



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

January 9, 2020, 1:00 p.m. Regular Meeting

Ag Service Center

2019 Officers

Jerry Welke

Chair

Glenn Kruse

Vice-Chair

Cecil Graf

Secretary

Roger Stenhoff

Treasurer

Matt Feldmeier

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

State Revolving Fund [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

1:00 P.M. 2019 Chair call meeting to order.

Flag Pledge

Officers & Appointments

Election of Officers for 2020

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Committee Appointments for 2020

Finance Committee:

Personnel Committee:

TSA Committee (formerly JPB):

One Watershed, One Plan and an Alternate:

Meeting Date & Time: Continue holding monthly Root River SWCD board meetings on the second Thursday of the month at 9:00 a.m. May – October and 1:00 p.m. November – April at the Ag Service Center in Caledonia, Minnesota.

Minutes: 2020 Chair call for additions or corrections to the December 12, 2019 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer requests the December 2019 report be placed on file for audit.

- Approval needed on the following for 2020

1. Houston County Treasurer – depository for all district funds
2. Bank of the West – as the general checking account
3. Eitzen State Bank – investment designated reserve and cost-share
4. MCIT – Bonding & Insurance Liability, Property, and Workman’s Compensation insurance

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ Local Capacity County Match - *Update*

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- RCPP 1W1P – *Update*
- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP - *Update*

MASWCD & MACDE

Day at the Capital – March 24 – 25, 2020

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cooperative Weed Management Area (CWMA) – *Update*
- Cover Crop - *Update*
- Soil Health - *Update*
- 319 Feedlot – *Update*
- SWAG - *Update*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- BMP Projects - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Root River 1W1P - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

Janice Messner, Administrative Assistant – Program Report

- Trees - *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. MASWCD 2020 Dues - \$3,413.69 (*increase of \$210.41*) – *Approval requested*
2. FY18 Watershed Conservation Planner Initiative Grant Amendment – *Approval requested*
3. FY20 Cover Crop Demonstration Pilot Program Grant - \$226,000.00 – *Approval requested*
4. MAWQCP Report of Completion – *Approval requested*
5. 2019 Audit Bid – Peterson Company Ltd. \$3,075.00 – *Approval requested*
6. 2020 IRS Mileage Reimbursement Rate \$0.575 per mile or \$0.305 per mile while claiming depreciation – *Approval requested*
7. Supervisor Per Diem – *Current rate is \$75/meeting – Discussion & Approval requested*
8. Employee Step Increases – Retro-active to the start of Pay Period 1 2020 – *Approval requested*
9. Cost of Living Adjustment (COLA) – *2.75% increase for County employees - Discussion & Approval requested*

STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 State Cost Share (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00**

FY20 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$14,094.10**

State Cost Share Amendment Requests

Contract # 13FY17LC Nelson, Tim. It is being requested to amend the contract for qualifying Pre-Construction Cover (*flat rate payment of \$150.00 per acre, not to exceed 10 acres*). The current request is for 2 acres at the rate of \$150/acre totaling \$300.00 cost share using FY20 State Cost Share as the funding source.

Remaining FY20 Cost Share = \$13,794.10

LOCAL CAPACITY STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY18 Local Capacity County Match Cost Share (*Grant expiration 12/31/20*) – Available Funds **\$ 3,258.68**

FY19 Local Capacity Cover Crop Cost Share (*Grant expiration 12/31/21*) – Available Funds **\$ 6,350** (*Flat Rate per acre*)

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Local Capacity Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$15,000** (*Flat Rate per acre*)

RCPP 1W1P COST SHARE PROGRAM

RCPP 1W1P Cancellation Request

Contract # 05-RCPP1W1P Danielson, Thomas. It is being requested to cancel contracted cost share funds in the amount of \$2,852.54. EQIP funding has covered up 90% cost share of the eligible costs for the project.

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE: Upcoming meeting January 28th from 9 – Noon.

*****Accounts Payable:***** Chair call for a motion to approve payables.

| Voucher # | Item | Amount |
|------------------|---|--------------------|
| 4152 | Ron Carlsen – Rent – January | \$ 1,213.19 |
| 4153 | VISA – Meal = \$20.26; Registration Fee = \$95.00 | \$ 115.26 |
| 4154 | Kwik Trip – Fuel – SWCD Trucks = \$ 272.71 | \$ 272.71 |
| 4155 | Houston County Treasurer – License Plate Renewal – 2017 GMC = \$19.25 & 2008 Ford = \$19.25 | \$ 38.50 |
| 4156 | MASWCD – MASWCD 2020 Dues | \$ 3,413.69 |
| 4157 | MCIT – Liability Ins. = \$ 2,624.00; Workers Comp = \$4,502.00 | \$ 7,126.00 |
| 4158 | Minnesota Revenue – 2019 Sales & Use Tax | \$ 709.00 |
| 4159 | Jean Meiners – Office Supply | \$ 20.88 |
| 4160 | Schumacher Nursery & Berry Farm – Trees remaining current balance | \$ 2,833.69 |
| | | |
| | Total | \$15,742.92 |

Adjournment

NEXT MEETING -- Regular Meeting, February 13, 2020, 1:00 p.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

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MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

February 13, 2020, 1:00 p.m. Regular Meeting

Ag Service Center

2020 Officers

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

1:00 P.M.

Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the January 9, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer request the December 2019 and January 2020 reports be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ Driftless Symposium February 4th & 5th – *Update*
- ❖ Root River 1W1P Fiscal Agent
- ❖ Board supervisor election – terms expiring December 31, 2020 Matt Feldmeier, Roger Stenhoff and Glenn Kruse.

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- RCPP 1W1P – *Update*
- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP - *Update*

MASWCD & MACDE

Day at the Capital – March 24 – 25, 2020

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update – Response Letter regarding funds to repair Site 3 sinkhole

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cooperative Weed Management Area (CWMA) – *Update*
- Cover Crop Demonstration - *Update*
- 319 Feedlot – *Update*
- SWAG – *Update*
- Streambank Revetment - *Update*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- MN Land Trust - *Update*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant – Program Report

- Trees - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Root River 1W1P - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Truck

NEW BUSINESS & ACTION ITEMS

1. NACD FY20 Dues – \$775.00 suggested amount - *Discussion*
 - Contributor Level = \$1 - \$100*
 - Bronze Level = \$101 - \$500*
 - Silver Level = \$501 - \$774*
 - Gold Level = \$775 - \$1,775*
 - Diamond Level = \$1,776 - \$3,000*
 - Platinum Level = \$3,001 +*

Agenda – February 13, 2020

2. FY20 MAWQCP Promo Funding – *Approval requested*
3. Crooked Creek Watershed District Agreement for Services – *Approval requested*
4. MN Land Trust Contract for Services - \$5,000 – *Approval requested*
5. Envirothon Dues - \$175.00– *Approval requested*
6. SE SWCD Technical Support JPB – 2020 Annual Membership Dues \$1,000.00 – *Approval requested*
7. MACDE 2020 Membership Dues - \$25/staff member \$125.00 – *Approval requested*
8. MN Wetland Certification Program Training – May 19 - 20, 2020 \$40/per day – *Approval requested*
9. Cover Crop Demonstration Grant - Inter-seeder and equipment purchase – *Discussion and approval requested*
10. Cover Crop Demonstration Grant - Soil Health Test Program Policy – *Review and approval requested*
11. Cover Crop Demonstration Grant – Cover Crop Cost Share Policy – *Review and approval requested*
12. Cover Crop Demonstration Grant – Lease Agreement for Use of Inter-seeder – *Review and approval requested*
13. Cover Crop Demonstration Grant – Custom Seeding Agreement for Use of Inter-seeder – *Review and approval requested*
14. Economics of Soil Health & Cover Crops Workshop – Friday, February 28th 8:30 a.m. – 3 p.m. Stewartville Civic Center open invitation with RSVP by February 26th. Registration fee \$15.00 includes lunch – *Approval requested*

BRIDGE CREEK COST SHARE PROGRAM

Bridge Creek Cost Share Payment Request & Re-allocation of Slippage Funds

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------|----------------------------------|---------------------|-------------|---|
| Dahl, Josh | #26BC Critical Area Plantings | \$10,400.00 | \$ 1,557.07 | \$1,557.07 (Eligible Expenses) x 90% = \$ 1,401.36 Payment Request = \$ 1,401.36 Slippage for re-allocation = \$7,958.64 |

STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 State Cost Share (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00**

FY20 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$13,794.10**

LOCAL CAPACITY STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY18 Local Capacity County Match Cost Share (*Grant expiration 12/31/20*) – Available Funds **\$ 3,258.68**

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

Local Capacity Cost Share Amendment Request

Contract # 01FY18LCM Betz, Mitch. It is being requested to amend the contract for qualifying Pre-Construction Cover (*flat rate payment of \$150.00 per acre, not to exceed 10 acres*). The current request is for 4 acres at the rate of \$150/acre totaling \$600.00 cost share using FY20 State Cost Share as the funding source.

Remaining FY20 Cost Share = \$13,194.10

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE: January 28th meeting - *Update*

*****Accounts Payable:***** Chair call for a motion to approve payables and transfer of funds.

| Voucher # | Item | Amount |
|-----------|--|--------------------|
| 4160 | Ron Carlsen – Rent – February | \$ 1,213.19 |
| 4161 | VISA – SWAG Equipment Rain Gear 2 Suits = \$264.78; Driftless Symposium Registration – Trout Unlimited – 2 registrations = \$190.00; MAWQCP Workshop Expenses = \$340.14 | \$ 794.92 |
| 4162 | Kwik Trip – Fuel – SWCD Trucks = \$ 138.40; JPB Truck = \$76.35 | \$ 272.71 |
| 4163 | Janice Messner – SWAG Equipment Camera = \$149.60; Camera Case = \$9.60 | \$ 38.50 |
| 4164 | Forestry Suppliers – SWAG Equipment Waders | \$ 118.30 |
| 4165 | MN State Auditor – Standards & Procedures Review 2018 Year End Audit | \$ 119.00 |
| 4166 | Hach Company – SWAG Equipment LDO Sensor Cap Replacements | \$ 322.21 |
| 4167 | Quill LLC – Office Supply | \$ 285.31 |
| 4168 | Goodhue County SWCD – Envirothon Dues | \$ 175.00 |
| 4169 | SE SWCD Technical Support JPB – 2020 Annual Membership Dues | \$ 1,000.00 |
| 4170 | Dan Cibulka, MACDE Treasurer – 2020 MACDE Membership Dues - \$25/ea. 5 staff | \$ 125.00 |
| 4171 | MN BWSR – Wetland Training May 19 & 20, 2020 Dave Walter | \$ 80.00 |
| 4172 | City of La Crescent – Tree refund | \$ 6.00 |
| 4173 | Josh Dahl - #26BC – Critical Area Plantings | \$ 1,401.36 |
| 4174 | Houston County Ag Society – Fair Booth Rental Fee | \$ 175.00 |
| | Total | \$ 6,189.24 |
| | Houston County Treasurer - Investment Transfer of Funds (From 76-605-518-5383 Winnebago Watershed to Eitzen State Bank 10033340 Winnebago Watershed = \$1,000.00; Transfer of Funds from 76-605-000-5565 Bear Creek Watershed to Eitzen State Bank 10033399 Bear Creek Watershed = \$1,000.00) | \$ 2,000.00 |

Adjournment

NEXT MEETING -- Regular Meeting, March 12, 2020, 1:00 p.m. Ag Service Center



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Agenda

**March 12, 2020, 1:00 p.m. Regular Meeting
Ag Service Center**

2020 Officers

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

1:00 P.M.

Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the February 13, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records and Board Supervisor Per Diems.

Supervisor Per Diem

| | |
|---|-----------|
| Feldmeier, Matt – 1 st Qtr. 3 mtgs. @ \$75.00/each | \$ 225.00 |
| Graf, Cecil – 1 st Qtr. 3 mtgs. @ \$75.00/each | \$ 225.00 |
| Kruse, Glenn – 1 st Qtr. 4 mtgs., 1 workshop, 2 day event @ \$75.00/each | \$ 525.00 |
| Stenhoff, Roger – 1 st Qtr. 3 mtgs., 1 workshop @ \$75.00/each | \$ 300.00 |
| Welke, Jerry – 1 st Qtr. 4 mtgs., 1 workshop @ \$75.00/each | \$ 375.00 |

Treasurer's Report: Treasurer request the February 2020 report be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ Mississippi – Winona/La Crescent 1W1P
- ❖ BALMM – Meeting held February 19, 2020 - *Update*
- ❖ From Entomology to Economics: Building Soil Health held March 5, 2020 - *Update*
- ❖ Envirothon – Area 7 Envirothon May 6, 2020 in Byron, MN.
State Envirothon May 18, 2020 at Itasca State Park, Park Rapids, MN.
- ❖ Conservation Tillage and No-till Area Public Outreach

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- RCPP 1W1P – Policy Committee meeting February 24, 2020 - *Update*
- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP - *Update*

MASWCD & MACDE

Legislative Briefing & Day at the Capital – March 24 – 25, 2020

SE MACDE Annual Spring Meeting 2020 – March 31, 2020 in Welch, MN.

