



## **Root River Soil and Water Conservation District**

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

### *MISSION STATEMENT*

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**January 14, 2021, 1:00 p.m. Regular Meeting**

**DNR Garage**

### **2020 Officers**

Glenn Kruse

Cecil Graf

Roger Stenhoff

Matt Feldmeier

Jerry Welke

Chair

Vice-Chair

Secretary

Treasurer

Reporter

**Finance Committee:** Stenhoff & Feldmeier

**Personnel Committee:** Welke & Kruse

**TSA Committee [JPB]:** Welke

**One Watershed, One Plan:** Kruse

*Alternate - Graf*

**Mississippi River – Winona/**

**La Crescent 1W1P:** Welke

*Alternate - Feldmeier*

**1:00 P.M.**

2020 Chair call meeting to order.

### **Flag Pledge**

### **Officers & Appointments**

*Election of Officers for 2021*

**Chair**

**Vice-Chair**

**Secretary**

**Treasurer**

**Reporter**

*Committee Appointments for 2021*

**Finance Committee:**

**Personnel Committee:**

**TSA Committee (formerly JPB):**

**One Watershed, One Plan and Alternate:**

**Mississippi River – Winona/ La Crescent 1W1P and Alternate:**

**Meeting Date & Time:** Continue holding monthly Root River SWCD board meetings on the second Thursday of the month at 9:00 a.m. May – October and 1:00 p.m. November – April at the Ag Service Center in Caledonia, Minnesota – *Action requested*

**Minutes:** 2021 Chair call for additions or corrections to the December 10, 2020 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records.

**Treasurer's Report:** Treasurer request the December 2020 Treasurer's Report be placed on file for audit.

- Approval needed on the following for 2021

1. Houston County Treasurer – depository for all district funds
2. Bank of the West – as the general checking account
3. Eitzen State Bank – investment designated reserve and cost-share
4. MCIT – Bonding & Insurance Liability, Property, and Workman’s Compensation insurance

## **AGENCY REPORTS**

### **Gary Larson, NRCS District Conservationist Report**

#### **Dave Walter, District Manager Report**

##### **Program Reports**

- WCA – *Update*
- Bridge Creek – *Update*
- Root River 1W1P – *Update*
- Aquatic Invasive Species (AIS) – *Update*
- MAWQCP – *Update*
- BMP Projects - *Update*

#### **MASWCD & MACDE – *Update***

## **WATERSHED UPDATES**

### ***Crooked Creek* - Update**

### ***Bee/Duck Creek* - Update**

### ***Bear Creek* – Update**

### ***Winnebago* - Update**

## **STAFF REPORTS**

### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*

### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*

### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*
- Tree Program – *Update*
- 2021 Envirothon – *Update*

### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Mississippi River – Winona/La Crescent 1W1P - *Update*

### **HOUSTON COUNTY WATER PLAN** – *Update*

### **OLD BUSINESS**

### **NEW BUSINESS & ACTION ITEMS**

1. 2020 Cover Crop Demonstration Program Financial Report – *Action requested*
2. Pay Equity Report – *Action requested*
3. 2021 Crooked Creek Contract for Services - \$15,000.00 – *Action requested*
4. Bear Creek Site 3 Repair Contract – Mahr Excavating \$59,203.53 – *Action requested*
5. 2021 MASWCD Dues - \$3,413.69 – *Action requested*
6. 2021 Hiawatha Valley RC & D – Council Dues \$300.00 – *Action requested*
7. RCPP Feedlot Sub-Agreement Amendment 2 (Olinger Project) – Increases the funding amount from \$158,831.41 to \$161,375.03 to cover SWCD staff technical assistance – *Action requested*
8. RCPP Feedlot FY20 Sub-Agreement Amendment 4 (Hoscheit Project) – Increases the funding amount from \$112,356.20 to \$148,154.51 (\$144,677.81 financial assistance to Hoscheit, \$3,476.70 technical assistance for SWCD work) – *Action requested*
9. 2021 IRS Mileage Reimbursement Rate \$0.56 per mile or \$0.30 per mile while claiming depreciation – *Action requested*
10. Supervisor Per Diem – \$75/meeting – *Action requested*
11. Employee Step Increases – Retro-active to the start of Pay Period 1 2021 – *Action requested*
  - Dave Walter
  - Bob Scanlan
12. Cost of Living Adjustment (COLA) - *Discussion & Action requested*
  - County – 2 unions = 0%
  - State = 2.5% increase
  - USDA = 1.3% increase
13. Job Approval Authority – Jean Meiners – *Action requested*
14. 2020 Year End Financial Audit Bid – *Action requested*
  - Smith Schafer & Associates Ltd. - \$5,100
  - Peterson Company Ltd. - \$3,175

### **COST SHARE PROGRAMS**

#### **LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM**

**FY20 Lower Mississippi River Feedlot Management Cost Share** – (Grant expiration 12/15/2022) – Available Funds \$ **60,853.25**

**FY17 Lower Mississippi River Feedlot Management Cost Share Engineering** - (Grant expiration 5/15/2021) Available Funds \$**0**

**FY20 Lower Mississippi River Feedlot Management Cost Share Amendment Request**

Contract #01LMRFM Hoscheit Dairy Farms LLC is requesting to amend the project funds from \$108,879.50 to \$152,006.50. This is due to construction cost overruns and an additional funds to bring the project up to 90% cost share.

**FY20 Lower Mississippi River Feedlot Management Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Hoscheit Dairy Farms, LLC	01 LMRFM Waste Storage Facility	\$270,395.00	\$299,038.60	\$299,038.60 x 90% = \$269,134.74 <b>EQIP = \$117,128.24</b> <b>FY201W1P = \$7,328.69</b> <b>Payment Request = \$144,677.81</b>

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (Funding up to 90% of cost estimate with or without other non-state funding source)

**FY18-19 1W1P Root River Watershed-Base Cost Share (RCPP)** (Grant expiration 10/31/2021) Available Funds **\$0.00**

**FY20 1W1P Root River Watershed-Base Cost Share** (Grant expiration 10/31/2022) Available Funds **\$8,028.95**

**Funding Source Changes**

Contract #12-RCPP1W1P Emerick, Earl moving \$1,506.95 from FY19 RCPP1W1P to FY201W1P.

Contract #01LMRFM Hoscheit Dairy Farms LLC moving \$1,506.95 from FY201W1P to FY18-19 RCPP1W1P

*FY18-19 RCPP1W1P – Remaining Available Funds \$0*

*FY201W1P – Remaining Available Funds \$8,028.95*

**FY18-19 1W1P Root River Watershed-Base Implementation Cost Share Payment Requests and Re-allocation of Slippage**

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Hoscheit Dairy Farms, LLC	01 LMRFM Waste Storage Facility	\$270,395.00	\$299,038.60	\$299,038.60 x 90% = \$269,134.74 EQIP = \$117,128.24 FY20RCPP Feedlot = \$144,677.81 <b>Payment Request = \$7,328.69</b> <b>Slippage for Re-allocation = \$53,524.56</b>

*FY18-19 RCPP1W1P – Remaining Available Funds \$0*

*FY201W1P – Remaining Available Funds \$61,553.51*

**FY20 1W1P Root River Watershed-Base Cost Share Contract Expirations**

Contract #01RCPP1W1P, Contract #02RCPP1W1P and Contract #03RCPP1W1P Hammel, Ralph expired December 31, 2020. Funds totaling \$7,882.00 will be available for re-allocation.

*FY201W1P – Remaining Available Funds \$69,435.51*

**WINNEBAGO WATERSHED OPERATION & MAINTENANCE COST SHARE**

**Winnebago Watershed Operation & Maintenance Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Koch, Robert	#01WinMtn Karst Sinkhole Treatment	\$4,602.50	\$3,900.00	\$3,900.00 x 100% = \$3,900.00 <b>Payment Request = \$3,900.00</b>

**BRIDGE CREEK COST SHARE PROGRAM - Available Funds \$28,000.00**

**Bridge Creek Cost Share Amendment Request**

Contract #28BC Olson, Clair is requesting to amend the project funds from \$85,650.00 to \$113,650.00. This is due to additional grant funds being available to move cost share closer to 90%.

**Bridge Creek Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Olson, Clair	#28BC Waste Storage Facility	\$464,738.50	\$496,756.17	\$496,756.17 x 90% = \$447,080.55 EQIP = \$232,874.60 <b>Payment Request = \$113,650.00</b>

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

**FY19 Local Capacity CWMA Cost Share** – (Grant expiration 12/31/21) – Available Funds **\$ 0.00** (Flat Rate per acre)

**FY20 Local Capacity CWMA Cost Share** - (Grant expiration 12/31/22) – Available Funds **\$13,000** (Flat Rate per acre)

**COVER CROP DEMO COST SHARE PROGRAM**

**FY20 Cover Crop Demo - Cover Crop Cost Share** (Grant expiration 12/31/22) – Available Funds **\$ 6,000.00** (Flat Rate per acre)

**FY20 Cover Crop Demo – No-till Cover Crop Cost Share** (Grant expiration 12/31/22) – Available Funds **\$1,500.00** (Flat Rate per acre)

**STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

**FY20 State Cost Share** (Grant expiration 12/31/22) – Available Funds **\$9,920.12**

**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:** Late January 2021 meeting to be announced

**\*\*\*Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4332	Ron Carlsen – Rent – January	\$ 1,213.19
4334	Kwik Trip – Fuel – SWCD Trucks	\$ 203.62
4335	Hoscheit Dairy Farms LLC - #01 LMRFM Waste Storage Facility	\$ 152,006.50
4336	Cynthia Christenson – Push Up Pond with no pipe	\$ 600.00
4337	Robert Koch - #01 WinMtn – KARST Sinkhole Treatment	\$ 3,900.00
4338	Quill LLC – Office Supplies	\$ 313.15
4339	Schumacher’s Nursery & Berry Farm Inc. – Trees (75% of balance due)	\$ 3,221.44
4340	Minnesota Revenue – 2020 Sales & Use Tax	\$ 405.00
4341	Clair Olson - #28BC Waste Storage Facility	\$ 113,650.00
	<b>Total</b>	<b>\$275,512.90</b>

**Adjournment**

**NEXT MEETING -- Regular Meeting, February 11, 2021, 1:00 p.m.** Ag Service Center



## **Root River Soil and Water Conservation District**

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### *MISSION STATEMENT*

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**February 11, 2021, 1:00 p.m. Regular Meeting  
DNR Garage**

### **2021 Officers**

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**1:00 P.M.** Chair call meeting to order.

### **Flag Pledge**

**Minutes:** Chair call for additions or corrections to the January 14, 2021 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records.

**Treasurer's Report:** Treasurer request the January 2021 Treasurer's Report be placed on file for audit.

### **AGENCY REPORTS**

**Gary Larson, NRCS District Conservationist Report**

**Dave Walter, District Manager Report**

#### **Program Reports**

- WCA – *Update*
- Root River 1W1P – *Update*
- MAWQCP – *Update*
- BMP Projects - *Update*

### **MASWCD & MACDE**

MASWCD Legislative Briefing & Day at the Capitol, March 18, 2021 – Registrations fee \$50.00 - Online, virtual event via Zoom webinar 10 am – 12 pm

*Program will include key legislators, state agency leaders, a presentation on SWCD issues pending before the legislature and an overview of activity related to MASWCD's 2021 legislative platform.*

Registration deadline is March 12, 2021.

