, November 12, 2014, 8:30 a.m.** Ag Service Center



Root River Soil and Water Conservation District

Agenda

November 12, 2014, 8:30 a.m. Regular Meeting

Ag Service Center

2014 Officers

Loren Lapham
Roger Stenhoff
Matt Feldmeier
Tony Becker
Doug Meyer

Chair
Vice-Chair
Secretary
Treasurer
Reporter

Finance Committee: Meyer & Becker
Personnel Committee: Feldmeier & Stenhoff
RC&D: Stenhoff
RC&D: Glenn Kinneberg (appointed Citizen at Large)
State Revolving Fund [JPB – Finance Committee]: Feldmeier

8:30 A.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the October 8, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records.

Treasurer’s Monthly Report: Treasurer to recommend report for October 2014 should be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Anne Selness, District Manager Report

- Frac Sand - *Update*
- One Watershed, One Plan – *Update*
- BWSR Academy

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. One Watershed, One Plan Policy Committee Representative – One SWCD Board Member is needed – *Approve representative*
2. One Watershed, One Plan MOA – *Approval needed, Policy Committee Rep signs*
3. MACDE Raffle Tickets – *Distribute and sell*

STATE COST SHARE PROGRAM

STAFF REPORTS

Dave Walter – Program Reports

- NFWF – *Update*

Rich Stemper - Program Reports

- Feedlot – *Update*
- WCA – *Update*
- MN Corn Growers - *Update*

Janice Messner

- Conservationist Banquet – *Update*
- 2015 Tree Order

WATERSHED UPDATES

Bee/Duck Creek

Bear Creek

Winnebago

Crooked Creek

MASWCD

2014 MASWCD Annual Meeting & Trade Show (Convention) – *December 7 – 9, 2014, Bloomington, MN*

Registration Fee – Complete Convention = \$210.00; One Day Only = \$145.00

Meals – Monday Awards Luncheon = \$25.00; Monday Dinner = \$30.00; Tuesday Outstanding Conservationist's Luncheon = \$25.00

Hotel - \$89.00 for single or double occupancy, plus tax.

Mileage = 330 miles @ \$0.56/mile = \$184.80.

2014 MASWCD Live and Silent Auction Donations – *Would we like to donation an item? If so, what and what dollar limit?*

WATER PLAN

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff & Selness – John Beckwith*

JOINT POWERS COMMITTEE: *Feldmeier*

***** Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3320	Storlie's Portable Pit Stops, LLC - Portable Toilet Rental - MN Corn Growers	\$181.69
3321	Ronald F. Carlsen – Office Rent November	\$858.79
3322	VISA - AIS Postage = \$49.00; PT Welding - Truck Toolbox repair = \$25.00; Office Supplies - Feedlot = \$29.85; Office Supplies = \$2.14; Lodging = \$73.74	\$179.73
3323	Tom Ferris - 2014 Push-Up Pond with no pipe	\$600.00
3324	Kwik Trip – Fuel – SWCD Trucks = \$294.96; SRF Trucks = \$108.02	\$402.98
3325	Wildlife Forever - AIS Educational materials	\$178.25
3326	MN Dept. of Agriculture - License Renewal	\$175.00
3327	Anne Selness - Mileage reimbursement flat charge BWSR Academy	\$75.00
3328	Winona State University - MN Corn Growers	\$3,328.89
3329	Houston County Treasurer - Maps	\$18.00
3330	MASWCD - Convention Registration	\$525.00
3331	Schumacher's Nursery & BerryFarm - Trees	\$2,335.50
3332	MN State Nursery Account - Trees	\$2,323.46
	Total	\$11,182.29

Adjournment

NEXT MEETING--- Regular Meeting, December 10, 2014, 8:30 a.m. Ag Service Center
Agenda – November 12, 2014



Root River Soil and Water Conservation District

Agricultural Service Center
805 N. Hwy. 44/76, Suite 1
Caledonia, MN 55921
(507) 724-5261 ext. 3
<http://co.houston.mn.us/RRSWCD.aspx>

Agenda

December 10, 2014, 1:00 p.m. Regular Meeting
Ag Service Center

2014 Officers

Loren Lapham	Chair	Finance Committee: Meyer & Becker
Roger Stenhoff	Vice-Chair	Personnel Committee: Feldmeier & Stenhoff
Matt Feldmeier	Secretary	RC&D: Stenhoff
Tony Becker	Treasurer	RC&D: Glenn Kinneberg (appointed Citizen at Large)
Doug Meyer	Reporter	State Revolving Fund [JPB – Finance Committee]: Feldmeier

1:00 P.M. Chair, Lapham, call meeting to order.