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cooperative Weed Management Area (CWMA) – *Update*
- Cover Crop Demonstration – *Update*
 - ❖ No-till drill
- 319 Feedlot – *Update*
- SWAG – *Update*
- Streambank Revetment - *Update*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- MN Land Trust - *Update*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant – Program Report

- Trees - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Root River 1W1P - *Update*

Agenda – March 12, 2020

HOUSTON COUNTY WATER PLAN – Update

OLD BUSINESS

1. Cover Crop Demonstration Grant – Lease Agreement for Use of Inter-seeder – *Review and approval requested*
2. Cover Crop Demonstration Grant – Custom Seeding Agreement for Use of Inter-seeder – *Review and approval requested*

NEW BUSINESS & ACTION ITEMS

1. FY19 Drinking Water Protection in SE Minnesota Sub-Agreement - *Approval requested*
2. Root River 1W1P Exhibit A – Amendment 5 – *Approval requested*
3. State of MN Professional & Technical Services Work Order Contract (Easement Delivery) – *Approval requested*
4. FY20 Conservation Delivery Financial Report – *Approval requested*
5. SE MACDE Annual Dues - \$10/employee – *Approval requested*
6. SE MACDE Annual Spring Meeting 2020 – Registration fee \$15/employee – *Approval requested*
7. Cover Crop Production Seminar – March 18, 2020 in Zumbrota, MN – Registration \$10/person – *Approval requested*
8. Voucher for inter-seeder - \$7,000.00 - the purchase was approved by each board supervisor at the February 13, 2020 board meeting. The voucher was prepared prior to the March meeting in order to move forward with the purchase and timely payment. Though each supervisor approved payment a formal motion is needed for the minutes – *Approval requested*

| Voucher # | Item | Amount |
|-----------|--|-------------|
| 4182 | St. Joseph Equipment – FY20 Cover Crop Demo Grant – Inter-seeder | \$ 7,000.00 |

BRIDGE CREEK COST SHARE PROGRAM

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$144,000** (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Fund **\$36,000** (Flat Rate per acre)

FY20 Cover Crop Demo - Soil Health Testing (Grant expiration 12/31/22) – Available Funds **\$12,000** (Flat Rate)

FY20 Cover Crop Demo - Cover Crop Cost Share (Flat Rate per acre) Available Funds **\$144,000.00**

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|---------------|----------|---------------------|---|------------|-------------------------------------|
| Gerard, Jeff | 01FY20CC | \$12,000.00 | 100 acres @ \$40/acre for 3 yrs. = \$12,000.00 | Cover Crop | 11/1/2020 11/1/2021 11/1/2022 |
| Meyer, Jordan | 02FY20CC | \$8,160.00 | 68 acres @ \$40/acre for 3 yrs. = \$8,160.00 | Cover Crop | 11/1/2020 11/1/2021 11/1/2022 |
| King, Cory | 03FY20CC | \$1,080.00 | 9 acres @ \$40/acre for 3 yrs. = \$1,080.00 | Cover Crop | 11/1/2020 11/1/2021 11/1/2022 |
| Koch, Robert | 04FY20CC | \$12,000.00 | 100 acres @ \$40/acre for 3 yrs. = \$12,000.00 | Cover Crop | 11/1/2020 11/1/2021 11/1/2022 |
| Gerard, Jeff | 05FY20CC | \$6,000.00 | 50 acres @ \$40/acre for 3 yrs. = \$6,000.00 | Cover Crop | 11/1/2020 11/1/2021 11/1/2022 |

FY20 Cover Crop Demo - Cover Crop Cost Share - Remaining Available Funds \$104,760.00

Agenda – March 12, 2020

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Flat Rate per acre) Available Funds \$36,000.00

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Date |
|---------------|----------|---------------------|--|----------------------------------|-------------------------------------|
| Gerard, Jeff | 01FY20NT | \$3,000.00 | 100 acres @ \$10/acre for 3 yrs. = \$3,000.00 | Residue & Tillage Mgt. – No-Till | 11/1/2020 11/1/2021 11/1/2022 |
| Meyer, Jordan | 02FY20NT | \$2,040.00 | 68 acres @ \$10/acre for 3 yrs. = \$2,040.00 | Residue & Tillage Mgt. – No-Till | 11/1/2020 11/1/2021 11/1/2022 |
| King, Cory | 03FY20NT | \$270.00 | 9 acres @ \$10/acre for 3 yrs. = \$270.00 | Residue & Tillage Mgt. – No-Till | 11/1/2020 11/1/2021 11/1/2022 |
| Koch, Robert | 04FY20NT | \$3,000.00 | 100 acres @ \$10/acre for 3 yrs. = \$3,000.00 | Residue & Tillage Mgt. – No-Till | 11/1/2020 11/1/2021 11/1/2022 |
| Gerard, Jeff | 05FY20NT | \$1,500.00 | 50 acres @ \$10/acre for 3 yrs. = \$1,500.00 | Residue & Tillage Mgt. – No-Till | 11/1/2020 11/1/2021 11/1/2022 |

FY20 Cover Crop Demo – No-till Cover Crop Cost Share – Remaining Available Funds \$26,190.00

FY20 Cover Crop Demo - Soil Health Testing (Flat Rate) Available Funds \$12,000

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Date |
|---------------|----------|---------------------|---------------------------------------|----------------------------|-----------------|
| Meyer, Jordan | 01FY20SH | \$360.00 | 9 samples @ \$40/sample = \$360.00 | Soil Health Sample Testing | 6/1/2021 |

FY20 Cover Crop Demo - Soil Health Testing – Remaining Available Funds \$11,640.00

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY18 Local Capacity County Match Cost Share (Grant expiration 12/31/20) – Available Funds \$ 3,258.68

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds \$ 0.00 (Flat Rate per acre)

STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 State Cost Share (Grant expiration 12/31/21) – Available Funds \$ 0.00

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds \$13,194.10

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE: Special Meeting on Monday, March 30, 2020.

*****Accounts Payable:***** Chair call for a motion to approve payables.

| Voucher # | Item | Amount |
|-----------|---|-------------|
| 4175 | Ron Carlsen – Rent – March | \$ 1,213.19 |
| 4176 | VISA – MN Land Trust Postage = \$117.00; Lodging Day at the Capital = \$241.58; Postage = 2 rolls @ \$55 = \$110.00 | \$ 468.58 |
| 4177 | Kwik Trip – Fuel – SWCD Trucks = \$ 169.38 | \$ 169.38 |
| 4178 | Schumacher’s Nursery & Berry Farm Inc. - Trees | \$ 987.50 |
| 4179 | MASWCD – Registration Fee – 2020 Legislative Briefing & Day at the Capitol | \$ 180.00 |
| 4180 | Talcott Resolution Life & Annuity Ins. Co. – Life Insurance – Policy #LU1188704 Walter, Dave | \$ 90.00 |
| 4181 | Quill LLC – Office supplies | \$ 273.58 |
| 4183 | Ken Johnston – Tree & Sales tax refund | \$ 6.41 |

Agenda – March 12, 2020

| | | |
|------|---|--------------------|
| 4184 | SE MACDE – 2020 Dues = \$50.00; Registration fee = \$30.00 | \$ 80.00 |
| 4185 | Miles Schulte – Tree & Sales tax refund | \$ 89.77 |
| 4186 | Matt Feldmeier – Mileage – 1 st Qtr. 2020 – 108 miles @ \$0.575 | \$ 62.10 |
| 4187 | Cecil Graf – Mileage – 1 st Qtr. 2020 – 120 miles @ \$0.575 | \$ 69.00 |
| 4188 | Glenn Kruse – Mileage – 1 st Qtr. 2020 – 140 miles @ \$0.575 | \$ 80.50 |
| 4189 | Roger Stenhoff – Mileage – 1 st Qtr. 2020 – 128 miles @ \$0.575 | \$ 73.60 |
| 4190 | Jerry Welke – Mileage – 1 st Qtr. 2020 – 150 miles @ \$0.575 | \$ 86.25 |
| 4191 | Petty Cash – Registration fee - From Entomology to Economics: Building Soil Health March 5, 2020; Field Supply – Batteries = \$6.41 | \$ 31.41 |
| 4192 | Truck Purchase | |
| | Total | \$ 3,961.27 |

Adjournment

NEXT MEETING -- Regular Meeting, April 9, 2020, 1:00 p.m. Ag Service Center



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Agricultural Service Center

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The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

April 9, 2020, 1:00 p.m. Regular Meeting

Ag Service Center

2020 Officers

Glenn Kruse

Chair

Cecil Graf

Vice-Chair

Roger Stenhoff

Secretary

Matt Feldmeier

Treasurer

Jerry Welke

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

1:00 P.M. Chair call meeting to order.

Chair – As Chair I determine that it is not practical or prudent to hold today's board meeting in person or a meeting under Open Meeting Law Section 13D.02 because of a health pandemic and the governor has issued a shelter in place order. – *Motion for approval*

Flag Pledge

Chair turns meeting over to _____.

Minutes: Chair call for additions or corrections to the March 12, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: No March 2020 report at this time.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ Shelter in Place extended to May 4th
- ❖ Envirothon – Area 7 & State Envirothon cancelled
- ❖ Cooperative Weed Management Grant Application – *Update*
- ❖ FY19 Drinking Water Protection Agreement

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*

- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP - *Update*

MASWCD & MACDE

Legislative Briefing & Day at the Capitol, March 24-25th – *Cancelled*

MACDE Employee Meeting, March 31st – *Cancelled*

2020 Resolution Requests – Proposed resolutions will be reviewed at our June board meeting. Submit resolutions for consideration one week prior to the meeting. We will include them in your pre-board packets giving each supervisor an opportunity to review and consider each proposed resolution.

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- SWAG – *Update*
- Streambank Revetment - *Update*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- MN Land Trust - *Update*
 - ❖ March 18th Event - *Cancelled*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant – Program Report

- Trees - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Board Supervisor Filing for Candidacy – May 19 – June 2, 2020 County Auditor’s Office

NEW BUSINESS & ACTION ITEMS

1. Root River SWCD Interim Policy of COVID-19 Utilization of Paid Leave during the 2020 Public Health Emergency – *Approval requested*
2. SWAG Sub-Agreement - \$11,516.32 – Expiration December 31, 2021 - *Approval requested*
3. SE SWCD Technical Support TSA (JPB) 2020 Annual Membership Dues Increase - \$2,500.00 – *Approval requested*
4. Trailer purchase – Cover Crop Demo Program funds – *Discussion/Approval request*
5. Increase Job Approval Authority (JAA) for district employees – *Approval requested*

FY20 1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM

Requests to change funding source:

- Contract #01FY18LCM Betz, Mitch \$4,253.64 from FY18 Local Capacity Match (Grade Stabilization Structure) to FY20 1W1P Root River Watershed-Base Implementation.
- Contract #13FY17LC Nelson, Tim \$5,911.00 from FY19 State Cost Share (Grade Stabilization Structure) to FY20 1W1P Root River Watershed-Base Implementation.
- Contract #10FY17LC Dahl Creek Farms LLP \$940.91 from FY19 State Cost Share (Grade Stabilization Structure) to FY20 1W1P Root River Watershed-Base Implementation.
- Contract #11FY17LC Dahl Creek Farms LLP \$399.24 from FY18 Local Capacity Match and \$2,150.46 from FY19 State Cost Share (Grade Stabilization Structure) = \$2,549.70 to FY20 1W1P Root River Watershed-Base Implementation.

FY20 1W1P Root River Watershed-Base Implementation Cost Share (*Funding up to 90% of cost estimate with or without other non-state funding source*)

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|------------------------|------------|---------------------|-----------------------------|-------------------|------------------|
| Snow, Richard | 02FY201W1P | \$7,400.00 | \$6,660.00 | Grassed Waterway | 9/10/2020 |
| Miller, Mike | 03FY201W1P | \$3,200.00 | \$2,880.00 | Grassed Waterway | 9/10/2020 |
| Paulson, Kevin | 04FY201W1P | \$5,365.00 | \$4,828.50 | Grassed Waterway | 9/10/2020 |
| Fruechte, Paul | 05FY201W1P | \$4,250.00 | \$3,825.00 | Grassed Waterway | 9/10/2020 |
| Davison Properties LLC | 06FY201W1P | \$7,326.00 | \$6,593.40 | Grassed Waterways | 9/10/2020 |

Applications for Discussion

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|------------------|------------|---------------------|-----------------------------|-------------------|------------------|
| Van Gundy, Larry | 01FY201W1P | \$9,812.00 | \$8,830.80 | Grassed Waterways | 9/10/2020 |
| Olson, Porteous | FY201W1P | | | Grassed Waterways | 9/10/2020 |

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$104,760** (*Flat Rate per acre*)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Fund **\$26,190** (*Flat Rate per acre*)

FY20 Cover Crop Demo - Soil Health Testing (*Grant expiration 12/31/22*) – Available Funds **\$11,640** (*Flat Rate*)

Agenda – April 9, 2020

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY18 Local Capacity County Match Cost Share (Grant expiration 12/31/20) – Available Funds **\$3,258.68 + \$4,652.88 = \$7,911.56**

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds **\$ 0.00** (Flat Rate per acre)

FY18 Local Capacity County Match Cost Share Amendment Request

Contract #10-RCPP1W1P Skifton, Gerald project cost estimate increased. A curtain drain and tile was added to help stabilize the site. The new cost estimate is \$29,967.00. An additional \$2,367.90 is being request to increase the amount of cost share to \$14,126.30.