## **WATERSHED UPDATES**

*Crooked Creek* - Update

*Bee/Duck Creek* - Update

*Bear Creek* – Update

*Winnebago* - Update

## **STAFF REPORTS**

### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- Conservation Corp of MN (CCM) - *Update*

### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*

### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*
- Tree Program – *Update*

### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Mississippi River – Winona/La Crescent 1W1P - *Update*

## **HOUSTON COUNTY WATER PLAN** – *Update*

## **OLD BUSINESS**

1. 2020 Year End Financial Audit Bid – *Action requested*
  - Smith Schafer & Associates Ltd. - \$5,100
  - Peterson Company Ltd. - \$3,175

## **NEW BUSINESS & ACTION ITEMS**

1. MAWQCP Amendment – Extending the contract expiration date from 12/31/2020 to 12/31/2021 – *Action requested*
2. 2021 SE SWCD Technical Support JPB Annual Membership Dues - \$3,000.00 – *Action requested*
3. SE MASWCD Annual Dues - \$500.00 – *Action requested*
4. Mississippi River – Winona/La Crescent 1W1P Memorandum of Agreement (MOA) – *Action requested*

## **COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

**FY20 1W1P Root River Watershed-Base Cost Share** (*Grant expiration 10/31/2022*) Available Funds **\$71,955.51**

Agenda – February 11, 2021

**FY20 1W1P Root River Watershed-Base Implementation Cost Share Cancellation**

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Swenson, Craig	04 RCPP1W1P Grade Stabilization Structure	\$11,597.00	\$7,500.04	\$7,500.04 x 90% = \$6,750.04 EQIP = \$8,869.86 <b>Payment Request = \$0.00</b> <b>Slippage for Re-allocation = \$1,565.30</b>

FY201W1P – Remaining Available Funds \$73,520.81

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

**FY19 Local Capacity CWMA Cost Share** – (Grant expiration 12/31/21) – Available Funds \$ 0.00 (Flat Rate per acre)

**FY20 Local Capacity CWMA Cost Share** - (Grant expiration 12/31/22) – Available Funds \$13,000 (Flat Rate per acre)

**FY21 Local Capacity Cost Share** – (Grant expiration 12/31/2023) – Available Funds \$15,000

**FY21 Local Capacity Cover Crop Cost Share** – (Grant expiration 12/31/2023) – Available Funds \$15,000 (Flat Rate per acre)

**FY21 Local Capacity County Appropriation Cost Share** – Available Funds \$11,520

**COVER CROP DEMO COST SHARE PROGRAM**

**FY20 Cover Crop Demo - Cover Crop Cost Share** (Grant expiration 12/31/22) – Available Funds \$ 6,000.00 (Flat Rate per acre)

**FY20 Cover Crop Demo – No-till Cover Crop Cost Share** (Grant expiration 12/31/22) – Available Funds \$1,500.00 (Flat Rate per acre)

**STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

**FY20 State Cost Share** (Grant expiration 12/31/22) – Available Funds \$ 9,920.12

**FY21 State Cost Share** (Grant expiration 12/31/22) – Available Funds \$15,819.80

**LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM**

**FY20 Lower Mississippi River Feedlot Management Cost Share** – (Grant expiration 12/15/2022) – Available Funds \$ 0.00

**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:** January 27, 2021 meeting update

**\*\*\*Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4333	MASWCD – 2021 Dues	\$ 3,413.69
4342	Ron Carlsen – Rent – February	\$ 1,213.19
4343	MCIT – Liability Insurance & Workers Comp	\$ 7,724.00
4344	SE SWCD Technical Support JPB – 2021 Annual Membership Dues	\$ 3,000.00
4345	Kwik Trip – Fuel – SWCD Trucks	\$ 166.73
4346	VISA – WCPI Postage \$126.99; Postage \$38.01	\$ 165.00
4347	SE MASWCD – 2021 Annual Dues	\$ 500.00
4348	River Valley Media Group – Bear Creek Invitation to Bid Ad	\$ 96.76
	<b>Total</b>	<b>\$ 16,316.26</b>
Transfer of Funds	Houston County Treasurer – From Investment 1003340 Winnebago Watershed to Cash – General Fund 76-000-000-0000-1001	\$ 4,425.31

**Adjournment**

**NEXT MEETING -- Regular Meeting, March 11, 2021, 1:00 p.m.** Ag Service Center

Agenda – February 11, 2021





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Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

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## MISSION STATEMENT

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## Agenda

**March 11, 2021, 1:00 p.m. Regular Meeting  
DNR Garage**

### 2021 Officers

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**1:00 P.M.** Chair call meeting to order.

### Flag Pledge

**Minutes:** Chair call for additions or corrections to the February 11, 2021 board meeting minutes.

**Employee Time Records & Supervisor Per Diems:** Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

### *Supervisor Per Diems*

Anderson, Ken – 1 <sup>st</sup> Qtr. 3 mtgs. @ \$75.00/each	\$ 225.00
Feldmeier, Matt – 1 <sup>st</sup> Qtr. 3 mtgs. @ \$75.00/each	\$ 225.00
Graf, Cecil – 1 <sup>st</sup> Qtr. 3 mtgs. @ \$75.00/each	\$ 225.00
Kruse, Glenn – 1 <sup>st</sup> Qtr. 3 mtgs. @ \$75.00/each	\$ 225.00
Welke, Jerry – 1 <sup>st</sup> Qtr. 8 mtgs. @ \$75.00/each	\$ 600.00

**Treasurer's Report:** Treasurer request the February 2021 Treasurer's Report be placed on file for audit.

### AGENCY REPORTS

#### **Gary Larson, NRCS District Conservationist Report**

- Local Work Group Meeting - *Discussion*

#### **Dave Walter, District Manager Report**

##### **Program Reports**

- WCA – *Update*
- Root River 1W1P – *Update*
- MAWQCP – *Update*
- BMP Projects - *Update*

## **MASWCD & MACDE**

MASWCD Legislative Briefing & Day at the Capitol, March 18, 2021 – Registrations fee \$50.00 - Online, virtual event via Zoom webinar 10 am – 12 pm

*Program will include key legislators, state agency leaders, a presentation on SWCD issues pending before the legislature and an overview of activity related to MASWCD's 2021 legislative platform.*

Registration deadline is March 12, 2021.

## **WATERSHED UPDATES**

*Crooked Creek* - Update

*Bee/Duck Creek* - Update

*Bear Creek* – Update

*Winnebago* - Update

## **STAFF REPORTS**

### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- Conservation Corp of MN (CCM) – *Update*
- 2021 Conservationist of the Year - *Discussion*

### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*

### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*
- Tree Program – *Update*

### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*

**HOUSTON COUNTY WATER PLAN** – *Update*

## **OLD BUSINESS**

## **NEW BUSINESS & ACTION ITEMS**

1. Job Approval Authority (JAA) – Ecological request for Dan Wermager, Dave Walter and Bob Scanlan – *Action requested*
2. FY21 Conservation Delivery Financial Report – *Action requested*

Agenda – March 11, 2021

3. 2020 Year End Financial Audit Engagement Letter – *Action requested*
4. FY2021 Win/LaC 1W1P Grant Agreement – *Action requested*
5. Letter of Support for Green Corps member for the Mower SWCD in Austin, MN – *Action requested*

**COST SHARE PROGRAMS**

**STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

**FY20 State Cost Share** (*Grant expiration 12/31/22*) – Available Funds **\$ 9,920.12**

**FY21 State Cost Share** (*Grant expiration 12/31/22*) – Available Funds **\$15,819.80**

**FY20 State Cost Share Pre-Construction Cover Request** (*Flat rate \$150/acre up to 10 acres*)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
King, Luke	03FY20	\$300.00	\$300.00	Pre-Construction Cover	6/15/2021

*FY20 State Cost Share – Remaining Available Funds \$9,620.12*

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

**FY20 1W1P Root River Watershed-Base Cost Share** (*Grant expiration 10/31/2022*) Available Funds **\$73,520.81**

**COVER CROP DEMO COST SHARE PROGRAM**

**FY20 Cover Crop Demo - Cover Crop Cost Share** (*Grant expiration 12/31/22*) – Available Funds **\$ 14,854.62** (*Flat Rate per acre*)

**FY20 Cover Crop Demo – No-till Cover Crop Cost Share** (*Grant expiration 12/31/22*) – Available Funds **\$3,713.66** (*Flat Rate per acre*)

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

**FY19 Local Capacity CWMA Cost Share** – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

**FY20 Local Capacity CWMA Cost Share** - (*Grant expiration 12/31/22*) – Available Funds **\$13,000** (*Flat Rate per acre*)

**FY21 Local Capacity Cost Share** – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000**

**FY21 Local Capacity Cover Crop Cost Share** – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000** (*Flat Rate per acre*)

**FY21 Local Capacity County Appropriation Cost Share** – Available Funds **\$14,400**

**LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM**

**FY20 Lower Mississippi River Feedlot Management Cost Share** – (*Grant expiration 12/15/2022*) – Available Funds **\$ 0.00**

**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:**

**\*\*\*Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4349	Ron Carlsen – Rent – March	\$ 1,213.19
4350	Kwik Trip – Fuel – SWCD Trucks	\$ 52.25

4351	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance Policy #LU1188704 Dave Walter	\$ 90.00
4352	Hach Company – SWAG Equipment & Supplies	\$ 512.30
4353	Quill LLC – Office Supplies	\$ 35.89
4354	Schumacher’s Nursery & Berry Farm Inc. – Trees	\$ 2,114.03
4355	Ken Anderson – Mileage 1 <sup>st</sup> Qtr. 2021	\$ 40.32
4356	Matt Feldmeier – Mileage 1 <sup>st</sup> Qtr. 2021	\$ 60.48
4357	Cecil Graf – Mileage 1 <sup>st</sup> Qtr. 2021	\$ 67.20
4358	Glenn Kruse – Mileage 1 <sup>st</sup> Qtr. 2021	\$ 33.60
4359	Jerry Welke – Mileage 1 <sup>st</sup> Qtr. 2021	\$ 135.30
4360	Petty Cash – Vehicle Maintenance – Armor All Cleaner	\$ 8.82
	<b>Total</b>	<b>\$ 4,363.38</b>

**Adjournment**

**NEXT MEETING -- Regular Meeting, April 8, 2021, 1:00 p.m.** Ag Service Center



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Agricultural Service Center

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*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**May 13, 2021, 9:00 a.m. Regular Meeting  
DNR Garage**

### **2021 Officers**

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**9:00 A.M.** Chair call meeting to order.

### **Flag Pledge**

**Minutes:** Chair call for additions or corrections to the April 8, 2021 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records.

