



Grant All-Detail Report Conservation Delivery 2018

Grant Title - 2018 - Conservation Delivery (Root River SWCD)

Grant ID - P18-2597

Organization - Root River SWCD

Grant Awarded Amount	\$22,505.00	Grant Execution Date	9/26/2017
Required Match Amount	\$0.00	Grant End Date	12/31/2020
Required Match %	0%	Grant Day To Day Contact	Janice Messner

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$22,505.00	\$22,505.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$22,505.00	\$22,505.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Wages	Administration /Coordination	Current State Grant	2018 - Conservation Delivery (Root River SWCD)	\$22,505.00	\$22,505.00	4/20/2018	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Wages

Description	<p>Funds may be used to perform various administrative duties by the Administrative Assistant - Janice including but not limited to answering telephone, prepare board meeting agendas, minutes and treasurer's reports, process accounts receivable and payable, annual financial reports, tree program, news article, time sheets and attending conferences and trainings.</p> <p>Funds may be used by the District Manager - Dave including but not limited to staff, board and manager meetings, attend trainings and conferences, staff reviews and personnel management tasks.</p> <p>Technical staff - Bob, Dan and Jean may use funding including but not limited to staff and board meetings, conferences and trainings.</p> <p>Billing Rate Method 2 will be used.</p>		
Category	ADMINISTRATION/COORDINATION		
Start Date	26-Sep-17	End Date	10-May-18
Has Rates and Hours?	No		
Actual Results	<p>CY17 \$1,692.78 was expended. Time was used by two staff members attending annual convention, follow up on conservation concern on a RIM easement and doing SAFES reporting.</p> <p>Admin Janice 3.25 hrs @ 40.84 = 132.73</p> <p>Tech Jean 1 hr @ 30.91= 30.91</p> <p>Dist Man Dave 2 hrs @ 53.25 = 106.50</p> <p>Tech Dan 18 hrs @ 34.84 = 627.12</p> <p>Asst Man Bob 16 hrs @ 49.72 = 795.52</p> <p>\$20,812.22 is available.</p> <p>CY18 \$20,812.22 expended. Time was used by Admin Janice answering telephone, preparing board meeting agendas, minutes and treasurer's reports, processing accounts receivable and payable, preparing annual financial reports, tree program, news article, time sheets and grant tracking. Tech time was used for attending a training.</p> <p>Admin Janice 504.640524 hrs @ 40.99=20,685.22</p> <p>Tech Jean 4 hrs @ 31.75=127.00</p>		

Grant Attachments

Document Name	Document Type	Description
2018/2019 Programs and Operations Grants	Grant Agreement	2018/2019 SWCD Programs and Operations Grants - Root River SWCD
2018/2019 Programs and Operations Grants executed	Grant Agreement	2018/2019 SWCD Programs and Operations Grants - Root River SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/22/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 05/10/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 12/29/2017
Root River SWCD Financial Report FY18 Conservation Delivery	Grant	2018 - Conservation Delivery (Root River SWCD)