FY18 Local Capacity County Match Cost Share – Remaining Available Funds \$5,543.66

FY19 Local Capacity CWMA Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|-------------|-----------------------------------|---------------------|-------------|---|
| Zadow, Jeff | 01FY19LC-CWMA Brush Management | \$ 2,000.00 | \$ 2,000.00 | 6.666666 acres @ \$300/acre = \$2,000.00 |

STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 State Cost Share (Grant expiration 12/31/21) – Available Funds **\$ 0.00 + \$9,0002.37**

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$13,194.10**

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE: Special Meeting on Monday, March 30, 2020 - Update

*****Accounts Payable:***** Chair call for a motion to approve payables.

| Voucher # | Item | Amount |
|-----------|--|--------------------|
| 4193 | Ron Carlsen – Rent – April | \$ 1,213.19 |
| 4194 | VISA – Postage = \$15.00; MN Land Trust Event = \$21.00; Field Supply – Replacement Soil Probe = \$87.16; Annual Fee = \$25.00; Tree Postage = \$25.35 | \$ 148.16 |
| 4195 | Kwik Trip – Fuel – SWCD Trucks | \$ 120.41 |
| 4196 | Gunnar & Erin Schutz – Water Plan Infant Well Testing Reimbursement | \$ 51.75 |
| 4197 | Quill LLC – Office supplies | \$ 244.71 |
| 4198 | SE SWCD Technical Support JPB – 2020 Annual Membership Dues Increase | \$ 2,500.00 |
| 4199 | Jeff Zadow – Brush Management - #01FY19LC-CWMA – 6.666 acres @ \$300/acre | \$ 2,000.00 |
| 4200 | Schumacher’s Nursery & Berry Farm Inc. – Tree order payment | \$ 99.25 |
| | Total | \$ 6,377.47 |

Adjournment

NEXT MEETING -- Regular Meeting, May14, 2020, 9:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

**May 14, 2020, 9:00 a.m. Regular Meeting
Ag Service Center**

2020 Officers

Glenn Kruse

Chair

Cecil Graf

Vice-Chair

Roger Stenhoff

Secretary

Matt Feldmeier

Treasurer

Jerry Welke

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

9:00 A.M. Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the April 9, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer request the March and April 2020 Treasurer's Reports be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ Shelter in Place extended to May 18th

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*
- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP - *Update*

MASWCD & MACDE

2020 Resolution Requests – Proposed resolutions will be reviewed at our June board meeting. Submit resolutions for consideration one week prior to the meeting.

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- *Cover Crop Demonstration – Update*
- *319 Feedlot – Update*
- *SWAG – Update*
- *Streambank Revetment - Update*

Jean Meiners, Technician – Program Reports

- *Buffer Law – Update*
- *MN Land Trust - Update*
- *BMP Projects - Update*

Janice Messner, Administrative Assistant – Program Report

- *Trees - Update*

Dan Wermager, Technician – Program Reports

- *WCPI (Watershed Coordinator Planner Initiative) – Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Board Supervisor Filing for Candidacy – May 19 – June 2, 2020 County Auditor’s Office

NEW BUSINESS & ACTION ITEMS

1. Root River 1W1P Sub-Agreement 2020-2021 – *Approval requested*
Ag Practices \$125,000; Technical Assistance \$50,000
2. FY19 Local Capacity Financial Report – Report is needed in conjunction to our BWSR Grant Reconciliation - *Approval requested*
3. Tires for 2017 GMC – *Approval requested*

FY20 1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) – Available Funds **\$86,557.85**

Agenda – May 14, 2020

FY20 1W1P Root River Watershed-Base Implementation Cost Share

Pre-Approved Contracts

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|------------------|------------|---------------------|-----------------------------|-------------------|------------------|
| Klug, Steve | 07FY201W1P | \$14,348.00 | \$5,627.20 | Grassed Waterway | 9/10/2020 |
| Hanson, Ted | 08FY201W1P | \$2,100.00 | \$1,890.00 | Grassed Waterway | 9/10/2020 |
| Olson, Porteous | 09FY201W1P | \$5,200.00 | \$4,680.00 | Grassed Waterways | 9/10/2020 |
| Van Gundy, Larry | 01FY201W1P | \$9,812.00 | \$8,830.80 | Grassed Waterways | 9/10/2020 |

FY201W1P Root River Watershed-Base Implementation Cost Share – Remaining Available Funds \$65,529.85

FY20 1W1P Root River Watershed-Base Implementation Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|----------------|---------------------------------|---------------------|------------|---|
| Fruechte, Paul | 05FY201W1P Grassed Waterways | \$4,250.00 | \$2,615.00 | \$2,615.00 x 90% = \$2,353.50 Payment Request = \$2,353.50; Slippage for re-allocation = \$1,471.50 |

LOCAL CAPACITY STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY18 Local Capacity County Match Cost Share (*Grant expiration 12/31/20*) – Available Funds **\$5,543.66**

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY18 Local Capacity County Match Cost Share

Pre-Approved Contract

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|---------------|-----------|---------------------|-----------------------------|-------------------|------------------|
| Kolsrud, Mark | 06FY18LCM | \$5,300.00 | \$3,975.00 | Grassed Waterways | 9/10/2020 |

FY18 Local Capacity County Match Cost Share – Remaining Available Funds \$1,568.66

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$104,760** (*Flat Rate per acre*)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Fund **\$26,190** (*Flat Rate per acre*)

FY20 Cover Crop Demo - Soil Health Testing (*Grant expiration 12/31/22*) – Available Funds **\$11,640** (*Flat Rate*)

FY20 Cover Crop Demo – Cover Crop Cost Share

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|----------------|----------|---------------------|-----------------------------|------------|---------------------------------------|
| Mierau, Karsen | 06FY20CC | \$5,328.00 | \$5,328.00 | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Mierau, Bob | 07FY20CC | \$4,320.00 | \$4,320.00 | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo - Cover Crop Cost Share - Remaining Available Funds \$48,888.00

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|----------------|----------|---------------------|-----------------------------|--------------------------------------|---------------------------------------|
| Mierau, Karsen | 06FY20NT | \$1,332.00 | \$1,332.00 | Residue & Tillage Management No Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Mierau, Bob | 07FY20NT | \$1,080.00 | \$1,080.00 | Residue & Tillage Management No Till | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo – No-Till Cost Share - Remaining Available Funds \$12,222.00

STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 State Cost Share (Grant expiration 12/31/21) – Available Funds **\$9,0002.37**

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$13,194.10**

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE:

*****Accounts Payable:***** Chair call for a motion to approve payables.

| Voucher # | Item | Amount |
|-----------|--|--------------------|
| 4201 | Ron Carlsen – Rent – May | \$ 1,213.19 |
| 4202 | VISA – Postage Trees = \$5.85; Postage = \$55.00; Vehicle Maintenance - 2018 GMC Oil Change = \$74.91; FY20 Cover Crop Demo Grant Equipment – Utility Trailer, ball & ratchet strap = \$1,721.72 | \$ 1,857.48 |
| 4203 | Kwik Trip – Fuel – SWCD Trucks | \$ 68.82 |
| 4204 | Quill LLC – Office supplies | \$ 851.73 |
| 4205 | Schumacher’s Nursery & Berry Farm Inc. – Tree order payment | \$ 710.56 |
| 4206 | Blackburn Mfg. Co. – Flags Trees = \$65.97; Flags Field Supply = \$216.76 | \$ 282.73 |
| 4207 | B & M Service Center – 2008 Ford – 2 brake pads and rotors | \$ 332.00 |
| 4208 | Gene Grant – Tree Refund – Trees = \$12.00; Sales Tax = \$0.83 | \$ 12.83 |
| 4209 | Houston County Treasurer – Registration & Licensing Utility Trailer – FY20 Cover Crop Demo Grant | \$ 84.00 |
| 4210 | Paul Fruechte – Grassed Waterways - #05FY201W1P | \$ 2,353.50 |
| | Total | \$ 7,766.84 |

Adjournment

NEXT MEETING -- Regular Meeting, June 11, 2020, 9:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

July 9, 2020, 9:00 a.m. Regular Meeting

DNR Garage

2020 Officers

Glenn Kruse

Chair

Cecil Graf

Vice-Chair

Roger Stenhoff

Secretary

Matt Feldmeier

Treasurer

Jerry Welke

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

9:00 A.M.

Chair call meeting to order.

Flag Pledge

NEW BUSINESS & ACTION ITEM

1. 2018-2019 Root River 1W1P Amendment 6 – *Approval requested*

Minutes: Chair call for additions or corrections to the June 11, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer request the June 2020 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ RCPP Lower Mississippi River Feedlot Management in MN

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*
- SWAG – *Update*
- RIM - *Update*

- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP - *Update*

MASWCD & MACDE

Area 7 proposed 2020 Resolutions - *Discussion*

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- Streambank Revetment – *Update*
- 2020 Conservationist of the Year – Candidate from Welke’s district – *Discussion & Approval requested*
* *Larry Ledebuer*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- MN Land Trust - *Update*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant – Program Report

- Volunteer Nitrate Monitoring Network - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Pine Creek/Whitewater 1W1P - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Cover Crop Inter-seeder rental rate change – *Approval requested*
 - ❖ Current rate \$10/acre requesting \$5/acre

Agenda – July 9, 2020

NEW BUSINESS & ACTION ITEMS

- 2. SE MASWCD Annual Dues - \$500.00 – *Approval requested*
- 3. Memorandum of Agreement Between the USDA NRCS & State of MN, Root River SWCD – *Approval requested*

COST SHARE PROGRAMS

STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 State Cost Share (*Grant expiration 12/31/21*) – Available Funds **\$9,0002.37**

FY20 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$13,194.10**

LOCAL CAPACITY STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY18 Local Capacity County Match Cost Share (*Grant expiration 12/31/20*) – Available Funds **\$1,568.66**

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$13,000** (*Flat Rate per acre*)

FY19 Local Capacity CWMA Cost Share

Amendment Request

Contract #05FY19LC-CWMA Gaustad, Larry is requesting an amendment to extend the project completion date from 7/11/2020 to 9/30/2020 for his brush management project. A custom contractor will be providing services for the project and is expected to begin the project later in July 2020.

FY19 Local Capacity CWMA Cost Share Payment Requests

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|----------------|-----------------------------------|---------------------|------------|---|
| Stehr, Delbert | 02FY19LC-CWMA Brush Management | \$2,000.00 | \$2,000.00 | 20 acres @ \$100/acre = \$2,000.00 Payment Request = \$2,000.00 |

FY18 Local Capacity County Match Cost Share

Amendment Request

Contract #06-RCPP1W1P Van Gundy, Jason is requesting an amendment increasing the cost estimate of \$39,983.50 to \$40,073.50. The acreage of the project increased from 1.3 to 2.2 acres for seeding and mulching.

FY18 Local Capacity County Match Cost Share – Remaining Available Funds **\$1,487.66**

Funding Source Changes

Contract #10-RCPP1W1P Skifton, Gerald cost share funds in the amount of \$2,367.90 are being shifted from FY18LCM to FY19 State Cost Share.

FY18 Local Capacity County Match Cost Share – Remaining Available Funds **\$3,855.56**

FY19 State Cost Share – Remaining Available Funds **\$6,634.47**

Contract #10-RCPP1W1P Skifton, Gerald cost share funds in the amount of \$6,634.47 are being shifted from FY19 1W1P to FY19 State Cost Share.

FY19 State Cost Share – Remaining Available Funds **\$0**

FY19 1W1P Cost Share – Remaining Available Funds **\$6,634.47**

Contract #06FY18LCM Kolsrud, Mark cost share funds in the amount of \$3,975.00 are being shifted from FY18LCM to FY19 1W1P.

FY18 Local Capacity County Match Cost Share – Remaining Available Funds **\$7,830.56**

FY19 1W1P Cost Share – Remaining Available Funds **\$2,659.47**

Contract #06-RCPP1W1P Van Gundy, Jason cost share funds in the amount of \$7,830.56 are being shifted from FY19 1W1P to FY18LCM.

FY18 Local Capacity County Match Cost Share – Remaining Available Funds **\$0**

FY19 1W1P Cost Share – Remaining Available Funds **\$10,490.03**

Contract #01-RCPP1W1P Hammel, Ralph cost share funds in the amount of \$1,081.00 are being shifted from FY19 1W1P to FY201W1P.

FY19 1W1P Cost Share – Remaining Available Funds **\$11,571.03**

FY20 1W1P Cost Share – Remaining Available Funds **\$66,172.35**

Contract #02-RCPP1W1P Hammel, Ralph cost share funds in the amount of \$4,032.00 are being shifted from FY19 1W1P to FY201W1P.