**Treasurer's Report:** Treasurer request the April 2021 Treasurer's Report be placed on file for audit.

### **AGENCY REPORTS**

**Gary Larson, NRCS District Conservationist Report**

#### **Dave Walter, District Manager Report**

- Houston County Feedlot Program
- Houston County Septic Program

#### **Program Reports**

- WCA – *Update*
- Root River 1W1P – *Update*
- RCPP Feedlot – Hoscheit Waste Storage Facility Cost Share Overpayment \$1,233.90 - *Discussion*
- BMP Projects - *Update*

### **MASWCD & MACDE**

2021 Resolution Requests – Proposed resolutions will be reviewed at our May and June board meetings. Submit resolutions for consideration up to one week prior to the June meeting.

Area 7 Resolution Meeting – June 22, 2021 in person or via phone.

## **WATERSHED UPDATES**

*Crooked Creek - Update*

*Bear Creek – Update*

*Winnebago - Update*

## **STAFF REPORTS**

### **Bob Scanlan, Assistant Manager – Program Reports**

- *Cover Crop Demonstration – Update*
- *319 Feedlot – Update*
- *Local Capacity CWMA – Update*
- *MAWQCP – Update*
- *MN Land Trust - Update*
- *Conservation Corp of MN (CCM) – Update*

### **Jean Meiners, Technician – Program Report**

- *Buffer Law – Update*

### **Janice Messner, Administrative Assistant – Program Report**

- *Volunteer Nitrate Monitoring Network – Update*
- *Tree Program – Update*

### **Dan Wermager, Technician – Program Reports**

- *WCPI (Watershed Coordinator Planner Initiative) – Update*
- *Win/LaC (Mississippi River Winona/La Crescent) 1W1P - Update*

## **HOUSTON COUNTY WATER PLAN** – *Update*

## **OLD BUSINESS**

1. Conservationist of the Year 2021
  - ❖ Gerard Farms – Designated district for the current year
  - ❖ Tom Olinger – Outside nomination district four
  - ❖ Others that could be candidates from district three

## **NEW BUSINESS & ACTION ITEMS**

1. Work Order Contract T-219PA-185208 (Easement Delivery – RIM) – Grant Period: April 1, 2021 – June 30, 2025; Amount: \$3,350.00 – *Action requested*

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (Funding up to 90% of cost estimate with or without other non-state funding source)

FY20 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2022) Available Funds **\$67,753.46**

**FY20 1W1P Root River Watershed-Base Cost Share Request** (Funding up to 90% of cost estimate with or without other non-state funding source)

- ❖ Contract #14FY201W1P for Steve Bauer’s grade stabilizations and diversion project did receive technical approval signature. He is contracted for \$2,145.05 cost share for the project.

**FY20 1W1P Root River Watershed-Base Cost Share Cancellation**

Contract # 09FY201W1P Olson, Porteous \$4,680.00 for his grassed waterway projects.

FY20 1W1P Root River Watershed-Base - Remaining Available Funds **\$72,433.46**

**FY20 1W1P Root River Watershed-Base Amendment Request**

Contract #12FY201W1P Moldenhauer, Steve is requesting to amend the project completion date from 6/10/2021 to 12/31/2021. The ag field being used for the borrow area is being planted early for corn silage.

**LOWER MISSISSIPPI RIVER FEEDLOT MANAGEMENT COST SHARE PROGRAM**

FY20 Lower Mississippi River Feedlot Management Cost Share – (Grant expiration 12/15/2022) – Available Funds **\$ 0.00**

**FY17 Lower Mississippi River Feedlot Management Cost Share Amendment Request**

Contract #01FY17RCPP Feedlot – Engineering clarifying the (367) BMP practice name as Roofs and Covers – Feedlot Roof Structure – Engineering Phase instead of Waste Facility Cover – Engineering Phase. Also adding the following Eligible Component Standards (313) Waste Storage Facility – Stacking Slab, (561) Heavy Use Area Protection – Livestock Heavy Use Areas and (342) Critical Area Planting – Native or Introduced Vegetation.

Contract #02FY17RCPP Feedlot – Construction clarifying the (367) BMP practice name as Roofs and Covers – Feedlot Roof Structure instead of Waste Facility Cover and is capped at \$100,000 cost share. Also adding the following Eligible Component Standards (313) Waste Storage Facility – Stacking Slab, (561) Heavy Use Area Protection – Livestock Heavy Use Areas and (342) Critical Area Planting – Native or Introduced Vegetation.

**FY17 Lower Mississippi River Feedlot Management Cost Share Engineering Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Olinger, Brad	#01FY17RCPP Feedlot-Engineering	\$1,750.00	\$1,750.00	\$ 1,750.00 x 75% = \$1,312.50 <b>Payment Request = \$1,312.50</b>

**FY17 Lower Mississippi River Feedlot Management Cost Share Construction Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Olinger, Brad	#02FY17RCPP Feedlot-Construction	\$202,622.63	\$202,622.63	\$202,622.63 x 75% = \$151,966.97 <b>Payment Request = \$151,966.97</b>

**STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 7,902.62**

FY21 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$15,819.80**

**FY20 State Cost Share Cancellation**

Contract #03FY20 King, Luke \$300.00 for pre-construction cover.

FY20 State Cost Share - Remaining Available Funds **\$8,202.62**

**COVER CROP DEMO COST SHARE PROGRAM**

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 7,174.62** (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$1,793.66** (Flat Rate per acre)

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds \$ 0.00 (Flat Rate per acre)

FY20 Local Capacity CWMA Cost Share - (Grant expiration 12/31/22) – Available Funds \$10,100 (Flat Rate per acre)

FY21 Local Capacity Cost Share – (Grant expiration 12/31/2023) – Available Funds \$15,000

FY21 Local Capacity Cover Crop Cost Share – (Grant expiration 12/31/2023) – Available Funds \$15,000 (Flat Rate per acre)

FY21 Local Capacity County Appropriation Cost Share – Available Funds \$14,400

**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:**

**\*\*\*Accounts Payable:\*\*\***

Pre-approved Voucher # 4370 VISA – Finance Charge = \$0.86; Vehicle Maintenance – GMC Oil Change = \$53.74 Total Amount \$54.60.

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4369	Ron Carlsen – Rent – May	\$ 1,213.19
4371	Kwik Trip – Fuel – SWCD Trucks	\$ 255.45
4372	Donald Link – Pond Clean Out	\$ 400.00
4373	Quill LLC – Office Supplies = \$229.77; Trees Packing Tape = \$35.26	\$ 265.03
4374	SE SWCD Technical Support JPB – Return of overpayment for re-imburement on 2 <sup>nd</sup> Qtr. 2021 RCPP Feedlot – Olinger Technical = \$256.85; Return of duplicate landowner cost share payment (Prinsco invoice) Hoscheit Dairy Farms LLC – Contract #01LMRFM = \$1,233.90	\$ 1,490.75
4375	VISA – Trees-Postcards 75 @ \$0.40/ea.= \$30.00; Vehicle Maintenance – RAM tire rotation & oil change = \$79.45	\$ 109.45
4376	Schumacher’s Nursery & Berry Farm Inc. – Trees & Shipping	\$ 538.32
4377	Brad Olinger - #01FY17RCPP Feedlot – Engineering = \$1,312.50; #02FY17RCPP Feedlot – Construction = \$151,966.97	\$ 153,279.47
	<b>Total</b>	<b>\$ 157,551.66</b>

**Adjournment**

**NEXT MEETING -- Regular Meeting, June 10, 2021, 9:00 a.m.** Ag Service Center

**Local Work Group Meeting, June 10, 2021, 10:00 a.m.** Ag Service Center





# Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

## MISSION STATEMENT

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## Agenda

**June 10, 2021, 9:00 a.m. Regular Meeting  
DNR Garage**

### 2021 Officers

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**9:00 A.M.** Chair call meeting to order.

### Flag Pledge

**Minutes:** Chair call for additions or corrections to the May 13, 2021 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

### *Supervisor Per Diems*

Anderson, Ken – 2 <sup>nd</sup> Qtr. 3 mtgs. @ \$75.00/each	\$ 225.00
Feldmeier, Matt – 2 <sup>nd</sup> Qtr. 3 mtgs. @ \$75.00/each	\$ 225.00
Graf, Cecil – 2 <sup>nd</sup> Qtr. 1 mtg. @ \$75.00/each	\$ 75.00
Kruse, Glenn – 2 <sup>nd</sup> Qtr. 3 mtgs. @ \$75.00/each	\$ 225.00
Welke, Jerry – 2 <sup>nd</sup> Qtr. 4 mtgs. @ \$75.00/each	\$ 300.00

**Treasurer's Report:** Treasurer request the May 2021 Treasurer's Report be placed on file for audit.

### AGENCY REPORTS

**Gary Larson, NRCS District Conservationist Report**

**Dave Walter, District Manager Report**

#### Program Reports

- WCA – *Update*
- Root River 1W1P – *Update*
  - Policy Committee meeting, June 21, 2021 at 9:00 a.m. in Preston, MN.
- SWAG - *Update*
- BMP Projects - *Update*

## **MASWCD & MACDE**

2021 Resolution Requests – *Discuss proposed resolutions*

Area 7 Resolution Meeting – June 22, 2021 in person or via phone – *Need a count of how many will be attending*

## **WATERSHED UPDATES**

*Crooked Creek* - Update

*Bear Creek* – Update

- Inspection tour, Tuesday, June 8, 2021.

*Winnebago* - Update

## **STAFF REPORTS**

### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- MAWQCP – *Update*
- MN Land Trust - *Update*
- Conservation Corp of MN (CCM) – *Update*

### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*

### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*

### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*

**HOUSTON COUNTY WATER PLAN** – *Update*

## **OLD BUSINESS**

## **NEW BUSINESS & ACTION ITEMS**

1. Win/LaC 1W1P Plan Writer Budget – *Review and further action requested*
2. WCPI Financial Report for annual reporting – *Action requested*
3. FY2021 Regional Safe Drinking Water for Private Well User Sub-Agreement – *Action requested*

Agenda – June 10, 2021

4. GMC Decked Tool Box Used - \$500 – Action requested

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (Funding up to 90% of cost estimate with or without other non-state funding source)

FY20 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2022) Available Funds **\$72,433.46**

**FY20 1W1P Root River Watershed-Base Cost Share Amendment Request**

Contract #10FY201W1P Emerick, Earl is requesting to amend the project completion date from 6/10/2021 to 6/25/2021. The delay is due to a rain delay during construction.