Flag Pledge

Minutes: Chairman call for additions or corrections to the November 12, 2014 board meeting minutes.

Employee Time Records: Chairman call for a motion to approve Employee Time Records and Supervisor Per Diems.

Supervisor Per Diem

Becker, Tony – 4 th Qtr. – 3mtgs. @ \$75.00/each	\$ 225.00
Feldmeier, Matt – 4 th Qtr. – 3 mtgs. @ \$75.00/each	\$ 225.00
Lapham, Loren – 4 th Qtr. – 3 mtgs. @ \$75.00/each	\$ 225.00
Meyer, Doug – 4 th Qtr. – 3 mtgs. @ \$75.00/each	\$ 225.00
Stenhoff, Roger – 4 th Qtr. – 4 mtgs. & 3 days convention @ \$75.00/each	\$ 525.00

Treasurer’s Monthly Report: Treasurer to recommend report for November 2014 should be placed on file for audit, as well as the corrected October 2014 report.

The October report was corrected due to one pay period of salaries not being included on the county’s report in October.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Anne Selness, District Manager Report

- Frac Sand - *Update*
- One Watershed, One Plan – *Update*
- Funding Opportunities
- Annual Convention - *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. MACDE 2015 Membership - \$20/employee – *Approval needed*
2. Bee/Duck Creek Technician

STATE COST SHARE PROGRAM

STAFF REPORTS

Dave Walter – Program Reports

- NFWF – *Update*

Rich Stemper - Program Reports

- Feedlot – *Update*
- WCA – *Update*
- MN Corn Growers - *Update*

WATERSHED UPDATES

Crooked Creek - Rich Stemper

Bee/Duck Creek

Bear Creek

Winnebago

MASWCD

2015 MASWCD Legislative Briefing & Day at the Capitol – *January 26 - 27, 2015.*

Lodging- \$129 plus tax.

WATER PLAN

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Meyer & Becker*

PERSONNEL COMMITTEE: *Feldmeier & Stenhoff*

RC & D: *Stenhoff & Selness – John Beckwith*

JOINT POWERS COMMITTEE: *Feldmeier*

***** Accounts Payable:***** Chairman call for a motion to approve payables

Voucher #	Item	Amount
3334	Ronald F. Carlsen – Office Rent December	\$858.79
3335	North Central Reforestation, Inc - Trees	\$326.00
3336	Hartford Life & Annuity Insurance - Policy # LU1188704 Walter, Dave; Policy #LU1039333 Stemper, Rich	\$180.00
3337	Elsie's Grill - Banquet	\$404.83
3338	MACDE 2015 Membership Fee - 4 @ \$20/each	\$80.00
3339	ECM Publishers, Inc. - Public Notice - Bd. Mtg. Time Change	\$8.89
3340	Tom Kulas - Push-Up Pond with no pipe	\$600.00
3341	VISA - Lodging, Convention = \$406.80; Vehicle Maintenance '08 Chevy = \$198.78; Epson Projector & Cable - AIS = \$718.02; Office Supplies = \$19.27	\$1,342.87
3343	John Laumb - 2014 Push-Up Pond with pipe	\$1,000.00
3344	Anne Selness - Mileage - 540 miles @ \$0.56/mi = \$302.40; Parking = \$7.00	\$309.40
3345	Petty Cash - Office Supplies = \$4.28; General Supplies = \$3.41; 6th Grade Environmental Day - Rolls = \$10.50	\$18.19

3346	Becker, Tony – 4 th Qtr. – Mileage - 60 miles @ \$0.56	\$33.60
3347	Feldmeier, Matt – 4 th Qtr. – Mileage – 108 miles @ \$0.56	\$60.48
3348	Lapham, Loren – 4 th Qtr. – Mileage – 48 miles @ \$0.56	\$26.88
3349	Meyer, Doug – 4 th Qtr. – Mileage - 120 miles @ \$0.56	\$67.20
3350	Stenhoff, Roger – 4 th Qtr. – Mileage – 256 miles @ \$0.56	\$143.36
3351	Ellingson Motors – 2008 Chevy Repair	\$139.00
3352	Kwik Trip – Fuel – SWCD Trucks = \$283.57; SRF Trucks = \$0.00	\$283.57
3353	River Valley Newspaper – Public Notice –Bd. Mtg. Time Change	\$3.70
3354	Quill Corporation – Office Supplies	\$14.94
	Total	\$5,901.70

Adjournment

NEXT MEETING--- **Regular Meeting, January 14, 2015, 1:00 p.m.** Ag Service Center