FY19 1W1P Cost Share – Remaining Available Funds \$15,603.03

FY20 1W1P Cost Share – Remaining Available Funds \$62,140.35

Contract #03-RCPP1W1P Hammel, Ralph cost share funds in the amount of \$2,769.00 are being shifted from FY19 1W1P to FY201W1P.

FY19 1W1P Cost Share – Remaining Available Funds \$18,372.03

FY20 1W1P Cost Share – Remaining Available Funds \$59,371.35

Contract #04-RCPP1W1P Swenson, Craig cost share funds in the amount of \$1,565.30 are being shifted from FY19 1W1P to FY201W1P.

FY19 1W1P Cost Share – Remaining Available Funds \$19,937.33

FY20 1W1P Cost Share – Remaining Available Funds \$57,806.05

FY19 1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM

FY19 1W1P Root River Watershed-Base Implementation Cost Share Payment Request and Re-Allocation of Funds

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------------|--|---------------------|-------------|--|
| Van Gundy, Jason | 06-RCPP1W1P Grade Stabilization Structure | \$40,073.50 | \$40,073.50 | \$40,073.50 x 90% = \$36,066.15 EQIP = \$17,880.55 Payment Request = \$18,185.60; Slippage for re-allocation = \$132.55 |

FY19 1W1P Cost Share – Remaining Available Funds \$20,069.88

Amendment Request

Contract #11-RCPP1W1P Nelson, Todd has an increase in the cost estimate from \$18,750 to \$22,662.41. This is due to an increase in pipe cost from 2019 to 2020 and relocating the burrow area. The original burrow area was too wet. An additional \$3,521.17 is being requested to raise the amount of allocated funds to 90% of the increased cost estimate.

FY19 1W1P Cost Share – Remaining Available Funds \$16,548.71

FY19 1W1P Root River Watershed-Base Implementation Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|--------------|--|---------------------|--------------|---|
| Nelson, Todd | 11-RCPP1W1P Grade Stabilization Structure | \$ 22,662.41 | \$ 22,662.41 | \$22,662.41 x 90% = \$20,396.17 Payment Request = \$20,396.17 |

FY19 1W1P Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|---------------|-------------|---------------------|-----------------------------|-------------------------------|------------------|
| Emerick, Earl | 10 FY201W1P | \$19,103.36 | \$17,193.02 | Grade Stabilization Structure | 12/31/2020 |

FY19 1W1P Cost Share – Remaining Available Funds \$0

FY20 1W1P Cost Share – Remaining Available Funds \$57,161.74

FY20 1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM *(Funding up to 90% of cost estimate with or without other non-state funding source)*

FY20 1W1P Root River Watershed-Base Cost Share *(Grant expiration 10/31/2022) Available Funds \$67,253.35 prior to July meeting*

Cancellation Notifications – FY20 1W1P Root River Watershed-Base Cost Share

Larry Van Gundy, contract #01FY201W1P, provided a cancellation notification for his grassed waterway installations in the amount of \$8,830.80. EQIP has funded the project at a rate of 90% cost share or greater.

FY20 1W1P Cost Share – Remaining Available Funds \$65,992.54

Kevin Paulson, contract #04FY201W1P, provided a cancellation notifications for his grassed waterway installations in the amount of \$4,828.50. EQIP has funded the project at a rate of 90% cost share or greater.

FY20 1W1P Cost Share – Remaining Available Funds \$70,821.04

Mike Miller, contract #03FY201W1P, provided a cancellation notification for his grassed waterway project in the amount of \$2,880.00. EQIP has funded the project at a rate of 90% cost share or greater.

FY20 1W1P Cost Share – Remaining Available Funds \$73,701.04

Davison Properties, LLC, contract #06FY201W1P, provided a cancellation notification for his grassed waterway installations in the amount of \$6,593.40. EQIP has funded the project at a rate of 90% cost share or greater.

FY20 1W1P Cost Share – Remaining Available Funds \$80,294.44

FY20 1W1P Root River Watershed-Base Implementation Cost Share Payment Request and Re-allocation of Slippage

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|---------------|---------------------------------|---------------------|-------------|---|
| Snow, Richard | 02FY201W1P Grassed Waterways | \$ 7,400.00 | \$ 6,035.00 | \$6,035.00 x 90% = \$5,431.50 Payment Request = \$5,431.50 Slippage for Reallocation = \$1,228.50 |

FY20 1W1P Cost Share – Remaining Available Funds \$81,522.94

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$93,312** (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$23,778** (Flat Rate per acre)

FY20 Cover Crop Demo - Soil Health Testing (Grant expiration 12/31/22) – Available Funds **\$11,640** (Flat Rate)

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE:

*****Accounts Payable:*****

Pre-Approved by Chair and has been processed.

| Voucher # | Item | Amount |
|-----------|--|-------------|
| 4238 | Houston County Treasurer – Sales tax & Registration for 2020 Dodge Ram | \$ 1,662.37 |

Chair call for a motion to approve accounts payable and investment transfers

| Voucher # | Item | Amount |
|-----------|---|---------------------|
| 4228 | Ron Carlsen – Rent – July | \$ 1,213.19 |
| 4229 | VISA – Postage = \$55.00 | \$ 55.00 |
| 4230 | Kwik Trip – Fuel – SWCD Trucks | \$ 220.61 |
| 4231 | SE MASWCD – Annual Dues | \$ 500.00 |
| 4232 | Delbert Stehr - #28FY19LC-CWMA Brush Management | \$ 2,000.00 |
| 4233 | Brian Doyle – Push Up Pond with pipe | \$ 1,000.00 |
| 4234 | Adam & Amanda Schulte – Infant Well Testing Reimbursement | \$ 51.75 |
| 4235 | Jason Van Gundy - #06-RCPP1W1P – Grade Stabilization Structure | \$ 18,185.60 |
| 4236 | James Gray – Hayable Buffer Program Yearly Payment | \$ 3,500.00 |
| 4237 | Gerald Skifton – Water Plan Pond Clean Out | \$ 400.00 |
| 4239 | Richard Snow – 02FY201W1P – Grassed Waterways | \$ 5,431.50 |
| 4240 | Todd Nelson – 11-RCPP1W1P – Grade Stabilization Structure | \$ 20,396.17 |
| 4241 | Gerald Hallum – Hayable Buffer Program Yearly Payment | \$ 5,350.00 |
| 4242 | Grace Nelson – Hayable Buffer Program Yearly Payment | \$ 150.00 |
| | - 2020 Dodge Ram Truck | |
| | Total | \$ 58,453.82 |
| | Investments – Winnebago Watershed to 10003340 (From Cash – General Fund 76-000-000-1001) = \$1,000.00; Investments – Bear Creek Watershed to 10033399 (From Cash – General Fund 76-000-000-1001) = \$1,000.00 | \$ 2,000.00 |
| | Investment Transfer of Funds (From 008-773 Hayable Buffer – Eitzen State Bank to our Bank of the West Cash General Fund account) | \$ 9,000.00 |

Agenda – July 9, 2020

Adjournment

NEXT MEETING -- Regular Meeting, August 13, 2020, 9:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

August 13, 2020, 9:00 a.m. Regular Meeting

DNR Garage

2020 Officers

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

9:00 A.M. Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the July 9, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer request the July 2020 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ Protecting Working Forestlands in the Blufflands: Trout, Turkeys & Timber FY21 Landscape Scale Restoration – Letter of Support

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*
- SWAG – *Update*
- RIM – *Update*
- Aquatic Invasive Species (AIS) – *Update*

- MAWQCP - *Update*

MASWCD & MACDE

MASWCD Annual Convention will be held virtually this year with no state award recognition programs. It will be a two day event.

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- Streambank Revetment – *Update*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- MN Land Trust - *Update*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant – Program Report

- Volunteer Nitrate Monitoring Network - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Pine Creek/Whitewater 1W1P - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Memorandum of Agreement Between the USDA NRCS & State of MN, Root River SWCD – *Approval requested*

NEW BUSINESS & ACTION ITEMS

1. Volunteer Nitrate Monitoring Network Agreement – Amount \$2,200 Term July 1, 2020 – June 30, 2020 - *Approval requested*
2. FY18 Local Capacity Grant Financial Report – *Approval requested*

Agenda – August 13, 2020

3. FY19 Buffer Law Grant Financial Report – *Approval requested*
4. Sub-Agreement SE SWCD Technical Support JPB & Root River SWCD Lower Mississippi River Feedlot Management in MN – Amount is \$99,465 expiration date 12/31/2020 – *Approval requested*
5. Root River SWCD 2021 Proposed Budget – *Approval requested*

COST SHARE PROGRAMS

LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM

FY20 Lower Mississippi River Feedlot Management Cost Share – (Grant expiration 12/31/2020) – Available Funds \$ 99,465

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|--------------------------|----------|---------------------|-----------------------------|------------------------|------------------|
| Hoscheit Dairy Farms LLC | #01LMRFM | \$270,395.00 | \$99,465.00 | Waste Storage Facility | 12/31/2020 |

FY20 Lower Mississippi River Feedlot Management Cost Share – Remaining Available Funds \$0.00

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds \$ 0.00 (Flat Rate per acre)

FY20 Local Capacity CWMA Cost Share - (Grant expiration 12/31/22) – Available Funds \$13,000 (Flat Rate per acre)

FY19 Local Capacity CWMA Cost Share

Contract Cancellation

Contract #03FY19LC-CWMA Fitting Brothers has expired effective 7/11/2021.

FY19LC-CWMA Cost Share – Remaining Available Funds \$2,000.00

FY19 Local Capacity CWMA Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|------------------|---------------|---------------------|---------------------------------------|------------------|------------------|
| Fitting Brothers | 09FY19LC-CWMA | \$2,000.00 | \$2,000.00 (\$100/acre @ 20 acres) | Brush Management | 8/13/2021 |

FY19LC-CWMA Cost Share – Remaining Available Funds \$0.00

FY19 Local Capacity CWMA Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|-----------------|-----------------------------------|---------------------|------------|---|
| Ledebuhr, Larry | 06FY19LC-CWMA Brush Management | \$2,000.00 | \$2,000.00 | 20 acres @ \$100/acre = \$2,000.00 Payment Request = \$2,000.00 |

STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 State Cost Share (Grant expiration 12/31/21) – Available Funds \$0.00

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds \$13,794.10

Cancellation Notification – FY20 State Cost Share

Tim Nelson provided a cancellation notification for his pre-construction cover crop cost share in the amount of \$300.00.

FY20 State Cost Share – Remaining Available Funds \$14,094.10

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY19 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2021) Available Funds \$0.00

FY20 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2022) Available Funds \$82,726.06

FY19 1W1P Root River Watershed-Base Implementation Cost Share Payment Request and Re-allocation of Slippage

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|---------------|--------------------------------|---------------------|-------------|--|
| Kolsrud, Mark | 06FY18LCM Grassed Waterways | \$ 5,300.00 | \$ 4,050.00 | \$4,050.00x 75% = \$3,037.50 Payment Request = \$3,037.50 Slippage for Reallocation = \$937.50 |

FY19 1W1P Cost Share – Remaining Available Funds \$ 937.50

Cancellation Notifications – FY20 1W1P Root River Watershed-Base Cost Share

Mike Miller, contract #03FY201W1P, provided a cancellation notification for his grassed waterway project in the amount of \$2,880.00. EQIP has funded the project at a rate of 90% cost share or greater.

FY20 1W1P Cost Share – Remaining Available Funds \$85,606.06

Davison Properties, LLC, contract #06FY201W1P, provided a cancellation notification for their grassed waterway installations in the amount of \$6,593.40. EQIP has funded the project at a rate of 90% cost share or greater.

FY20 1W1P Cost Share – Remaining Available Funds \$92,199.46

Funding Source Change

Contract #07FY201W1P Klug, Steve moving \$937.50 from FY201W1P to FY191W1P.