**FY20 1W1P Root River Watershed-Base Cost Share Payment Request** (Funding up to 90% of cost estimate with or without other non-state funding source)

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Dahl Creek Farms LLP	#11FY17LC	\$11,000.00	\$12,671.25	\$ 12,671.25 x 90% = \$11,404.13 EQIP \$5,869.56; Eligible Payment Amount \$5,534.57 <b>Contracted Payment Amount = \$2,549.70</b>

**COVER CROP DEMO COST SHARE PROGRAM**

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 7,174.62** (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$1,793.66** (Flat Rate per acre)

**FY20 Cover Crop Demo – Cover Crop Cost Share Request** (Flat rate per acre)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Von Arx, Tim	23FY20CC	\$7,174.62	\$7,174.62 (\$40/acre @ 59.788664 acres x 3 yrs)	Cover Crop	11/1/2021, 11/1/2022, 11/1/2023

FY20 Cover Crop Demo - Cover Crop Cost Share - Remaining Available Funds **\$ 0**

**FY20 Cover Crop Demo – No-Till Cover Crop Cost Share Request** (Flat rate per acre)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Von Arx, Tim	23FY20NT	\$1,793.66	\$1,793.66 (\$10/acre @ 59.788664 acres x 3 yrs)	Residue & Tillage Mgt. No-Till	11/1/2021, 11/1/2022, 11/1/2023

FY20 Cover Crop Demo – No-Till Cover Crop Cost Share - Remaining Available Funds **\$ 0**

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds **\$ 0.00** (Flat Rate per acre)

FY20 Local Capacity CWMA Cost Share - (Grant expiration 12/31/22) – Available Funds **\$10,100** (Flat Rate per acre)

FY21 Local Capacity Cost Share – (Grant expiration 12/31/2023) – Available Funds **\$15,000**

FY21 Local Capacity Cover Crop Cost Share – (Grant expiration 12/31/2023) – Available Funds **\$15,000** (Flat Rate per acre)

FY21 Local Capacity County Appropriation Cost Share – Available Funds **\$14,400**

**FY20 Local Capacity CWMA Cost Share Request**

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Larson, Richard	04FY20LC-CWMA	\$2,000.00	\$2,000.00 (\$200/acre @ 10 acres)	Brush Management	6/10/2022

FY20 Local Capacity CWMA Cost Share - Remaining Available Funds **\$ 8,100.00**

**STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 8,202.62**

FY21 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$15,819.80**

**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:**

**\*\*\*Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable

<b>Voucher #</b>	<b>Item</b>	<b>Amount</b>
4378	Ron Carlsen – Rent – June	\$ 1,213.19
4379	VISA – Postage	\$ 55.00
4380	Kwik Trip – Fuel – SWCD Trucks	\$ 319.32
4381	Joan Heim-Welch – Pond Clean Out	\$ 400.00
4382	Nathan Rask – Pond Clean Out	\$ 400.00
4383	Talcott Resolutions Life & Annuity Ins Co – Life Ins. Dave Walter	\$ 90.00
4384	Winneshiek SWCD – Bear Creek Watershed Inspection Tour Lunch Expense	\$ 53.09
4385	Quill LLC – Office Supplies	\$ 246.87
4386	Dahl Creek Farms LLP – Grade Stabilization Structure #11FY17LC	\$ 2,549.70
4387	Ken Anderson – Mileage 2 <sup>nd</sup> Qtr. 2021	\$ 49.28
4388	Matt Feldmeier – Mileage 2 <sup>nd</sup> Qtr. 2021	\$ 60.48
4389	Cecil Graf – Mileage 2 <sup>nd</sup> Qtr. 2021	\$ 22.40
4390	Glenn Kruse – Mileage 2 <sup>nd</sup> Qtr. 2021	\$ 33.60
4391	Jerry Welke – Mileage 2 <sup>nd</sup> Qtr. 2021	\$ 67.20
4392	Goodhue SWCD – Decked Tool Box	\$ 500.00
	<b>Total</b>	<b>\$ 6,060.13</b>

**Adjournment**

**NEXT MEETING -- Regular Meeting, July 8, 2021, 9:00 a.m.** Ag Service Center



# Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

## MISSION STATEMENT

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## Agenda

**July 1, 2021, 9:00 a.m. Special Meeting**

**DNR Garage**

### 2021 Officers

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**9:00 A.M.** Chair call meeting to order.

### Flag Pledge

### COST SHARE PROGRAM

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** *(Funding up to 90% of cost estimate with or without other non-state funding source)*

FY20 1W1P Root River Watershed-Base Cost Share *(Grant expiration 10/31/2022)* Available Funds **\$72,433.46**

**FY20 1W1P Root River Watershed-Base Capital Improvement Projects Cost Share** *(Grant expiration 10/31/2022)* Available Funds **\$380,000.00**

**FY20 1W1P Root River Watershed-Base Capital Improvement Project Cost Share Request** *(Funding up to 100% of cost estimate with or without other non-state funding source)*

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Crooked Creek Watershed District	01FY201W1P-CIP	\$636,532.96	\$380,000.00	378 – Pond with a 412 - Grassed Waterway as an eligible component	9/8/2022

FY20 Root River 1W1P Capital Improvement Projects Cost Share - *Remaining Available Funds* **\$ 0.00**

### Adjournment

**NEXT MEETING -- Regular Meeting, July 8, 2021, 9:00 a.m.** Ag Service Center



## **Root River Soil and Water Conservation District**

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

### *MISSION STATEMENT*

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**July 8, 2021, 9:00 a.m. Regular Meeting**

**DNR Garage**

### **2021 Officers**

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**9:00 A.M.** Chair call meeting to order.

### **Flag Pledge**

**Minutes:** Chair call for additions or corrections to the June 10, 2021 board meeting minutes or the July 1, 2021 special board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records.

**Treasurer's Report:** Treasurer request the June 2021 Treasurer's Report be placed on file for audit.

### **AGENCY REPORTS**

**Gary Larson, NRCS District Conservationist Report**

#### **Dave Walter, District Manager Report**

- Driftless Symposium February 1 – 2, 2022, Radisson Hotel, La Crosse, WI – Registration under \$100
- Juneteenth federal holiday

#### **Program Reports**

- WCA – *Update*
- Root River 1W1P – *Update*
  - Policy Committee meeting, June 21, 2021 - *Update*
- SWAG - *Update*
- BMP Projects - *Update*

**MASWCD & MACDE**

**WATERSHED UPDATES**

*Crooked Creek - Update*

*Bear Creek – Update*

**Bear Creek Maintenance Funding Request** (*Available funds \$17,000.00*)

<b>Name</b>	<b>Contract</b>	<b>Total Cost Estimate</b>	<b>Cost Share Amount Requested</b>	<b>Project</b>	<b>Completion Dates</b>
Meyer Farms	01 Bear Crk Maintenance	\$900.00	\$900.00 (\$300/acre @ 3 acres)	Brush Management – 314 Herbaceous Weed Control - 315	7/8/2022

Bear Creek Maintenance Funds- *Remaining Available Funds \$ 16,100.00*

*Winnebago - Update*

**STAFF REPORTS**

**Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- MAWQCP – *Update*
- Conservation Corp of MN (CCM) – *Update*

**Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*

**Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*

**Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*

**HOUSTON COUNTY WATER PLAN**

**OLD BUSINESS**

**NEW BUSINESS & ACTION ITEMS**

1. MAWQCP Work Completion Report – *Action requested*

Agenda – July 8, 2021

2. Corporate Authorization Resolution for VISA credit card – *Action requested*
3. SWCD Supervisor Per Diem Cap – Increase from \$75 per day to \$125 per day (effective date August 1, 2021) – *Action requested*
4. Bear Creek Payment Re-imbusement request - \$76,694318 – *Action requested*
5. Bear Creek Technical expense - \$3,320.60 – *Action requested*

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$72,433.46**

**FY20 1W1P Root River Watershed-Base Cost Share Payment Request** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Hongerholt, Randy	#11FY17LC	\$11,000.00	\$8,080.60	\$ 8,080.60 x 90% = \$7,272.54 EQIP \$4,893.49; Eligible Payment Amount \$2,379.05 <b>Contracted Payment Amount = \$1,309.89</b>

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$8,100** (*Flat Rate per acre*)

FY21 Local Capacity Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000**

FY21 Local Capacity Cover Crop Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000** (*Flat Rate per acre*)

FY21 Local Capacity County Appropriation Cost Share – Available Funds **\$14,400**

**FY20 Local Capacity CWMA Cost Share Request**

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Cordes Farm LLC	05FY20LC-CWMA	\$2,000.00	\$2,000.00 (\$100/acre @ 20 acres)	Brush Management	7/8/2022
Meyer Farms	06FY20LC-CWMA	\$1,800.00	\$1,800.00 (\$200/acre @ 9 acres)	Brush Management	7/8/2022

FY20 Local Capacity CWMA Cost Share - *Remaining Available Funds* **\$ 4,300.00**

**STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY20 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$ 8,202.62**

FY21 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$15,819.80**

**FY20 State Cost Share Expired Contract**

Contract #04FY20CS for Charles Peterson in the amount of \$1,717.50 for a grassed waterway expired 6/15/2021.

FY20 State Cost Share – *Remaining Available Funds* **\$ 9,920.12**

**COVER CROP DEMO COST SHARE PROGRAM**

FY20 Cover Crop Demo - Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$ 0** (*Flat Rate per acre*)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$ 0** (*Flat Rate per acre*)



**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:**

**\*\*\*Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

<b>Voucher #</b>	<b>Item</b>	<b>Amount</b>
4393	Ron Carlsen – Rent – July	\$ 1,213.19
4394	Kwik Trip – Fuel – SWCD Trucks	\$ 388.52
4395	Quill LLC – Office Supplies	\$ 301.67
4396	Randy Hongerholt – Grade Stabilization Structure #11FY17LC	\$ 1,309.89
4397	James Gray – Yearly Payment – Hayable Buffer Program 14 acres @ \$250/acre	\$ 3,500.00
4398	Gerald Hallum – Yearly Payment – Hayable Buffer Program 21.4 acres @ \$250/acre	\$ 5,350.00
4399	Grace Nelson – Yearly Payment – Hayable Buffer Program 0.6 acres @ \$250/acre	\$ 150.00
4400	Smith Schaefer & Associates Ltd. – Progression 2020 Yr. End Financial Audit	\$ 4,000.00
4401	Mahr Excavating – Bear Creek Sinkhole Project	\$ 76,694.18
		\$
	<b>Total</b>	<b>\$ 92,907.45</b>
	Investment Transfer of Funds (From 008-773 Hayable Buffer – Eitzen State Bank to our Bank of the West Cash General Fund account)	\$ 9,000.00

**Adjournment**

**NEXT MEETING -- Regular Meeting, August 12, 2021, 9:00 a.m.** Ag Service Center



## **Root River Soil and Water Conservation District**

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

### *MISSION STATEMENT*

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**August 12, 2021, 9:00 a.m. Regular Meeting**

**DNR Garage**

### **2021 Officers**

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**9:00 A.M.** Chair call meeting to order.

### **Flag Pledge**

**Minutes:** Chair call for additions or corrections to the July 8, 2021 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records.

**Treasurer's Report:** Treasurer request the July 2021 Treasurer's Report be placed on file for audit.

### **AGENCY REPORTS**

#### **Gary Larson, NRCS District Conservationist Report**

#### **Dave Walter, District Manager Report**

- Crooked Creek Watershed District Project (Klinski pond) – Corn is planted in the area adjacent to the grassed waterway location. Proposing a \$4,000.00 crop buyout.

