



Grant All-Detail Report Conservation Delivery 2019

Grant Title - 2019 - Conservation Delivery (Root River SWCD)

Grant ID - P19-9938

Organization - Root River SWCD

Original Awarded Amount	\$22,505.00	Grant Execution Date	9/26/2017
Required Match Amount	\$0.00	Original Grant End Date	12/31/2020
Required Match %	0%	Grant Day To Day Contact	Janice Messner
Current Awarded Amount	\$22,505.00	Current End Date	12/31/2020

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$22,505.00	\$22,505.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$22,505.00	\$22,505.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Wages	Administration /Coordination	Current State Grant	2019 - Conservation Delivery (Root River SWCD)	\$22,505.00	\$22,505.00	8/8/2019	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Wages		
Description	<p>Funds may be used to perform various administrative duties by the Administrative Assistant - Janice including but not limited to answering telephone, prepare board meeting, agendas, minutes and treasurer's reports, process accounts receivable and payable, annual financial reports, tree program, news article, time sheets, attend trainings and conferences.</p> <p>Funds may also be used by the District Manager - Dave including but not limited to staff, board and manager meetings, trainings and conferences, staff reviews and personnel management tasks.</p> <p>Technical staff - Bob, Dan and Jean may use funds for including but not limited to staff and board meetings, attend trainings and conferences.</p> <p>Billing Rate Method 2 will be used.</p>	
Category	ADMINISTRATION/COORDINATION	
Start Date	26-Sep-17	End Date 08-Aug-19
Has Rates and Hours?	Yes	
Actual Results	<p>CY2017 & 2018 - no funds were expended.</p> <p>CY2019 - Admin. Janice 494.89682 hrs @ \$43.71 = \$21,631.94. This time was used for answering telephone, preparing board meeting agendas, minutes and treasurer's reports, processing accounts receivable and payable, time sheets and grant tracking, supply ordering and news article, administering tree sales program and State Climatology program by performing all functions of the programs, prepare information for website and year-end accountant audit, maintain mileage logs, provide administrative assistance to NRCS upon request, cost share admin for 1W1P including RCPP (landowner cost share contract, approval letters, amendments, payments and invoicing).</p> <p>Dist. Man. Dave 13 hrs @ \$58.62 = \$762.06. These hours were dedicated to project funding.</p> <p>Asst. Man. Bob 2 hrs @ \$55.50 = \$111. This time was use for writing a news article.</p>	

Grant Attachments

Document Name	Document Type	Description
2018/2019 Programs and Operations Grants	Grant Agreement	2018/2019 SWCD Programs and Operations Grants - Root River SWCD
2018/2019 Programs and Operations Grants executed	Grant Agreement	2018/2019 SWCD Programs and Operations Grants - Root River SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 08/08/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 08/12/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/22/2019
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/10/2018
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/23/2018
Financial Report 2019 Conservation Delivery	Grant	2019 - Conservation Delivery (Root River SWCD)