FY19 1W1P Cost Share – Remaining Available Funds \$ 0.00

FY20 1W1P Cost Share – Remaining Available Funds \$82,460.44

FY20 1W1P Root River Watershed-Base Implementation Cost Share Payment Request and Re-allocation of Slippage

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|-------------|--------------------------------|---------------------|--------------|---|
| Klug, Steve | 07FY201W1P Grassed Waterway | \$ 14,348.00 | \$ 10,482.18 | \$10,482.18 x 90% = \$9,433.97 EQIP = \$ 7,234.32 Payment Request = \$2,199.65 Slippage for Reallocation = \$3,427.55 |

FY19 1W1P Cost Share – Remaining Available Funds \$ 0.00

FY20 1W1P Cost Share – Remaining Available Funds \$85,887.99

FY20 1W1P Root River Watershed-Base Implementation Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|-------------------|-----------------|---------------------|-----------------------------|-------------------------------|------------------|
| Hongerholt, Randy | #11 FY201W1P | \$6,845.96 | \$1,309.89 | Grade Stabilization Structure | 12/31/2020 |

FY20 1W1P Cost Share – Remaining Available Funds \$84,578.10

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$93,312** (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$23,778** (Flat Rate per acre)

FY20 Cover Crop Demo - Soil Health Testing (Grant expiration 12/31/22) – Available Funds **\$11,640** (Flat Rate)

FY20 Cover Crop Demo – Cover Crop Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|-------------------|----------|---------------------|--|------------|---------------------------------------|
| McCormick, Connor | 09FY20CC | \$3,360.00 | \$3,360.00 (\$40/acre @ 28 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Kochie, Jon | 10FY20CC | | \$2,160.00 | | 11/1/2020, 11/1/2021, |

| | | | | | |
|-----------------|----------|-------------|--|------------|---------------------------------------|
| | | \$2,160.00 | (\$40/acre @ 18 acres x 3 yrs) | Cover Crop | 11/1/2022 |
| Green, Valiree | 11FY20CC | \$768.00 | \$768.00 (\$40/acre @ 6.4 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Schroeder, Todd | 12FY20CC | \$720.00 | \$720.00 (\$40/acre @ 6 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Schroeder, Dean | 13FY20CC | \$18,000.00 | \$18,000.00 (\$40/acre @ 150 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo - Cover Crop Cost Share - Remaining Available Funds \$ 68,304.00

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|-------------------|----------|---------------------|---|-----------------------------------|---------------------------------------|
| McCormick, Connor | 08FY20NT | \$840.00 | \$840.00 (\$10/acre @ 28 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Kochie, Jon | 09FY20NT | \$540.00 | \$540.00 (\$10/acre @ 18 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Green, Valiree | 10FY20NT | \$192.00 | \$192.00 (\$10/acre @ 6.4 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| King, Troy | 11FY20NT | \$450.00 | \$450.00 (\$10/acre @ 15 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Schroeder, Todd | 12FY20NT | \$180.00 | \$180.00 (\$10/acre @ 6 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Schroeder, Dean | 13FY20NT | \$4,500.00 | \$4,500.00 (\$10/acre @ 150 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share - Remaining Available Funds \$ 17,076.00

FY20 Cover Crop Demo – Cover Crop Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|---------------|-------------------------|---------------------|-------------|--|
| Meyer, Jordan | 02FY20CC Cover Crops | \$ 8,160.00 | \$ 8,160.00 | 68 acres @ \$40.00/acre x 3 years = \$8,160.00 Payment Request = \$8,160.00 |

FY20 Cover Crop Demo – No-Till Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|---------------|--|---------------------|-------------|--|
| Meyer, Jordan | 02FY20NT Residue & Tillage Mgmt. No-Till | \$ 2,040.00 | \$ 2,040.00 | 68 acres @ \$10.00/acre x 3 years = \$2,040.00 Payment Request = \$2,040.00 |

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE:

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and investment transfers

| Voucher # | Item | Amount |
|-----------|---|---------------------|
| 4244 | Ron Carlsen – Rent – August | \$ 1,213.19 |
| 4245 | VISA – Other Repairs & Maintenance – Grease & grease gun = \$59.86; Memorial Maynard Welscher = \$40.61; Adobe AcroPro Subscription - 12 months \$192.25 | \$ 292.72 |
| 4246 | Kwik Trip – Fuel – SWCD Trucks | \$ 259.22 |
| 4247 | Houston County Treasurer – Field Supply – 8’ x 3’ Posts = 2 @ \$20.875 | \$ 41.75 |
| 4248 | Steve Klug – 07FY201W1P – Grassed Waterway | \$ 2,199.65 |
| 4249 | Lind Awards – Memorial Plaque = \$18.79 (our half); Retirement plaque = \$35.44 | \$ 54.23 |
| 4250 | Mark Kolsrud - #06FY18LCM – Grassed Waterways | \$ 3,037.50 |
| 4251 | Jordan Meyer #02FY20CC & #02FY20NT | \$ 10,200.00 |
| 4252 | Quill LLC – Office Supplies | \$ 252.73 |
| 4253 | Larry Ledebuhr - #06FY19LC-CWMA Brush Management | \$ 2,000.00 |
| | Total | \$ 19,550.99 |
| | Investment Transfer of Funds (From Eitzen State Bank Savings Account 10033563 Investment - Capital Equipment to our Bank of the West Cash General Fund account) | \$20,060.00 |

Adjournment

NEXT MEETING -- Regular Meeting, September 10, 2020, 9:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

**September 10, 2020, 9:00 a.m. Regular Meeting
DNR Garage**

2020 Officers

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

9:00 A.M. Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the August 13, 2020 board meeting minutes.

Employee Time Records and Supervisor Per Diems: Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

Supervisor Per Diems

| | |
|---|-----------|
| Feldmeier, Matt – 3 rd Qtr. 3 mtgs. @ \$75.00/each | \$ 225.00 |
| Graf, Cecil – 3 rd Qtr. 2 mtgs. @ \$75.00/each | \$ 150.00 |
| Kruse, Glenn – 3 rd Qtr. 5 mtgs. @ \$75.00/each | \$ 375.00 |
| Welke, Jerry – 3 rd Qtr. 5 mtgs. @ \$75.00/each | \$ 375.00 |

Treasurer's Report: Treasurer request the August 2020 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- ❖ 6th Grade Environmental Day – *Consensus to Cancel*
- ❖ Lower Mississippi River Feedlot Management in MN Grant – Amount \$99,465

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*
- SWAG – *Update*

- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP - *Update*

MASWCD & MACDE

MASWCD Annual Convention will be held virtually this year with no state award recognition programs. It will be a two day event.

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

Winnebago Watershed Operation & Maintenance Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|--------------|----------|---------------------|-----------------------------|--------------------------|------------------|
| Koch, Robert | 01WinMtn | \$4,602.00 | \$4,602.00 | Karst Sinkhole Treatment | 12/31/2020 |

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- MN Land Trust - *Update*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant – Program Report

- Volunteer Nitrate Monitoring Network - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Pine Creek/Whitewater 1W1P - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Root River SWCD 2021 Revised Proposed Budget – Approval requested Root River SWCD 2021 Revised Proposed Budget – *Approval requested*

Agenda – September 10, 2020

NEW BUSINESS & ACTION ITEMS

1. Notice of Grant and Agreement Award – Amount \$159,987.00, Expiration date June 1, 2021 (Bear Creek sinkhole project) – *Approval requested*
2. Agreement for Contribution Between Technical Service Area (TSA) & Root River SWCD – Lease agreement for Jason Rochester’s office space – *Approval requested*
3. Amended FY20 Non-Structural Land Management Practices (NLMP) Implementation Plan – *Approval requested*
4. FY21 Non-Structural Land Management Practices (NLMP) Implementation Plan – *Approval requested*
5. Sub-Agreement between SE SWCD Technical Support JPB and Root River SWCD – \$2,191.74 Grant expiration date December 31, 2020 Engineering Phase (Olinger) – *Approval requested*
6. Amendment 1 Sub-Agreement between SE SWCD Technical Support JPB and Root River SWCD (Hoscheit) – Amended grant amount \$48,026.25 – *Approval requested*
7. 2019 Representation Letter – Needed to accompany our 2019 Financial Statements - *Approval requested*

COST SHARE PROGRAMS

BRIDGE CREEK COST SHARE PROGRAM

Bridge Creek Amendment Request

Contract #28BC Olson, Clair is requesting an amendment to extend the completion date of the project from 9/10/2020 to 11/30/2020. This is due to construction still being conducted.

Bridge Creek Cost Share Payment Request and Re-allocation of Slippage

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|--------------|---|---------------------|--------------|--|
| Olson, Clair | 27BC Waste Storage Facility Engineering | \$ 28,700.00 | \$ 23,210.62 | \$23,210.62 x 50% = \$11,605.31 Payment Request = \$11,605.31 Slippage for Re-allocation = \$2,744.69 |

Bridge Creek – Remaining Available Funds \$2,744.69

STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 State Cost Share (Grant expiration 12/31/21) – Available Funds \$0.00

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds \$13,794.10

FY19 State Cost Share Payment Request and Re-allocation of Slippage

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|-----------------|--|---------------------|--------------|---|
| Skifton, Gerald | 10-RCPP1W1P Grade Stabilization Structure | \$ 29,967.00 | \$ 25,904.62 | \$25,904.62 x 90% = \$23,314.16 EQIP = \$13,085.86 Payment Request = \$10,228.60 Slippage for Re-allocation from RCPP1W1P = \$3,897.70 |

FY19 State Cost Share – Remaining Available Funds \$0.00

FY19 RCPP1W1P – Remaining Available Funds \$3,897.70

FY20 State Cost Share Request (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|----------------|----------|---------------------|-----------------------------|----------|------------------|
| Leary, Richard | 01FY20CS | \$4,950.00 | \$3,712.50 | Terraces | 12/31/2020 |
| Troendle, Ron | 02FY20CS | \$4,686.00 | \$3,514.50 | Terraces | 12/31/2020 |

FY20 State Cost Share – Remaining Available Funds \$6,867.10

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY19 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2021) Available Funds **\$0.00**

FY20 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2022) Available Funds **\$84,578.10**

FY20 1W1P Root River Watershed-Base Implementation Amendment Request

Contract #04-RCPP1W1P Swenson, Craig is requesting an amendment to extend the completion date of the project from 9/10/2020 to 12/31/2020. This is due to crops not being harvested at this time.

Contract #09FY201W1P Olson, Porteous is requesting an amendment to extend the completion date of the project from 9/10/2020 to 6/1/2021. This is due to crops not being harvested at this time.

Contract #10FY17LC Dahl Creek Farms LLP is requesting an amendment to extend the completion date of the project from 9/10/2020 to 12/31/2020. The project has been started but additional time is needed for project completion.

Contract #11FY17LC Dahl Creek Farms LLP is requesting an amendment to extend the completion date of the project from 9/10/2020 to 12/31/2020. The project has been started but additional time is needed for project completion.

Contract #01-RCPP1W1P Hammel, Ralph is requesting an amendment to extend the completion date of the project from 9/10/2020 to 12/31/2020. This is due to crop not being harvested at this time.

Contract #02-RCPP1W1P Hammel, Ralph is requesting an amendment to extend the completion date of the project from 9/10/2020 to 12/31/2020. This is due to crop not being harvested at this time.

Contract #03-RCPP1W1P Hammel, Ralph is requesting an amendment to extend the completion date of the project from 9/10/2020 to 12/31/2020. This is due to crop not being harvested at this time. In addition to the extension it is also being requested to increase the cost share amount from \$2,769 to \$5,289 an increase of \$2,520. This is due to an increase in the cost estimate. Rock was discovered during soil borings therefore changing the borrow area location.

FY201W1P – Remaining Available Funds \$82,058.10

FY20 1W1P Root River Watershed-Base Implementation Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|--------------------|-------------|---------------------|-----------------------------|-------------------------------|------------------|
| Moldenhauer, Steve | 012FY201W1P | \$16,000.00 | \$9,333.00 | Grade Stabilization Structure | 12/31/2020 |

FY201W1P – Remaining Available Funds \$72,725.10

Funding Source Change

Contract #12-RCPP1W1P Emmerick, Earl moving \$3,512.11 from FY19 RCPP1W1P to FY20 1W1P.

FY19 RCPP1W1P – Remaining Available Funds \$7,409.81

FY201W1P – Remaining Available Funds \$69,212.99

FY19 1W1P Root River Watershed-Base Implementation Amendment Request

Contract #07-RCPP1W1P Van Gundy, Jason is requesting an amendment for additional funds in the amount of \$7,409.81 increasing the cost share amount from \$12,351.64 to \$19,761.45. This is due to a fluctuation in the cost estimate, as discussed between the technician and engineer, and needed site repairs from rain event two days after project construction was completed.

FY19 RCPP1W1P – Remaining Available Funds \$0.00

FY19 1W1P Root River Watershed-Base Implementation Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------------|--|---------------------|--------------|--|
| Van Gundy, Jason | 07-RCPP1W1P Stream Bank Restoration | \$ 61,586.53 | \$ 61,586.53 | \$61,586.53 x 90% = \$55,427.87 EQIP = \$35,666.42 Payment Request = \$19,761.45 |

LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM

FY20 Lower Mississippi River Feedlot Management Cost Share – (Grant expiration 12/31/2020) – Available Funds **\$ 0**

FY20 Lower Mississippi River Feedlot Management Cost Share Engineering - (Grant expiration 12/31/2020) – Available Funds \$ 2,000.00

Amendment Request

Contract #01LMRFM Hoscheit Dairy Farms LLC is requesting an amendment increasing the amount of cost share for the project and adjusting funding sources accordingly. This is due to an amendment to the grant sub-agreement reducing the grant funds. The amendment will increase the cost share for the project from \$99,465.00 to \$108,879.50. Funds in the amount of \$48,026.25 are allocated from the FY20 Lower Mississippi River Feedlot Management Cost Share and \$60,853.25 from FY20 1W1P Root River Watershed-Base Cost Share.