#### **Program Reports**

- WCA – *Update*
- Root River 1W1P – *Update*
- SWAG – *Update*
- RIM - *Update*
- BMP Projects - *Update*

### **MASWCD & MACDE**

## WATERSHED UPDATES

*Crooked Creek* - Update

*Bear Creek* – Update

*Winnebago* - Update

## STAFF REPORTS

### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- MAWQCP – *Update*
- Conservation Corp of MN (CCM) – *Update*
- Conservationist of the Year - *Update*

### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*
- MDH Safe Drinking Water - *Update*

### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*

### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*

## HOUSTON COUNTY WATER PLAN

## COMMITTEE REPORTS

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:** July 29, 2021 Meeting Update

## OLD BUSINESS

1. Juneteenth holiday – *Discussion*

**NEW BUSINESS & ACTION ITEMS**

1. Personnel Policy Update – 5.07 Insurance Talcott Resolutions Life & Annuity Insurance Company replaces Hartford Life Assurance Corporation - *Action requested*  
*“Employees hired prior to June 18, 2007 will continue under previous policy which is;*

*District will contribute \$30.00 per month toward whole life through ~~Hartford Life Assurance Corporation~~  
Talcott Resolutions Life & Annuity Insurance Company for each regular full-time employee.”*

2. 2022 Proposed Budget – *Action requested*

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$61,747.15**

**FY20 1W1P Root River Watershed-Base Cost Share Amendment Requests**

- An amendment for Hoscheit Dairy Farms LLC contract #16FY201W1P is being requested. After design review the cost estimate has increased and it also reflects recent price increases in materials. The cost estimate has increased from \$11,770.00 to \$15,775. An additional \$3,604.50 is being requested. This increases the cost share from \$10,593.00 to \$14,197.50. An additional amendment request is to extend the contract installation date from 9/9/21 to 12/31/21. The extension is due to crops being planted in the borrow area.  
*FY20 Root River 1W1P Cost Share - Remaining Available Funds \$ 58,142.65*
- An amendment for Hoscheit Dairy Farms LLC contract #15FY201W1P is being requested. The landowner would like to extend the installation date from 9/9/21 to 9/10/22. This is due to crops being planted in the borrow area for a grade stabilization structure which connects with the grassed waterways.
- An amendment for Emerick, Earl contract #10FY201W1P is being requested. The cost estimate for the project has increased from \$19,103.26 to \$25,642.03. An additional \$5,884.81 is being requested. The increase in the cost estimate is due to price increases on materials and also wet conditions.  
*FY20 Root River 1W1P Cost Share - Remaining Available Funds \$ 52,257.84*

**FY20 1W1P Root River Watershed-Base Cost Share Payment Request** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

Name	Project/Contract #	Total Cost Estimate	Actual	Request
Emerick, Earl	# 10FY201W1P Grade Stabilization Structure	\$25,642.03	\$24,618.75	\$24,618.75 x 90% = \$ 22,156.88 EQIP \$ 12,462.42; Eligible Payment Amount \$ 9,694.26 <b>Contracted Payment Amount = \$ 9,694.26</b> Funds for re-allocation = \$13,383.57

*FY20 Root River 1W1P Cost Share - Remaining Available Funds \$ 65,641.41*

**FY20 1W1P Root River Watershed-Capital Improvement Project Amendment Request**

An amendment for Crooked Creek Watershed District contract #01FY201W1P-CIP is being requested to increase the State and Non-State Cost Share funding from 60% to 100% of the total eligible costs to establish the conservation practices. The Crooked Creek Watershed District portion is levied tax dollars therefore they are considered local funds instead of landowner/occupier contribution.

**FY20 1W1P Root River Watershed-Capital Improvement Project Cost Share Partial Payment Request** (*Funding up to 60% of cost estimate with or without other non-state funding source*)

Name	Project/Contract #	Total Cost Estimate	Actual for Partial Payment	Request
Crooked Creek Watershed District	# 01FY201W1P-CIP Pond with Grassed Waterway	\$636,532.96	\$ 246,720.00	<b>Contracted Partial Payment Amount = \$ 246,720.00</b>

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY19 Local Capacity CWMA Cost Share – (Grant expiration 12/31/21) – Available Funds \$ 0.00 (Flat Rate per acre)

FY20 Local Capacity CWMA Cost Share - (Grant expiration 12/31/22) – Available Funds \$4,300 (Flat Rate per acre)

FY21 Local Capacity Cost Share – (Grant expiration 12/31/2023) – Available Funds \$15,000

FY21 Local Capacity Cover Crop Cost Share – (Grant expiration 12/31/2023) – Available Funds \$15,000 (Flat Rate per acre)

FY21 Local Capacity County Appropriation Cost Share – Available Funds \$14,400

**FY19 Local Capacity CWMA Cost Share Amendment Request**

An amendment for Fitting Brothers contract #09FY19LC-CWMA is being requested to extend the contract installation date from 8/12/21 to 9/9/21. This is due to medical issues.

**FY20 Local Capacity CWMA Cost Share Request**

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Date
Rosendahl, Oscar	07FY20LC-CWMA	\$2,000.00	\$2,000.00 (\$200/acre @ 10 acres)	Brush Management (314) & Herbaceous Weed Control (315) as an eligible component	8/12/22

FY20 Local Capacity CWMA Cost Share - Remaining Available Funds \$ 2,300.00

**STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds \$ 9,920.12

FY21 State Cost Share (Grant expiration 12/31/22) – Available Funds \$15,819.80

**COVER CROP DEMO COST SHARE PROGRAM**

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$ 0 (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds \$ 0 (Flat Rate per acre)

**BEAR CREEK MAINTENANCE FUNDS**

Bear Creek Maintenance Cost Share – Available Funds \$ 13,779.40

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Rosendahl, Oscar	02 Bear Crk Maintenance	\$2,100.00	\$2,100.00 (\$300/acre @ 7 acres)	Brush Management (314) with (315) Herbaceous Weed Control as an eligible component	8/12/2022

Bear Creek Maintenance Cost Share - Remaining Available Funds \$11,679.40

**Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4402	Ron Carlsen – Rent – August	\$ 1,213.19
4403	Kwik Trip – Fuel – SWCD Trucks	\$ 432.64
4404	VISA – Office Supply = \$11.75; Postage = \$55.00; Adobe Acrobat Pro DC Subscription Renewal (12 months) = \$192.25	\$ 259.00
4405	Root River Floral LLC – Memorial Flowers – Joe McManimon (Flowers = \$50; Delivery = \$7.99; Tax = \$4.28)	\$ 62.27
4406	Emily Johnson – Infant Well Testing Re-imburement	\$ 51.35
4407	B & M Service Center – Vehicle Maintenance – Oil Change '20 Dodge RAM	\$ 51.20

4408	Houston Engineering Inc. – WinLaC 1W1P Payment	\$ 3,937.50
4409	Dennis Sanden – Water Plan – Pond Clean Out	\$ 400.00
4410	Smith Schafer & Associates, Ltd. – 2020 Year End Audit Payment	\$ 750.00
4411	Jeff Kruckow – Water Plan – Push-Up Pond no pipe	\$ 600.00
4412	Crooked Creek Watershed District - #01FY201W1P-CIP – Partial Payment – Pond	\$ 246,720.00
4413	Earl Emerick – #10FY201W1P – Grade Stabilization Structure	\$ 9,694.46
	<b>Total</b>	<b>\$ 264,171.61</b>
	Investment Transfer of Funds (From 10033340 Bear Creek Watershed – Eitzen State Bank to our Bank of the West Cash General Fund account)	\$ 2,320.60
	Investment – Winnebago Watershed to 10003340 (From Cash – General Fund 76-000-000-000-1001) = \$1,000.00	\$ 1,000.00

**Adjournment**

**NEXT MEETING -- Regular Meeting, September 9, 2021, 9:00 a.m.** Ag Service Center



# Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

## MISSION STATEMENT

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## Agenda

**September 9, 2021, 9:00 a.m. Regular Meeting  
DNR Garage**

### 2021 Officers

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**9:00 A.M.** Chair call meeting to order.

### Flag Pledge

**Minutes:** Chair call for additions or corrections to the August 12, 2021 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

### *Supervisor Per Diems*

Anderson, Ken – 3 <sup>rd</sup> Qtr. 2 mtgs. @ \$75.00/ea. & 2 mtgs. @ \$125.00/ea.	\$ 400.00
Feldmeier, Matt – 3 <sup>rd</sup> Qtr. 1 mtg. @ \$75.00/ea.	\$ 75.00
Graf, Cecil – 3 <sup>rd</sup> Qtr. 2 mtgs. @ \$75.00/ea. & 2 mtgs. @ \$125.00/ea.	\$ 400.00
Kruse, Glenn – 3 <sup>rd</sup> Qtr. 3 mtgs. @ \$75.00/ea. & 2 mtgs. @ \$125.00/ea.	\$ 475.00
Welke, Jerry – 3 <sup>rd</sup> Qtr. 5 mtgs. @ \$75.00/ea. & 6 mtgs. @ \$125.00/ea.	\$ 1,000.00

**Treasurer's Report:** No report. August report will be presented at the October 14, 2021 meeting.

### AGENCY REPORTS

#### **Gary Larson, NRCS District Conservationist Report**

#### **Dave Walter, District Manager Report**

- Crooked Creek Watershed District Project (Klinski pond) – Crop buyout update
- Serving as a board supervisor from a remote location

#### **Program Reports**

- WCA – Update
- Root River 1W1P – Update
- SWAG – Update

- BMP Projects - *Update*

### **MASWCD & MACDE**

Area VII SE MACDE & SE MASWCD meeting – Wednesday, September 22, 2021 at Clear Spring Farm LLC in Welch, MN. This meeting is for SWCD board supervisors and staff. Registration \$15.00/person.

### **WATERSHED UPDATES**

*Crooked Creek* - Update

*Bear Creek* – Update

*Winnebago* - Update

### **STAFF REPORTS**

#### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- MAWQCP – *Update*
- MDA Soil Health Program - *Update*

#### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*
- MDH Safe Drinking Water - *Update*

#### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*
- Sixth Grade Environmental Day - *Update*

#### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*

### **HOUSTON COUNTY WATER PLAN**

### **COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:**

Agenda – September 9, 2021



**OLD BUSINESS**

**NEW BUSINESS & ACTION ITEMS**

1. BWSR FY2022 & 2023 SWCD Programs & Operations Grant Agreement – Conservation Delivery \$22,505 per year; State Cost Share \$20,901 per year = \$86,812 – *Action requested*
2. Area VII SE MACDE & SE MASWCD meeting registration \$15.00/person – *Action requested*
3. 6<sup>th</sup> Grade Environmental Day – Venue and lunch expenses – *Action requested*

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$ 65,641.41**

**FY20 1W1P Root River Watershed-Base Cost Share Amendment Request**

- An amendment for Steve Bauer contract #14FY201W1P is being requested. The landowner would like to extend the installation date from 9/9/2021 to 12/31/21. This is due to cattle grazing borrow and project area which will be more efficient for construction. The landowner is also requesting to include the State and Non-State Cost Share sources when combined are not in excess of 90% of the total cost to establish the conservation practice.
- An amendment for Hoscheit Dairy Farms LLC contract #16FY201W1P is being requested. An increase in the cost of pipe for the project has increased. The new cost estimate is \$15,950.00. An additional \$157.50 in cost share is being requested.  
*FY21 1W1P Root River Watershed-Base Cost Share - Remaining Available Funds \$65,483.91*

**FY20 1W1P Root River Watershed-Base Cost Share Cancellation Request**

- A cancellation request for Steve Moldenhauer contract #12FY201W1P in the amount of \$9,333.00 for a grade stabilization structure is being requested. This request is due to health concerns.  
*FY21 1W1P Root River Watershed-Base Cost Share - Remaining Available Funds \$74,816.91*

**FY20 1W1P Root River Watershed-Capital Improvement Project Cost Share Partial Payment Request** (*Funding up to 60% of cost estimate with or without other non-state funding source*)

Name	Project/Contract #	Total Cost Estimate	Actual for Partial Payment	Request
Crooked Creek Watershed District	# 01FY201W1P-CIP Pond with Grassed Waterway	\$636,532.96	\$ 95,280.00 = Current Partial Payment; \$246,720.00 = Previous Partial Payment	<b>Contracted Current Partial Payment Amount = \$95,280.00</b> <i>Contingent Upon Engineer &amp; Administrative Approvals</i>

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$2,300** (*Flat Rate per acre*)

FY21 Local Capacity Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000**

FY21 Local Capacity Cover Crop Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000** (*Flat Rate per acre*)

FY21 Local Capacity County Appropriation Cost Share – Available Funds **\$14,400**

**FY19 Local Capacity CWMA Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Fitting Brothers	#09FY19LC-CWMA Brush Management (314)	\$2,000.00	\$ 2,000.00	20 acres @ \$100/acre = <b>\$2,000.00</b>

**FY20 Local Capacity CWMA Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Meyer Farms	#07FY20LC-CWMA Brush Management (314) & Herbaceous Weed Control (315)	\$1,800.00	\$ 1,800.00	9 acres @ \$200/acre = <b>\$1,800.00</b>

**FY21 Local Capacity Cover Crop Cost Share Request**

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Schroeder, Jason	#01FY21LC-CC	\$2,700.00	\$2,700.00 (\$30/acre @ 30 acres per yr for 3 years)	Cover Crop (340)	11/1/2021
Scheck, Eric	#02FY21LC-CC	\$2,700.00	\$2,700.00 (\$30/acre @ 30 acres per yr for 3 years)	Cover Crop (340)	11/1/2021
Drenckhahn, Brent	#03FY21LC-CC	\$2,700.00	\$2,700.00 (\$30/acre @ 30 acres per yr for 3 years)	Cover Crop (340)	11/1/2021

*FY21 Local Capacity Cover Crop Cost Share - Remaining Available Funds \$ 6,900.00*

**STATE COST SHARE PROGRAM** *(Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)*

FY20 State Cost Share *(Grant expiration 12/31/22) – Available Funds \$ 9,920.12*

FY21 State Cost Share *(Grant expiration 12/31/22) – Available Funds \$15,819.80*

**FY20 State Cost Share Request**

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Bearbower, Ross	#05FY20CS	\$14,877.00	\$11,157.75 (FY20 Cost Share = \$9,920.12; FY21 Cost Share = \$1,237.63)	Grade Stabilization Structure (410)	12/31/2021

*FY20 State Cost Share - Remaining Available Funds \$ 0.00*

*FY21 State Cost Share – Remaining Available Funds \$ 14,582.17*

**COVER CROP DEMO COST SHARE PROGRAM**

FY20 Cover Crop Demo - Cover Crop Cost Share *(Grant expiration 12/31/22) – Available Funds \$ 0 (Flat Rate per acre)*

FY20 Cover Crop Demo – No-till Cover Crop Cost Share *(Grant expiration 12/31/22) – Available Funds \$ 0 (Flat Rate per acre)*

**BEAR CREEK MAINTENANCE FUNDS**

Bear Creek Maintenance – *Available Funds \$ 11,679.40*

**Bear Creek Maintenance Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Meyer Farms	#01Bear Crk Maintenance Brush Management (314) & Herbaceous Weed Control (315)	\$900.00	\$ 900.00	3 acres @ \$300/acre = <b>\$900.00</b>

**Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4414	Ron Carlsen – Rent – September	\$ 1,213.19
4415	Kwik Trip – Fuel – SWCD Trucks	\$ 397.65
4416	VISA – Vehicle Maintenance 2017 GMC Oil Change/Rotate tires = \$67.56; Postage MDA Soil Health Grant = \$23.00; Postage = \$8.55; Educational Event = \$7.68; Water Plan Educational Event = \$2.98	\$ 109.77
4417	Johnny Micheel – Water Plan - Push-Up Pond with pipe	\$ 1,000.00
4418	Bob Scanlan – Meal reimbursements = \$20.60; Vehicle Maintenance – Ford tool box hardware = \$18.50; Field Supply- Range hoop materials = \$19.95	\$ 59.05
4420	Gary Massman – Water Plan – Pond Clean Out	\$ 400.00
4421	Laverne Massman - Water Plan – Push-Up Pond with pipe	\$ 1,000.00
4422	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance – Policy #LU1188704 Dave Walter	\$ 90.00
4423	Meyer Farms – #01Bear Creek Maintenance – Brush Management & Herbaceous Weed Control = \$900; #07FY20LC-CWMA – Brush Management & Herbaceous Weed Control = \$1,800.00	\$ 2,700.00
4424	Ken Anderson – Mileage – 3 <sup>rd</sup> Qtr. 2021	\$ 53.76
4425	Matt Feldmeier – Mileage – 3 <sup>rd</sup> Qtr. 2021	\$ 20.16
4426	Cecil Graf – Mileage – 3 <sup>rd</sup> Qtr. 2021	\$ 112.00
4427	Glenn Kruse – Mileage – 3 <sup>rd</sup> Qtr. 2021	\$ 44.80
4428	Jerry Welke – Mileage – 3 <sup>rd</sup> Qtr. 2021	\$ 168.00
4429	Fitting Brothers - #09FY19LC-CWMA – Brush Management	\$ 2,000.00
4430	Winnebago Springs – 6 <sup>th</sup> Grade Environmental Day	\$ 75.00
4431	Petty Cash – AIS Educational Event Expense = \$10.00; Other Repair & Maintenance – 3 hitch pin clips for crimper = \$2.19	\$ 12.19
4432	SE MASWCD = Registration 5 @ \$15/each	\$ 75.00
	<b>Total</b>	<b>\$ 9,530.57</b>
4433	Crooked Creek Watershed District - #01FY201W1P-CIP – Partial Payment – Pond	\$ 95,280.00
	<b>Total</b>	<b>\$ 104,810.57</b>

Chair call for a motion to approve account payable contingent upon approval by WinLac 1W1P Policy Committee

Voucher #	Item	Amount
4419	Houston Engineering Inc. – WinLaC 1W1P Payment	\$ 3,360.50
	<b>Total</b>	<b>\$ 3,360.50</b>

**WinLac 1W1P - Guest**❖ *Sheila Harms, Winona County Water Planner***Adjournment****NEXT MEETING -- Regular Meeting, October 14, 2021, 9:00 a.m. Ag Service Center**



# **Root River Soil and Water Conservation District**

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

## *MISSION STATEMENT*

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**October 14, 2021, 9:00 a.m. Regular Meeting**

**DNR Garage**

### **2021 Officers**

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**9:00 A.M.** Chair call meeting to order.

### **Flag Pledge**

**Minutes:** Chair call for additions or corrections to the September 9, 2021 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records.

**Treasurer's Report:** Treasurer request the August and September 2021 Treasurer's Reports be placed on file for audit.

### **AGENCY REPORTS**

**Gary Larson, NRCS District Conservationist Report**

**Dave Walter, District Manager Report**

- Board of Commissioners meeting Covid funds - *Update*

#### **Program Reports**

- WCA – *Update*
- Root River 1W1P – *Update*
- SWAG – *Update*
- BMP Projects - *Update*

### **MASWCD & MACDE**

Area VII SE MACDE & SE MASWCD meeting held September 22, 2021 - *Update*

**WATERSHED UPDATES**

*Crooked Creek* - Update

*Bear Creek* – Update

*Winnebago* - Update

**STAFF REPORTS**

**Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- MAWQCP – *Update*
- MDA Soil Health Program - *Update*

**Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*
- MDH Safe Drinking Water - *Update*

**Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*
- Sixth Grade Environmental Day - *Update*

**Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*

**HOUSTON COUNTY WATER PLAN** - *Update*

**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (*Joint Powers*) COMMITTEE:**

**OLD BUSINESS**

**NEW BUSINESS & ACTION ITEMS**

1. MAWQCP Work Plan Approval – *Action requested*
2. 2022 Tree order & Order Form pricing – *Action requested*
3. State Cost Share Policy – *Action requested*
4. Trimble R12 GNSS System – Refurbished unit = \$20,000.00 – *Discussion*
5. NACD FY2022 Membership Dues – *Action requested*  
*Contributor = \$1 - \$100*  
*Bronze = \$101 - \$500*  
*Silver = \$501 - \$774*  
*Gold = \$775 - \$1,775*  
*Diamond = \$1,776 - \$3,000*  
*Platinum = \$3,001 +*
6. WinLaC HEI Contract Amendment 1 – Add PTMApp and adjust budget - *Action requested*

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$ 74,816.91**

**FY20 1W1P Root River Watershed-Base Cost Share Amendment Acknowledgement**

- An amendment for Steve Bauer contract #14FY201W1P was pre-approved 9/17/21. The cost estimate for the project increased from \$11,878 to \$14,616 due to an increase in construction material costs. The landowner is requesting that the cost share total increase from \$2,145.05 to \$6,068.85. An additional \$3,923.80 was requested.