FY20 Lower Mississippi River Feedlot Management Cost Share – Remaining Available Funds \$0.00

FY20 1W1P Cost Share – Remaining Available Funds \$ 8,359.74

FY20 Lower Mississippi River Feedlot Management Cost Share Engineering Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|---------------|------------------------|---------------------|-----------------------------|--|------------------|
| Olinger, Brad | 01FY20RCPP-Engineering | \$2,000.00 | \$1,500.00 | Waste Facility Cover – Engineering Phase | 12/31/2020 |

FY20 Lower Mississippi River Feedlot Management Engineering Cost Share – Remaining Available Funds \$0.00

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$93,312 (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$23,778 (Flat Rate per acre)

FY20 Cover Crop Demo - Soil Health Testing (Grant expiration 12/31/22) – Available Funds \$11,640 (Flat Rate)

Contract Cancellation

Contract #01 FY20SH Meyer, Jordan provided a cancellation notification for his soil health testing in the amount of \$360.00.

FY20 Cover Crop Demo - Soil Health Testing Cost Share – Remaining Available Funds \$12,000

Pre-Approved Contracts

FY20 Cover Crop Demo – Cover Crop Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|---------------------|----------|---------------------|--|------------|---------------------------------------|
| McCormick, Connor | 14FY20CC | \$4,320.00 | \$4,320.00 (\$40/acre @ 36 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| McCormick, Kevin | 16FY20CC | \$3,960.00 | \$3,960.00 (\$40/acre @ 33 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Hendel, Karl & Matt | 17FY20CC | \$7,320.00 | \$7,320.00 (\$40/acre @ 61 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Hendel, Karl & Matt | 18FY20CC | \$3,360.00 | \$3,360.00 (\$40/acre @ 28 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Tessmer, Dave | 21FY20CC | \$8,424.00 | \$8,424.00 (\$40/acre @ 70.2 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo - Cover Crop Cost Share - Remaining Available Funds \$ 40,920.00

Pre-Approved Contracts

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share Request

Agenda – September 10, 2020

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|---------------------|----------|---------------------|--|-----------------------------------|---------------------------------------|
| McCormick, Connor | 14FY20NT | \$1,080.00 | \$1,080.00 (\$10/acre @ 36 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| McCormick, Kevin | 16FY20NT | \$990.00 | \$990.00 (\$10/acre @ 33 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Hendel, Karl & Matt | 17FY20NT | \$1,830.00 | \$1,830.00 (\$10/acre @ 61 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Hendel, Karl & Matt | 18FY20NT | \$840.00 | \$840.00 (\$10/acre @ 28 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Tessmer, Dave | 21FY20NT | \$2,106.00 | \$2,106.00 (\$10/acre @ 70.2 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share - Remaining Available Funds \$ 10,230.00

FY20 Cover Crop Demo – Cover Crop Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|------------------|----------|---------------------|--|------------|---------------------------------------|
| Schroeder, Todd | 15FY20CC | \$4,920.00 | \$4,920.00 (\$40/acre @ 41 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Johnson, Eric | 19FY20CC | \$18,000.00 | \$18,000.00 (\$40/acre @ 150 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |
| Schroeder, Jason | 20FY20CC | \$18,000.00 | \$18,000.00 (\$40/acre @ 150 acres x 3 yrs) | Cover Crop | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo - Cover Crop Cost Share - Remaining Available Funds \$ 0.00

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Dates |
|------------------|----------|---------------------|---|-----------------------------------|---------------------------------------|
| Schroeder, Todd | 15FY20NT | \$1,230.00 | \$1,230.00 (\$10/acre @ 41 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Johnson, Eric | 19FY20NT | \$4,500.00 | \$4,500.00 (\$10/acre @ 150 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |
| Schroeder, Jason | 20FY20NT | \$4,500.00 | \$4,500.00 (\$10/acre @ 150 acres x 3 yrs) | Residue & Tillage Mgt. No-Till | 11/1/2020, 11/1/2021, 11/1/2022 |

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share - Remaining Available Funds \$ 0.00

FY20 Cover Crop Demo – Cover Crop Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------|------------------------|---------------------|-------------|--|
| King, Troy | 08FY20CC Cover Crop | \$ 1,800.00 | \$ 1,800.00 | 15 acres @ \$40.00/acre x 3 years = \$1,800.00 Payment Request = \$1,800.00 |

| | | | | |
|------------------------|------------------------|------------|------------|--|
| King, Cory | 03FY20CC Cover Crop | \$1,080.00 | \$1,080.00 | 9 acres @ \$40.00/acre x 3 years = \$1,080.00 Payment Request = \$1,080.00 |
| McCormick, Kevin | 16FY20CC Cover Crop | \$3,960.00 | \$3,960.00 | 33 acres @ \$40.00/acre x 3 years = \$3,960.00 Payment Request = \$3,960.00 |
| Hendel, Karl & Matt | 17FY20CC Cover Crop | \$7,320.00 | \$7,320.00 | 61 acres @ \$40.00/acre x 3 years = \$7,320.00 Payment Request = \$7,320.00 |
| McCormick, Connor | 09FY20CC Cover Crop | \$3,360.00 | \$3,360.00 | 28 acres @ \$40.00/acre x 3 years = \$3,360.00 Payment Request = \$3,360.00 |
| McCormick, Connor | 14FY20CC Cover Crop | \$4,320.00 | \$4,320.00 | 36 acres @ \$40.00/acre x 3 years = \$4,320.00 Payment Request = \$4,320.00 |

FY20 Cover Crop Demo – No-Till Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------------------|--|---------------------|------------|--|
| King, Troy | 11FY20NT Residue & Tillage Mgmt. No-Till | \$450.00 | \$450.00 | 15 acres @ \$10.00/acre x 3 years = \$450.00 Payment Request = \$450.00 |
| King, Cory | 03FY20NT Residue & Tillage Mgmt. No-Till | \$270.00 | \$270.00 | 9 acres @ \$10.00/acre x 3 years = \$270.00 Payment Request = \$270.00 |
| McCormick, Kevin | 16FY20NT Residue & Tillage Mgmt. No-Till | \$990.00 | \$990.00 | 33 acres @ \$10.00/acre x 3 years = \$990.00 Payment Request = \$990.00 |
| Hendel, Karl & Matt | 17FY20NT Residue & Tillage Mgmt. No-Till | \$1,830.00 | \$1,830.00 | 61 acres @ \$10.00/acre x 3 years = \$1,830.00 Payment Request = \$1,830.00 |
| McCormick, Connor | 08FY20NT Residue & Tillage Mgmt. No-Till | \$840.00 | \$840.00 | 28 acres @ \$10.00/acre x 3 years = \$840.00 Payment Request = \$840.00 |
| McCormick, Connor | 14FY20NT Residue & Tillage Mgmt. No-Till | \$1,080.00 | \$1,080.00 | 36 acres @ \$10.00/acre x 3 years = \$1,080.00 Payment Request = \$1,080.00 |

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds \$ 0.00 (Flat Rate per acre)

FY20 Local Capacity CWMA Cost Share - (Grant expiration 12/31/22) – Available Funds \$13,000 (Flat Rate per acre)

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE:

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and investment transfers

| Voucher # | Item | Amount |
|-----------|------|--------|
|-----------|------|--------|

| | | |
|------|---|---------------------|
| 4254 | Ron Carlsen – Rent – September | \$ 1,213.19 |
| 4255 | Matt Feldmeier – Mileage - 108 miles @ \$0.575/mi = \$62.10 | \$ 62.10 |
| 4256 | Kwik Trip – Fuel – SWCD Trucks | \$ 223.39 |
| 4257 | Myron Mathison – Pond Clean Out | \$ 400.00 |
| 4258 | Jay Richards – Pond Clean Out | \$ 400.00 |
| 4259 | Talcott Resolution Life & Annuity Ins. Co. – Life Insurance – Walter, Dave | \$ 90.00 |
| 4260 | Wayne Runnigen – Push-Up Pond (no pipe) | \$ 600.00 |
| 4261 | SHI International Corp – 2 computers | \$ 1,348.54 |
| 4262 | Ralph Felten – Push-Up Pond (no pipe) | \$ 600.00 |
| 4263 | Quill LLC – Office Supplies | \$ 16.01 |
| 4264 | Tony Wermager – Push-Up Pond (with pipe) | \$ 1,000.00 |
| 4265 | Jason Van Gundy – Streambank Restoration #07-RCPP1W1P | \$ 19,761.45 |
| 4266 | Gerald Skifton – Grade Stabilization Structure #10-RCPP1W1P | \$ 10,228.60 |
| 4267 | Troy King – Cover Crop & No-Till #08FY20CC & #11FY20NT | \$ 2,250.00 |
| 4268 | Petty Cash – SWAG Supplies | \$ 2.98 |
| 4269 | Kevin McCormick - Cover Crop & No-Till #16FY20CC & #16FY20NT | \$ 4,950.00 |
| 4270 | Karl & Matt Hendel - Cover Crop & No-Till #17FY20CC & #17FY20NT | \$ 9,150.00 |
| 4271 | Connor McCormick - Cover Crop & No-Till #14FY20CC, #09FY20CC & #14FY20NT, #08FY20NT | \$ 9,600.00 |
| 4272 | Cecil Graf – Mileage – 80 miles @ \$0.575/mi = \$46.00 | \$ 46.00 |
| 4273 | Glenn Kruse – Mileage – 60 miles @ \$0.575/mi = \$ 34.50 | \$ 34.50 |
| 4274 | Jerry Welke – Mileage – 150 miles @ \$0.575/mi = \$86.25 | \$ 86.25 |
| 4275 | Clair Olson – Waste Storage Facility Engineering #27BC | \$ 11,605.31 |
| 4276 | Cory King – Cover Crop & No-Till #03FY20CC & #03FY20NT | \$ 1,350.00 |
| | Total | \$ 75,018.32 |

Adjournment

NEXT MEETING -- Regular Meeting, October 8, 2020, 9:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

October 8, 2020, 9:00 a.m. Regular Meeting

DNR Garage

2020 Officers

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

9:00 A.M. Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the September 10, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer request the September 2020 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

❖ COVID 19 – *Update*

❖ FY21 Local Capacity Grant – *Increase in grant funds*

Program Reports

• WCA – *Update*

• Bridge Creek – *Update*

• Root River 1W1P – *Update*

• SWAG – *Update*

• Aquatic Invasive Species (AIS) – *Update*

• MAWQCP - *Update*

MASWCD & MACDE

MASWCD 2020 Resolution Packet – *Voting due by 11/12/2020.*

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cover Crop Demonstration – *Update*
Storage for inter-seeder – *Rental rate at Houston County Fairgrounds \$9.00/ft. @ 15ft. = \$135.00 for season*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*

Jean Meiners, Technician – Program Reports

- Buffer Law – *Update*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant – Program Report

- Volunteer Nitrate Monitoring Network – *Update*
- Tree Program – *Update*
- 2019 Year-End Financial Report - *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Pine Creek/Whitewater 1W1P - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Amendment 1 Sub-Agreement between SE SWCD Technical Support JPB and Root River SWCD – Combining Engineer Phase & Construction Phase increasing the grant amount from \$2,191.74 to \$158,831.41 and extending the grant expiration date to May 15, 2021 Engineering Phase (Olinger) – *Approval requested*
2. Amendment 2 Sub-Agreement between SE SWCD Technical Support JPB and Root River SWCD (Hoscheit) – Amended grant amount to \$51,502.95 (\$48,026.25 financial assistance; \$3,476.70 SWCD technical assistance) and extending expiration date to December 15, 2022 – *Approval requested*

NEW BUSINESS & ACTION ITEMS

1. FY19 State Cost Share Financial Report – *Approval requested*

Agenda – October 8, 2020

2. MAWQCP Report of Work Completion – *Approval requested*
3. FY21 Local Capacity Grant = \$116,434 & FY21 Buffer Law = \$17,200 Expiration Date 12/31/2023 – *Approval requested*
4. 2021 Tree Order & Pricing – *Approval requested*

COST SHARE PROGRAMS

BRIDGE CREEK COST SHARE PROGRAM - Available Funds \$2,744.69

STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY20 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$6,867.10**

LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM

FY20 Lower Mississippi River Feedlot Management Cost Share – (*Grant expiration 12/15/2022*) – Available Funds **\$ 0**

FY17 Lower Mississippi River Feedlot Management Cost Share Engineering - (*Grant expiration 5/15/2021*) Available Funds **\$0**

LOCAL CAPACITY STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$13,000** (*Flat Rate per acre*)

FY19 Local Capacity CWMA Cost Share

Contract Cancellation

Contract #05FY19LC-CWMA Gaustad, Larry has expired effective 9/30/2020.

FY19LC-CWMA Cost Share – Remaining Available Funds \$2,000.00

FY19 Local Capacity CWMA Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Date |
|----------------|---------------|---------------------|-----------------------------|------------------|-----------------|
| Gaustad, Larry | 11FY19LC-CWMA | \$2,000.00 | \$2,000.00 | Brush Management | 10/8/2021 |

FY19LC-CWMA – Remaining Available Funds \$0.00

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY19 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2021*) Available Funds **\$0.00**

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$8,359.74**

FY20 1W1P Root River Watershed-Base Implementation Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Date |
|---------------|------------|---------------------|-----------------------------|-------------------------------|-----------------|
| Schmidt, Mike | 13FY201W1P | \$7,190.00 | \$1,546.00 | Grade Stabilization Structure | 12/31/2020 |

FY201W1P – Remaining Available Funds \$6,813.74

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$0.00** (*Flat Rate per acre*)

FY20 Cover Crop Demo – Cover Crop Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------------------|------------------------|---------------------|------------|--|
| Green, Valiree | 11FY20CC Cover Crop | \$ 768.00 | \$ 768.00 | 6.4 acres @ \$40.00/acre x 3 years = \$768.00 Payment Request = \$768.00 |
| Hendel, Karl & Matt | 18FY20CC Cover Crop | \$3,360.00 | \$3,360.00 | 28 acres @ \$40.00/acre x 3 years = \$3,360.00 Payment Request = \$3,360.00 |

FY20 Cover Crop Demo – No-Till Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------------------|--|---------------------|----------|---|
| Green, Valiree | 10FY20NT Residue & Tillage Mgmt. No-Till | \$192.00 | \$192.00 | 6.4 acres @ \$10.00/acre x 3 years = \$192.00 Payment Request = \$192.00 |
| Hendel, Karl & Matt | 18FY20NT Residue & Tillage Mgmt. No-Till | \$840.00 | \$840.00 | 28 acres @ \$10.00/acre x 3 years = \$840.00 Payment Request = \$840.00 |

RCPP FEEDLOT COST SHARE PROGRAM

FY17 RCPP Feedlot Cost Share Request

| Name | Contract | Total Cost Estimate | Cost Share Amount Requested | Project | Completion Date |
|---------------|--------------------------------------|---------------------|-----------------------------|----------------------|-----------------|
| Olinger, Brad | #02RCPP Feedlot – Construction | \$202,622.63 | \$151,966.97 | Waste Facility Cover | 5/15/2021 |

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE:

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and investment transfers

| Voucher # | Item | Amount |
|-----------|--|--------------------|
| 4277 | Ron Carlsen – Rent – October | \$ 1,213.19 |
| 4278 | Kwik Trip – Fuel – SWCD Trucks | \$ 227.45 |
| 4279 | Valiree Green – Cover Crop & No-Till #11FY20CC & #10FY20NT | \$ 1,344.00 |
| 4280 | Andy Graf – Infant Well Test Reimbursement | \$ 25.00 |
| 4281 | Karl & Matt Hendel - Cover Crop & No-Till #18FY20CC & #18FY20NT | \$ 4,200.00 |
| 4282 | Quill LLC – Office Supplies | \$ 499.06 |
| 4283 | VISA – Postage = \$55.00; Vehicle Maintenance GMC Oil Change = \$72.48; Cover Crop Soil Health Postage = \$42.25; Office Keys 12 @ \$3.50/each & tax = \$44.89 | \$ 217.26 |
| | Total | \$ 7,725.96 |

Adjournment

NEXT MEETING -- Regular Meeting, November 12, 2020, 1:00 p.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

November 12, 2020, 1:00 p.m. Regular Meeting

DNR Garage

2020 Officers

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

1:00 P.M.

Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the October 8, 2020 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer request the October 2020 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

- 2021 MN Envirothon

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*
- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP – *Update*
- BMP Projects - *Update*

MASWCD & MACDE

MASWCD 2020 Resolution Packet – *Voting due by 11/12/2020.*

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*

Jean Meiners, Technician – Program Report

- Buffer Law – *Update*

Janice Messner, Administrative Assistant – Program Report

- Volunteer Nitrate Monitoring Network – *Update*
- Tree Program – *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Mississippi River – Winona/La Crescent 1W1P - *Update*
Alternate needed for Policy Committee

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

1. Amendment 3 Sub-Agreement between SE SWCD Technical Support JPB and Root River SWCD (Hoscheit) – Amended grant amount to \$112,356.20 (\$108,879.50 financial assistance; \$3,476.70 SWCD technical assistance) – *Approval requested*

NEW BUSINESS & ACTION ITEMS

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY19 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2021*) Available Funds **\$0.00**

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$6,813.74**

LOCAL CAPACITY STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$13,000** (*Flat Rate per acre*)

LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM

FY20 Lower Mississippi River Feedlot Management Cost Share – (*Grant expiration 12/15/2022*) – Available Funds **\$ 0**

FY17 Lower Mississippi River Feedlot Management Cost Share Engineering - (*Grant expiration 5/15/2021*) Available Funds **\$0**

Agenda – November 12, 2020

BRIDGE CREEK COST SHARE PROGRAM - Available Funds \$2,744.69**Bridge Creek Amendment Request**

Contract #28BC Olson, Clair is requesting an amendment to extend the completion date of the project from 11/30/2020 to 12/31/2020. This is due to construction still being conducted.

STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)
FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds \$6,867.10

FY20 State Cost Share Payment Request and Re-Allocation of Funds

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|----------------|----------------------|---------------------|-------------|--|
| Leary, Richard | 01FY20CS Terraces | \$ 4,950.00 | \$ 2,925.00 | \$2,925.00 @ 75% = \$2,193.75 Payment Request = \$2,193.75 Slippage for Re-Allocation = \$1,518.75 |
| Troendle, Ron | 02FY20CS Terraces | \$ 4,686.00 | \$ 2,640.30 | \$2,640.30 @ 75% = \$1,980.23 Payment Request = \$1,980.23 Slippage for Re-Allocation = \$1,534.27 |

FY20CS – Remaining Available Funds \$9,920.12

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$ 0.00 (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$0.00 (Flat Rate per acre)

FY20 Cover Crop Demo – Cancellation Request

Contract #05FY20CC & #05FY20NT Gerard, Jeff 50 acres.

FY20CC – Remaining Available Funds \$6,000.00

FY20NT – Remaining Available Funds \$1,500.00

FY20 Cover Crop Demo – Cover Crop Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|-----------------|------------------------|---------------------|-------------|--|
| Mierau, Robert | 07FY20CC Cover Crop | \$ 4,320.00 | \$ 4,320.00 | 36 acres @ \$40.00/acre x 3 years = \$4,320.00 Payment Request = \$4,320.00 |
| Mierau, Karsen | 06FY20CC Cover Crop | \$5,328.00 | \$5,328.00 | 44.4 acres @ \$40.00/acre x 3 years = \$5,328.00 Payment Request = \$5,328.00 |
| Schroeder, Dean | 13FY20CC Cover Crop | \$18,000.00 | \$18,000.00 | 150 acres @ \$40.00/acre x 3 years = \$18,000.00 Payment Request = \$18,000.00 |
| Koch, Bob | 04FY20CC Cover Crop | \$12,000.00 | \$12,000.00 | 100 acres @ \$40.00/acre x 3 years = \$12,000.00 Payment Request = \$12,000.00 |
| Gerard, Jeff | 01FY20CC Cover Crop | \$12,000.00 | \$12,000.00 | 100 acres @ \$40.00/acre x 3 years = \$12,000.00 Payment Request = \$12,000.00 |
| Kochie, Jon | 10FY20CC Cover Crop | \$2,160.00 | \$2,160.00 | 18 acres @ \$40.00/acre x 3 years = \$2,160.00 Payment Request = \$2,160.00 |
| Johnson, Eric | 19FY20CC Cover Crop | \$18,000.00 | \$18,000.00 | 150 acres @ \$40.00/acre x 3 years = \$18,000.00 Payment Request = \$18,000.00 |

| | | | | |
|------------------|------------------------|-------------|-------------|---|
| Tessmer, Dave | 21FY20CC Cover Crop | \$8,424.00 | \$8,424.00 | 70.2 acres @ \$40.00/acre x 3 years = \$8,424.00 Payment Request = \$8,424.00 |
| Schroeder, Jason | 20FY20CC Cover Crop | \$18,000.00 | \$18,000.00 | 150 acres @ \$40.00/acre x 3 years = \$18,000.00 Payment Request = \$18,000.00 |
| Schroeder, Todd | 12FY20CC Cover Crop | \$720.00 | \$720.00 | 6 acres @ \$40.00/acre x 3 years = \$720.00 Payment Request = \$720.00 |
| Schroeder, Todd | 15FY20CC Cover Crop | \$4,920.00 | \$4,920.00 | 41 acres @ \$40.00/acre x 3 years = \$4,920.00 Payment Request = \$4,920.00 |

FY20 Cover Crop Demo – No-Till Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|------------------|--|---------------------|------------|--|
| Mierau, Robert | 07FY20NT Residue & Tillage Mgmt. No-Till | \$1,080.00 | \$1,080.00 | 36 acres @ \$10.00/acre x 3 years = \$1,080.00 Payment Request = \$1,080.00 |
| Mierau, Karsen | 06FY20NT Residue & Tillage Mgmt. No-Till | \$1,332.00 | \$1,332.00 | 44.4 acres @ \$10.00/acre x 3 years = \$1,332.00 Payment Request = \$1,332.00 |
| Schroeder, Dean | 13FY20NT Residue & Tillage Mgmt. No-Till | \$4,500.00 | \$4,500.00 | 150 acres @ \$10.00/acre x 3 years = \$4,500.00 Payment Request = \$4,500.00 |
| Koch, Bob | 04FY20NT Residue & Tillage Mgmt. No-Till | \$3,000.00 | \$3,000.00 | 100 acres @ \$10.00/acre x 3 years = \$3,000.00 Payment Request = \$3,000.00 |
| Gerard, Jeff | 01FY20NT Residue & Tillage Mgmt. No-Till | \$3,000.00 | \$3,000.00 | 100 acres @ \$10.00/acre x 3 years = \$3,000.00 Payment Request = \$3,000.00 |
| Kochie, Jon | 09FY20NT Residue & Tillage Mgmt. No-Till | \$540.00 | \$540.00 | 18 acres @ \$10.00/acre x 3 years = \$540.00 Payment Request = \$540.00 |
| Johnson, Eric | 19FY20NT Residue & Tillage Mgmt. No-Till | \$4,500.00 | \$4,500.00 | 150 acres @ \$10.00/acre x 3 years = \$4,500.00 Payment Request = \$4,500.00 |
| Tessmer, Dave | 21FY20NT Residue & Tillage Mgmt. No-Till | \$2,106.00 | \$2,106.00 | 70.2 acres @ \$10.00/acre x 3 years = \$2,106.00 Payment Request = \$2,106.00 |
| Schroeder, Jason | 20FY20NT Residue & Tillage Mgmt. No-Till | \$4,500.00 | \$4,500.00 | 150 acres @ \$10.00/acre x 3 years = \$4,500.00 Payment Request = \$4,500.00 |
| Schroeder, Todd | 12FY20NT Residue & Tillage Mgmt. No-Till | \$180.00 | \$180.00 | 6 acres @ \$10.00/acre x 3 years = \$180.00 Payment Request = \$180.00 |
| Schroeder, Todd | 15FY20NT Residue & Tillage Mgmt. No-Till | \$1,230.00 | \$1,230.00 | 41 acres @ \$10.00/acre x 3 years = \$1,230.00 Payment Request = \$1,230.00 |

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE:

TSA (Joint Powers) COMMITTEE:

Agenda – November 12, 2020

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

| Voucher # | Item | Amount |
|-----------|---|----------------------|
| 4284 | Ron Carlsen – Rent – November | \$ 1,213.19 |
| 4285 | VISA – Cover Crop Soil Sampling Postage = \$95.50; Postage = \$181.50; Tree Postage = \$165.00; Buffer Law – Field Equipment = \$160.75 | \$ 602.75 |
| 4286 | Kwik Trip – Fuel – SWCD Trucks | \$ 210.99 |
| 4287 | Ward Laboratories, Inc. – Cover Crop Soil Health - Samplings | \$ 1,980.00 |
| 4288 | Sleepy Hollow Chevrolet Buick Inc. – Vehicle Maintenance – 2020 Dodge Oil Change | \$ 41.97 |
| 4289 | Bob Mireau - Cover Crop & No-Till #07FY20CC & #07FY20NT | \$ 5,400.00 |
| 4290 | Karsen Mireau – Cover Crop & No-Till #06FY20CC & #06FY20NT | \$ 6,660.00 |
| 4291 | Richard Leary - #01FY20CS - Terraces | \$ 2,193.75 |
| 4292 | Dean Schroeder – Cover Crop & No-Till #13FY20CC & #13FY20NT | \$ 22,500.00 |
| 4293 | Bob Koch – Cover Crop & No-Till #04FY20CC & #04FY20NT | \$ 15,000.00 |
| 4294 | Jeff Gerard – Cover Crop & No-Till #01FY20CC & #01FY20NT | \$ 15,000.00 |
| 4295 | Jon Kochie – Cover Crop & No-Till #10FY20CC & #09FY20NT | \$ 2,700.00 |
| 4296 | Eric Johnson – Cover Crop & No-Till #19FY20CC & #19FY20NT | \$ 22,500.00 |
| 4297 | Dave Tessmer – Cover Crop & No-Till #21FY20CC & #21FY20NT | \$ 10,530.00 |
| 4298 | Jason Schroeder – Cover Crop & No-Till #20FY20CC & #20FY20NT | \$ 22,500.00 |
| 4299 | Ron Troendle - #02FY20CS – Terraces | \$ 1,980.23 |
| 4300 | Dan Wermager – WCPI Mileage Reimbursement = 21 miles @ \$0.575 | \$ 12.08 |
| 4301 | Todd Schroeder – Cover Crop & No-Till #12 & #15FY20CC & #12 & #15FY20NT | \$ 7,050.00 |
| 4302 | Quill LLC – Office Supplies | \$ 796.17 |
| 4303 | Lind Awards – Conservationist of the Year Plaque | \$ 37.58 |
| 4304 | MN Dept. of Agriculture – Tree Sales License Renewal | \$ 250.00 |
| 4305 | Blackburn Manufacturing – Buffer Field Supply – Flags | \$ 87.33 |
| 4306 | Peterson Company Ltd. – 2019 Year End Audit | \$ 3,075.00 |
| 4307 | Houston County Ag Society – Cover Crop Equipment Storage Rent | \$ 126.00 |
| | Total | \$ 142,447.04 |

Adjournment

NEXT MEETING -- Regular Meeting, December 10, 2020, 1:00 p.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

December 10, 2020, 1:00 p.m. Regular Meeting

DNR Garage

2020 Officers

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Stenhoff & Feldmeier

Personnel Committee: Welke & Kruse

TSA Committee [JPB]: Welke

One Watershed, One Plan: Kruse

Alternate - Graf

Mississippi River – Winona/

La Crescent 1W1P: Welke

Alternate - Feldmeier

1:00 P.M.