*FY20 1W1P Root River Watershed-Base Cost Share - Remaining Available Funds \$ 70,893.11*

**FY20 1W1P Root River Watershed-Base Cost Share Request**

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Hammel, Ralph	#17FY201W1P	\$14,027.07	\$8,754.36	Grade Stabilization Structure - 410	6/9/2022

*FY20 1W1P Root River Watershed-Base Cost Share - Remaining Available Funds \$ 62,138.75*

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY19 Local Capacity CWMA Cost Share – (*Grant expiration 12/31/21*) – Available Funds **\$ 0.00** (*Flat Rate per acre*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$1,100** (*Flat Rate per acre*)

FY20 Local Capacity Cover Crop Cost Share (*Grant expiration 12/31/22*) - Available Funds **1,200** (*Flat Rate per acre*)

FY21 Local Capacity Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000**

FY21 Local Capacity Cover Crop Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$6,900** (*Flat Rate per acre*)

FY21 Local Capacity County Appropriation Cost Share – Available Funds **\$14,400**

**FY19 Local Capacity CWMA Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Larry Gaustad	#10FY19LC-CWMA Brush Management (314)	\$2,000.00	\$ 2,000.00	20 acres @ \$100/acre = <b>\$2,000.00</b>

**FY20 Local Capacity CWMA Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Cordes Farm LLC	#06FY20LC-CWMA	\$2,000.00	\$2,000.00	20 acres @ \$100/acre = <b>\$2,000.00</b>

**FY21 Local Capacity Cover Crop Cost Share Pre-Approved Requests (9/17/21 Diersen & 10/1/21 Johnson) for Acknowledgement**

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Date
Diersen, John	#04FY21LC-CC	\$1,350.00	\$1,350.00 (\$15/acre @ 30 acres per yr for 3 years)	Cover Crop (340)	11/1/2021
Diersen, John	#05FY21LC-CC	\$1,350.00	\$1,350.00 (\$15/acre @ 30 acres per yr for 3 years)	Cover Crop (340)	11/1/2021
Johnson, Adam	#06FY21LC-CC	\$2,700.00	\$2,700.00 (\$30/acre @ 30 acres per yr for 3 years)	Cover Crop (340)	11/1/2021

FY21 Local Capacity Cover Crop Cost Share - Remaining Available Funds **\$1,500.00**

**FY21 Local Capacity Cover Crop Cost Share Payment Requests**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Johnson, Adam	#06FY21LC-CC Cover Crop	\$2,700.00	\$ 2,700.00	30 acres @ \$300/acre @ 3 yrs. = <b>\$2,700.00</b>
Drenckhahn, Brent	#03FY21LC-CC Cover Crop	\$2,700.00	\$2,700.00	30 acres @ \$300/acre @ 3 yrs. = <b>\$2,700.00</b>

**STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 0.00**

FY21 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$14,582.17**

**COVER CROP DEMO COST SHARE PROGRAM**

FY20 Cover Crop Demo - Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 0** (Flat Rate per acre)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 0** (Flat Rate per acre)

**BEAR CREEK MAINTENANCE FUNDS**

Bear Creek Maintenance – Available Funds **\$ 11,679.40**

**Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4434	Ron Carlsen – Rent – October	\$ 1,213.19
4435	VISA – Postage = \$40.88; Postage WCPI = \$37.12; Postage Trees = \$174.00; Educational Tour Expense = \$110.59; Educational Event 6 <sup>th</sup> Grade Day Expense = \$34.18; Water Plan Educational Event 6 <sup>th</sup> Grade Day Expense = \$34.17	\$ 430.94
4436	Kwik Trip – Fuel – SWCD Trucks	\$ 581.47
4437	Gary Tweito – Water Plan – Pond Clean Out	\$ 400.00
4438	Larry Gaustad - #10FY19LC-CWMA – 20 acres @ \$100/acre Brush Management	\$ 2,000.00
4439	Quill LLC – Office Supplies	\$ 1,015.78

Agenda – October 14, 2021

4440	B & M Service Center – Oil Change '20 Dodge Ram	\$ 51.20
4443	Cordes Farm LLC - #05FY20LC-CWMA – 20 acres @ \$100/acre Brush Management	\$ 2,000.00
4444	Mary B Betz, County Recorder/Abstractor – Warranty Deed (Lemieux) – FY21LC RIM	\$ 12.00
4445	Adam Johnson - #06FY21LC-CC – 30 acres @ \$30/yr @ 3 yrs – Cover Crop	\$ 2,700.00
4446	Brent Drenckhahn - #03FY21LC-CC - 30 acres @ \$30/yr @ 3 yrs – Cover Crop	\$ 2,700.00
4447	Jim Hall – Water Plan – Pond Clean Out	\$ 400.00
4448	Doug Jore – Water Plan – Pond Clean Out	\$ 400.00
4449	Bob Scanlan – WCPI Workshop Expense	\$ 149.00
	<b>Total</b>	<b>\$ 14,053.58</b>
	Investment Transfer of Funds (From 10033340 Bear Creek Watershed – Eitzen State Bank to our Bank of the West Cash General Fund account)	\$ 900.00

Voucher #	Item	Amount
4441	Chartwells Dining Services – WinLaC 1W1P Payment	\$ 85.81
4442	Houston Engineering Inc. – WinLaC 1W1P Payment	\$ 15,900.25
	Root River SWCD – WinLaC 1W1P Payment	\$ 254.05
	<b>Total</b>	<b>\$ 16,240.11</b>

### Adjournment

NEXT MEETING -- Regular Meeting, November 11, 2021, 1:00 p.m. Ag Service Center





# Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

## *MISSION STATEMENT*

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**November 18, 2021, 1:00 p.m. Regular Meeting  
DNR Garage**

### 2021 Officers

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1WIP:** Welke  
*Alternate - Feldmeier*

**1:00 P.M.** Chair call meeting to order.

### Flag Pledge

**Minutes:** Chair call for additions or corrections to the October 14, 2021 board meeting minutes.

**Employee Time Records:** Chair call for a motion to approve Employee Time Records.

**Treasurer's Report:** Treasurer request the October 2021 Treasurer's Reports be placed on file for audit.

### AGENCY REPORTS

**Gary Larson, NRCS District Conservationist Report**

#### **Dave Walter, District Manager Report**

- Trimble R12 GNSS System – Refurbished unit

#### **Program Reports**

- WCA – *Update*
  
- BMP Projects - *Update*

### MASWCD & MACDE

2021 MASWCD Annual Convention – Sunday, December 12 – Tuesday, December 14, 2021 – *Action requested*

Complete Convention Registration = \$255.00

Monday Only Registration = \$180 or Tuesday Only Registration = \$180

Registration Deadline = December 1, 2021

Cancellation fee after 12/1/21 = \$80

Monday Lunch (Pork) = \$40 & Tuesday Lunch (Chicken) = \$40

Monday Dinner (Beef) = \$50 & Tuesday Breakfast (Breakfast Sandwich) = \$20

Hotel Room Rate = \$99 DoubleTree by Hilton Hotel, Bloomington – Minneapolis South

## **WATERSHED UPDATES**

*Crooked Creek* – John Glasspoole crop loss - *Discussion*

*Bear Creek* – Update

*Winnebago* - Update

## **STAFF REPORTS**

### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- MAWQCP – *Update*
- MDA Soil Health Program - *Update*

### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*
- MDH Safe Drinking Water - *Update*

### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*

### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*
- Root River 1W1P – *Update*

**HOUSTON COUNTY WATER PLAN** - *Update*

## **COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**PERSONNEL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:** October 27, 2021 - *Meeting Update*

## **OLD BUSINESS**

## **NEW BUSINESS & ACTION ITEMS**

1. FY19 Local Capacity Financial Report – *Action requested*
2. FY22 Local Capacity & FY22 Buffer Law Grant – *Action requested*

Agenda – November 18, 2021

3. Job Approval Authority – Dave Walter – *Action requested*

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$ 62,138.75**

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$1,100** (*Flat Rate per acre*)

FY20 Local Capacity Cover Crop Cost Share (*Grant expiration 12/31/22*) - Available Funds **1,200** (*Flat Rate per acre*)

FY21 Local Capacity Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000**

FY21 Local Capacity Cover Crop Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$1,500** (*Flat Rate per acre*)

FY21 Local Capacity County Appropriation Cost Share – Available Funds **\$14,400**

**Local Capacity Funding Source Change**

- Contract #01FY21LC-CC for Jason Schroeder would like to move \$1,200.00 from FY21LC-CC to FY20LC-CC.  
*FY20 Local Capacity Cover Crop \$0.00*  
*FY21 Local Capacity Cover Crop \$2,700.00*

**FY20 & FY21 Local Capacity Cover Crop Cost Share Payment Request**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Schroeder, Jason	#01FY21LC-CC Cover Crop	\$2,700.00	\$2,700.00	30 acres @ \$30/acre @ 3 yrs. = <b>\$2,700.00</b> <i>Funding Sources: \$1,200.00 FY20LC-CC &amp; \$1,500.00 FY21LC-CC</i>

**FY21 Local Capacity Cover Crop Cost Share Amendment Acknowledgement**

- An amendment for John Diersen contract #05FY21LC-CC was pre-approved 10/16/2021. The land occupier would like to amend the location for the cover crop project from Section 10 Mayville Twp. to SW 1/4 Section 12 Mayville Twp. and NW 1/4 Section 13 Mayville Twp. T102N, R5W. Landowner is Doug Lampert, 1202 Grandview Terrace S, La Crescent, MN 55947.

**FY21 Local Capacity Cover Crop Cost Share Payment Requests**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Scheck, Eric	#02FY21LC-CC Cover Crop	\$2,700.00	\$2,700.00	30 acres @ \$30/acre @ 3 yrs. = <b>\$2,700.00</b>
Diersen, John	#04FY21LC-CC Cover Crop	\$1,350.00	\$1,350.00	15 acres @ \$30/acre @ 3 yrs. = <b>\$1,350.00</b>
Diersen, John	#05FY21LC-CC Cover Crop	\$1,350.00	\$1,350.00	15 acres @ \$30/acre @ 3 yrs. = <b>\$1,350.00</b>

**COVER CROP DEMO COST SHARE PROGRAM**

FY20 Cover Crop Demo - Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$ 0** (*Flat Rate per acre*)

FY20 Cover Crop Demo – No-till Cover Crop Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$ 0** (*Flat Rate per acre*)

**FY20 Cover Crop Demo Cost Share Payment Requests**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Solum, Jay	#22FY20CC Cover Crop	\$7,680.00	\$ 7,680.00	64 acres @ \$40/acre @ 3 yrs. = <b>\$7,680.00</b>
Von Arx, Tim	#23FY20CC Cover Crop	\$7,174.62	\$7,174.62	59.7884 acres @ \$40/acre @ 3 yrs. = <b>\$7,174.62</b>

**FY20 Cover Crop Demo Cost Share Payment Requests**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Solum, Jay	#22FY20NT Residue & Tillage Mgmt. No-Till	\$1,920.00	\$ 1,920.00	64 acres @ \$10/acre @ 3 yrs. = <b>\$1,920.00</b>
Von Arx, Tim	#23FY20NT Residue & Tillage Mgmt. No-Till	\$1,793.66	\$1,793.66	59.7886 acres @ \$10/acre @ 2 yrs. & 59.7884 acres @ \$10/acre @ 1 yr. = <b>\$1,793.66</b>

**STATE COST SHARE PROGRAM** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY20 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$ 0.00**

FY21 State Cost Share (Grant expiration 12/31/22) – Available Funds **\$14,582.17**

FY22 State Cost Share (Grant expiration 12/31/24) – Available Funds **\$16,720.80**

**Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4450	Ron Carlsen – Rent – November	\$ 1,213.19
4451	VISA – Trees = \$ 562.00; WCPI Event Expense = \$44.00; Office Supply = \$27.61	\$ 673.61
4452	Kwik Trip – Fuel – SWCD Trucks	\$ 593.07
4454	Deb Peterson – Water Plan – Pond Clean Out	\$ 400.00
4455	Frontier Precision Inc. – Field Equipment	\$ 20,887.11
4456	Eric Scheck - #02FY21LC-CC – 30 acres @ \$30/acre @ 3 yrs – Cover Crop	\$ 2,700.00
4457	Laura’s Lane Nursery LLC - Trees	\$ 403.65
4458	Quill LLC – Office Supplies	\$ 82.91
4459	Houston County Ag. Society – Equipment Storage Rent	\$ 126.00
4460	MN Dept. of Agriculture – Tree License Renewal	\$ 250.00
4461	Tim Von Arx - #23FY20CC – Cover Crop \$40/acre @ 3 yrs & #23FY20NT – No Till \$10/acre @ 3 yrs	\$ 8,968.27
4463	Smith Schafer & Associates, Ltd. – Progress billing 2020 Yr End Financial Audit	\$ 200.00
4464	Brain Doyle – Water Plan – Pond w/pipe	\$ 1,000.00
4465	John Diersen - #04FY21LC-CC – 15 acres @ \$30/acre @ 3 yrs & #05FY21LC-CC – 15 acres @ \$30/acre @ 3 yrs – Cover Crop	\$ 2,700.00
4466	Jay Solum - #22FY20CC – Cover Crop \$40/acre @ 3 yrs & #22FY20NT – No Till \$10/acre @ 3 yrs	\$ 9,600.00
4467	Charles Peterson – Water Plan – Pond Clean Out	\$ 400.00
4468	Jason Schroeder - #01FY21LC-CC – Cover Crop 30 acres @ \$30/acre @ 3 yrs	\$ 2,700.00
4469	John Diersen - #04FY21LC- CC – Cover Crop 15 acres @ \$30/acre @ 3 yrs & #05FY21LC-CC – Cover Crop 15 acres @ \$30/acre @ 3 yrs	\$ 2,700.00
4470	MASWCD – Convention Registrations & Meals –	
	<b>Total</b>	<b>\$</b>
	Investment Transfer of Funds (From 10033563 Capital Equipment – Eitzen State Bank to our Bank of the West Cash General Fund account)	\$ 20,887.11

Voucher #	Item	Amount
4453	Houston Engineering Inc. – WinLaC 1W1P Payment	\$ 9,020.75
4462	Winona County Planning & Zoning – WinLaC 1W1P Payment	\$ 3,119.41
	<b>Total</b>	<b>\$ 12,140.16</b>

**Adjournment**

**NEXT MEETING -- Regular Meeting, December 9, 2021, 1:00 p.m.** Ag Service Center

Agenda – November 18, 2021



# **Root River Soil and Water Conservation District**

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

**(507) 724-5261 ext. 3**

<https://www.co.houston.mn.us/departments/soil-and-water/>

## *MISSION STATEMENT*

*The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.*

## **Agenda**

**December 9, 2021, 1:00 p.m. Regular Meeting**

**DNR Garage**

### **2021 Officers**

Cecil Graf  
Matt Feldmeier  
Jerry Welke  
Glenn Kruse  
Ken Anderson

Chair  
Vice-Chair  
Secretary  
Treasurer  
Reporter

**Finance Committee:** Kruse & Anderson  
**Personnel Committee:** Welke & Feldmeier  
**TSA Committee [JPB]:** Welke  
**One Watershed, One Plan:** Kruse  
*Alternate - Graf*

**Mississippi River – Winona/  
La Crescent 1W1P:** Welke  
*Alternate - Feldmeier*

**1:00 P.M.** Chair call meeting to order.

### **Flag Pledge**

**Minutes:** Chair call for additions or corrections to the November 18, 2021 board meeting minutes.

**Employee Time Records & Supervisor Per Diems:** Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

### *Supervisor Per Diems*

Anderson, Ken – 4 <sup>th</sup> Qtr. 2 mtgs. @ \$125.00/each	\$ 250.00
Feldmeier, Matt – 4th Qtr. 3 mtgs. @ \$125.00/each	\$ 375.00
Graf, Cecil – 4th Qtr. 1 mtg. @ \$125.00/each	\$ 125.00
Kruse, Glenn – 4th Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Welke, Jerry – 4 <sup>th</sup> Qtr. 7 mtgs. @ \$125.00/each	\$ 875.00

**Treasurer's Report:** Treasurer request the November 2021 Treasurer's Reports be placed on file for audit.

### **AGENCY REPORTS**

**Gary Larson, NRCS District Conservationist Report**

**Dave Walter, District Manager Report**

- County funding – *Update*
- Gary Larson Retirement - *Discussion*

### **Program Reports**

- WCA – *Update*
- BMP Projects - *Update*

## **MASWCD & MACDE**

2021 MASWCD Annual Convention – Sunday, December 12 – Tuesday, December 14, 2021 – *Action requested*

## **WATERSHED UPDATES**

*Crooked Creek* – Update

*Bear Creek* – Update

*Winnebago* - Update

## **STAFF REPORTS**

### **Bob Scanlan, Assistant Manager – Program Reports**

- Cover Crop Demonstration – *Update*
- 319 Feedlot – *Update*
- Local Capacity CWMA – *Update*
- MAWQCP – *Update*
- MDA Soil Health Program - *Update*

### **Jean Meiners, Technician – Program Report**

- Buffer Law – *Update*
- MDH Safe Drinking Water - *Update*

### **Janice Messner, Administrative Assistant – Program Report**

- Volunteer Nitrate Monitoring Network – *Update*
- Trees - *Update*

### **Dan Wermager, Technician – Program Reports**

- WCPI (Watershed Coordinator Planner Initiative) – *Update*
- Win/LaC (Mississippi River Winona/La Crescent) 1W1P - *Update*
- Root River 1W1P – *Update*

**HOUSTON COUNTY WATER PLAN** - *Update*

## **OLD BUSINESS**

## **NEW BUSINESS & ACTION ITEMS**

1. Approval Authorization for Dave Walter on cost share applications and amendment requests – *Renewal requested*  
-Signing authority through December 31, 2022 with the condition of discussing each authorization with the board chair or vice chair prior to the authorization.

Agenda – December 9, 2021

2. WCPI Financial Report – Authorize signing approval – *Action requested*
3. Crooked Creek Watershed District Service Contract - \$15,000 – *Action requested*
4. Surface Water Assessment Grant (WinLaC Chloride Testing) - \$3,613.50 Expiration June 30, 2023 – *Action requested*
5. Lettering 2020 Dodge Ram - \$120.00 – *Action requested*

**COST SHARE PROGRAMS**

**1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM** (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY20 1W1P Root River Watershed-Base Cost Share (*Grant expiration 10/31/2022*) Available Funds **\$ 62,138.75**

**FY20 Root River 1W1P Cost Share Payment Requests & Re-allocation of funds**

Name	Project/Contract #	Total Cost Estimate	Actual for Payment	Request
Bauer, Steve	#14FY201W1P Grade Stabilization Structures (2), Diversion & Conservation Cover	\$14,616.00	\$ 15,369.55	\$15,369.55 @ 90% = \$ 13,832.59 EQIP payment = \$8,545.15 Maximum payment = \$5,287.44 <b>Payment Amount Approved = \$4,371.74</b> Re- allocation of funds = \$1,697.11
Hoscheit Dairy Farms LLC	#16FY201W1P Grade Stabilization Structure	\$15,950.00	\$ 16,211.83	\$16,211.83 @ 90% = \$ 14,590.65 <b>Payment Amount Approved = \$14,355.00</b>

**STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY20 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$ 0.00**

FY21 State Cost Share (*Grant expiration 12/31/22*) – Available Funds **\$14,582.17**

FY22 State Cost Share (*Grant expiration 12/31/24*) – Available Funds **\$16,720.80**

**FY20 State Cost Share Amendment Request**

- An amendment for Ross Bearbower contract #05FY20CS extending the completion date from 12/31/2021 to 6/1/2022 is being requested. The contract extension is being requested due to contractor availability and construction supply shortage.

**LOCAL CAPACITY STATE COST SHARE PROGRAM** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY20 Local Capacity CWMA Cost Share - (*Grant expiration 12/31/22*) – Available Funds **\$1,100** (*Flat Rate per acre*)

FY21 Local Capacity Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$15,000**

FY21 Local Capacity Cover Crop Cost Share – (*Grant expiration 12/31/2023*) – Available Funds **\$2,700** (*Flat Rate per acre*)

FY21 Local Capacity County Appropriation Cost Share – Available Funds **\$14,400**

**Accounts Payable:\*\*\***

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4471	Ron Carlsen – Rent – December	\$ 1,213.19
4472	Hoscheit Dairy Farms LLC – Grade Stabilization Structure - #16FY201W1P	\$ 14,355.00
4473	Kwik Trip – Fuel – SWCD Trucks = \$534.41; Finance charge = \$8.90	\$ 543.31
4474	Cordes Farm LLC – Water Plan – Pond Clean Out = \$400; Push-Up Pond no pipe = \$600	\$ 1,000.00
4475	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance Policy #LU1188704 Dave Walter	\$ 90.00
4476	John Glasspoole – Crop Loss – Crooked Creek Watershed Pond Project	\$ 2,648.88
4477	Crooked Creek Watershed District – 1W1P Capital Improvement Project Technical (G-Cubed)	\$ 24,062.50
4478	B & M Service Center – Vehicle Maintenance – Oil Change – '20 Dodge Ram	\$ 65.20
4479	Ralph Hammell – Water Plan – Push-Up Pond with pipe	\$ 1,000.00
4480	Lind Awards – Conservationist of the Yr. Plaques	\$ 75.16

4481	Quill LLC – Office Supplies	\$ 899.68
4482	Ken Anderson – Mileage – 4 <sup>th</sup> Qtr. 2021	\$ 26.88
4483	Matt Feldmeier – Mileage – 4 <sup>th</sup> Qtr. 2021	\$ 60.48
4484	Cecil Graf – Mileage – 4 <sup>th</sup> Qtr. 2021	\$ 22.40
4485	Glenn Kruse – Mileage – 4 <sup>th</sup> Qtr. 2021	\$ 44.80
4486	Jerry Welke – Mileage – 4 <sup>th</sup> Qtr. 2021	\$ 117.60
4487	Petty Cash – Water Plan 6 <sup>th</sup> Grade Day Expense = \$1.25; 6 <sup>th</sup> Grade Day = \$1.24; Finance Charge = \$1.53	\$ 4.02
4488	Smith, Schafer & Associates, Ltd. – 2020 Year End Financial Audit Progress billing	\$ 100.00
4489	Steve Bauer – Grade Stabilization Structures (2) & Diversion - #20FY201W1P	\$ 4,371.74
	<b>Total</b>	<b>\$ 50,700.84</b>
	Houston County Treasurer – Cash to Investment 10033589 Designated Reserve = \$2,000.00; Cash to Investment 10033563 Capital Equipment = \$3,207.00	\$ 5,207.00

**COMMITTEE REPORTS**

**FINANCIAL COMMITTEE:**

**TSA (Joint Powers) COMMITTEE:**

**PERSONNEL COMMITTEE:** Staff Reviews

**Adjournment**

**NEXT MEETING -- Regular Meeting, January 13, 2022, 1:00 p.m.** Ag Service Center