Chair call meeting to order.

Flag Pledge

Minutes: Chair call for additions or corrections to the November 12, 2020 board meeting minutes.

Employee Time Records & Supervisor Per Diems: Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

Supervisor Per Diems

| | |
|---|-----------|
| Feldmeier, Matt – 4 th Qtr. 3 mtgs. @ \$75.00/each | \$ 225.00 |
| Graf, Cecil – 4 th Qtr. 2 mtgs. @ \$75.00/each | \$ 150.00 |
| Kruse, Glenn – 4 th Qtr. 5 mtgs. @ \$75.00/each | \$ 375.00 |
| Stenhoff, Roger – 4 th Qtr. 1 mtg. @ \$75.00/each | \$ 75.00 |
| Welke, Jerry – 4 th Qtr. 3 mtgs. @ \$75.00/each | \$ 225.00 |

Treasurer's Report: Treasurer request the November 2020 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Gary Larson, NRCS District Conservationist Report

Dave Walter, District Manager Report

Program Reports

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*
- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP – *Update*
- BMP Projects - *Update*

MASWCD & MACDE

MASWCD 2020 Annual Convention – Online Zoom Webinar, December 8, 2020 – *Update*

MACDE – Zoom meeting held December 8, 2020 - *Update*

WATERSHED UPDATES

Crooked Creek - Update

Bee/Duck Creek - Update

Bear Creek – Update

Winnebago - Update

STAFF REPORTS

Bob Scanlan, Assistant Manager – Program Reports

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- Conservationist of the Year

Jean Meiners, Technician – Program Report

- Buffer Law – *Update*

Janice Messner, Administrative Assistant – Program Report

- Volunteer Nitrate Monitoring Network – *Update*
- Tree Program – *Update*

Dan Wermager, Technician – Program Reports

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Mississippi River – Winona/La Crescent 1W1P - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. Approval Authorization for Dave Walter on cost share applications and amendment requests – *Renewal requested*
-Signing authority through December 31, 2021 with the condition of discussing each authorization with the board chair or vice chair prior to the authorization.
2. 2021 MACDE Annual Membership Dues - \$25/staff member – *Action requested*
3. 2021 Envirothon Dues - \$175.00 – *Action requested*
4. WCPI Financial Report – Authorize signing approval – *Action requested*

Agenda – December 10, 2020

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY19 1W1P Root River Watershed-Base Cost Share (RCPP) (Grant expiration 10/31/2021) Available Funds **\$0.00**

FY20 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2022) Available Funds **\$6,813.74**

Funding Source Changes

Contract #12-RCPP1W1P Emerick, Earl moving \$11,529.65 from FY19 RCPP1W1P to FY201W1P.

Contract #13FY201W1P Schmidt, Mike moving \$1,546.00 from FY201W1P to FY19 RCPP1W1P.

Contract #13FY17LC Nelson, Tim moving \$4,800.42 from FY201W1P to FY19 RCPP1W1P.

Contract #01FY18LCM Betz, Mitch moving \$4,253.64 from FY201W1P to FY19 RCPP1W1P.

Contract #10FY17LC Dahl Creek Farms LLP moving \$836.28 from FY201W1P to FY19 RCPP1W1P.

FY19 RCPP1W1P – Remaining Available Funds \$93.31

FY201W1P – Remaining Available Funds \$6,813.74

FY19 1W1P Root River Watershed-Base Implementation Cost Share Amendment Request

Contract #01FY18LCM Betz, Mitch is requesting an amendment to increase the cost estimate from \$10,100 to \$10,900 due to additional grubbing needed to install the project; therefore, additional seeding and mulch was required for the project. Also, to amend the amount of qualifying cost share be increased from \$4,253.64 to \$4,346.95 to cover added eligible expense incurred by landowner due to the change in project plans. The request is for an addition \$93.31.

FY19 RCPP1W1P – Remaining Available Funds \$0

FY19 1W1P Root River Watershed-Base Implementation Cost Share Payment Requests and Re-allocation of Slippage

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|----------------------|---|---------------------|-------------|---|
| Schmidt, Mike | 13FY201W1P Grade Stabilization Structure | \$7,190.00 | \$7,190.00 | \$7,190.00 x 90% = \$6,471.00 EQIP = \$4,925.00 Payment Request = \$1,546.00 |
| Betz, Mitch | 01FY18LCM Grade Stabilization Structure | \$10,590.00 | \$10,588.13 | \$10,588.13 x 90% = \$9,529.32 EQIP = \$4,925.87 Payment Request = \$4,346.95 |
| Nelson, Tim | 13FY17LC Grade Stabilization Structure | \$22,800.00 | \$21,869.02 | \$21,869.02 x 90% = \$19,682.12 EQIP = \$14,881.70 Payment Request = \$4,800.42 Slippage for Re-allocation = \$1,110.58 |
| Dahl Creek Farms LLP | 10FY17LC Grade Stabilization Structure | \$9,212.45 | \$9,145.97 | \$9,145.97 x 90% = \$8,231.38 EQIP = \$7,395.10 Payment Request = \$836.28 Slippage for Re-allocation = \$104.63 |

FY19 RCPP1W1P – Remaining Available Funds \$0

FY201W1P – Remaining Available Funds \$8,028.95

FY19 & FY20 1W1P Root River Watershed-Base Cost Share Amendment Requests

Contract #10FY201W1P Emerick, Earl is requesting an amendment to extend the completion date of the project from 12/31/2020 to 6/10/2021. This is due to contractor availability after crops were harvested.

Contract #12FY201W1P Moldenhauer, Steve is requesting an amendment to extend the completion date of the project from 12/31/2020 to 6/10/2021. This is due to contractor availability after crops were harvested.

Contract #11FY201W1P Hongerholt, Randy is requesting an amendment to extend the completion date of the project from 12/31/2020 to 6/10/2021. This is due to Covid 19 and contractor availability.

Contract #11FY17LC Dahl Creek Farms LLP is requesting an amendment to extend the completion date of the project from 12/31/2020 to 6/10/2021. This is due to contractor availability after crops were harvested.

Contract #04RCPP1W1P Swenson, Craig is requesting an amendment to extend the completion date from 12/31/2020 to 6/10/2021. This is due to Covid 19 and contractor availability after crops were harvested.

WINNEBAGO WATERSHED OPERATION & MAINTENANCE COST SHARE

Winnebago Watershed Operation & Maintenance Cost Share Amendment Request

Contract #01WinMtn Koch, Robert is requesting an amendment to extend the completion date from 12/31/2020 to 6/10/2021. This is due to Covid 19 and contractor availability.

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds \$ 0.00 (Flat Rate per acre)

FY20 Local Capacity CWMA Cost Share - (Grant expiration 12/31/22) – Available Funds \$13,000 (Flat Rate per acre)

FY20 Local Capacity CWMA Cost Share Payment Request

| Name | Project/Contract # | Total Cost Estimate | Actual | Request |
|--------------|-----------------------------------|---------------------|------------|---|
| Bauer, Steve | 01FY20LC-CWMA Brush Management | \$2,000.00 | \$2,000.00 | 20 acres x \$100/acre = \$2,000.00 Payment Request = \$2,000.00 |

LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM

FY20 Lower Mississippi River Feedlot Management Cost Share – (Grant expiration 12/15/2022) – Available Funds \$ 60,853.25

FY17 Lower Mississippi River Feedlot Management Cost Share Engineering - (Grant expiration 5/15/2021) Available Funds \$0

FY17 Lower Mississippi River Feedlot Management Cost Share Engineering Amendment Request

Contract #01FY17RCPP Feedlot-Engineering Olinger, Brad is requesting to amend the project completion date from 12/31/2020 to 4/8/2021.

BRIDGE CREEK COST SHARE PROGRAM - Available Funds \$2,744.69

COVER CROP DEMO COST SHARE PROGRAM

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$ 6,000.00 (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$1,500.00 (Flat Rate per acre)

STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds \$9,920.12

COMMITTEE REPORTS

FINANCIAL COMMITTEE:

PERSONNEL COMMITTEE: Employee Evaluation Reviews by Dave

TSA (Joint Powers) COMMITTEE:

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and transfer of funds

| Voucher # | Item | Amount |
|-----------|---|-------------|
| 4308 | Ron Carlsen – Rent – December | \$ 1,213.19 |
| 4309 | VISA – Postage = \$25.14; MASWCD Annual Convention Registration = \$120.00; Soil Health Summit – WCPI = \$50.00 | \$ 195.14 |
| 4310 | Kwik Trip – Fuel – SWCD Trucks | \$ 249.71 |
| 4311 | Mike Schmidt - #13FY201W1P Grade Stab Structure = \$1,546.00; Push-Up Pond = \$600.00 | \$ 2,146.00 |
| 4312 | Talcott Resolution Life & Annuity Ins. Co. – Life Insurance Policy #LU1188704 Walter, Dave | \$ 90.00 |
| 4313 | Houston County Recorder/Abstractor – Copy Warranty Deed Guyer - RIM | \$ 6.00 |

| | | |
|-------------------|---|---------------------|
| 4314 | Steve Bauer - #01FY20LC-CWMA – Brush Management | \$ 2,000.00 |
| 4315 | Crooked Creek Watershed District – 1W1P – Capital Improvement Project (G-Cubed Reimbursement) | \$ 10,200.00 |
| 4316 | ECM Publishers, Inc. – Invitation to Bid Bear Creek – 3 wk run | \$ 175.50 |
| 4317 | Tim Nelson - #13FY17LC – Grade Stabilization Structure | \$ 4,800.42 |
| 4318 | Mitch Betz - #01FY18LCM – Grade Stabilization Structure | \$ 4,346.95 |
| 4319 | MCIT – Worker’s Comp Audit 2020 – Additional Amount Due | \$ 143.00 |
| 4320 | Quill LLC – Office Supplies | \$ 518.95 |
| 4321 | Matt Feldmeier – Mileage - 72 miles @ \$0.575/mi = \$41.40 | \$ 41.40 |
| 4322 | Cecil Graf – Mileage – 80 miles @ \$0.575/mi = \$46.00 | \$ 46.00 |
| 4323 | Glenn Kruse – Mileage – 80 miles @ \$0.575/mi = \$ 46.00 | \$ 46.00 |
| 4324 | Roger Stenhoff – Mileage – 32 miles @ \$0.575/mi = \$18.40 | \$ 18.40 |
| 4325 | Jerry Welke – Mileage – 90 miles @ \$0.575/mi = \$34.50 | \$ 51.75 |
| 4326 | Paul Hagen – Push-Up Pond no pipe | \$ 600.00 |
| 4327 | Dahl Creek Farms LLP - #10FY17LC – Grade Stabilization Structure | \$ 836.28 |
| 4328 | Petty Cash – Cover Crop Field Supply = \$5.34; Vehicle Maintenance Cash Wash = \$10.00; Cover Crop Postage = \$9.70 | \$ 25.04 |
| 4329 | Matt Schultz – Pond Clean Out | \$ 400.00 |
| 4330 | Goodhue County SWCD – 2021 Envirothon Dues | \$ 175.00 |
| 4331 | Dan Cibulka, MACDE Treasurer – MACDE 2021 Membership Dues | \$ 125.00 |
| | | |
| | Total | \$ 28,449.73 |
| | | |
| Transfer of Funds | Houston County Treasurer – Cash to Investment 10033589 Designated Reserve | \$ 7,144.00 |

Adjournment

NEXT MEETING -- Regular Meeting, January 14, 2021, 1:00 p.m. Ag Service Center