



**TAP IN**  
SAFE DRINKING WATER FOR SE MN



## Safe Drinking Water for Private Well Users Assistance Program

### Background Information

Private well owners in Olmsted, Goodhue, Wabasha, Winona, Fillmore, and Houston Counties are eligible for financial assistance to address drinking water quality concerns in their private wells. The safe drinking water for private well users' assistance program provides funding to eligible landowners or renters to replace, reconstruct, or treat drinking water supplies that are contaminated with nitrate-nitrogen. Olmsted, Goodhue, Wabasha, Fillmore, and Root River (Houston) Soil and Water Conservation Districts and Winona County were provided funding through the Minnesota Department of Health's [Clean Water Funds](#) to facilitate the program. Well owners that meet the financial hardship criteria, and the well eligibility requirements outlined below will be prioritized for funding. The private water supply must be used as a source of potable drinking water for the residence to qualify for financial assistance. Funding will be made available on a first come, first served basis.

### How Well Impairment and Financial Need are Determined

#### Step 1: Determine if you meet the financial need eligibility requirements

Eligibility for financial need is determined by enrollment in at least one financial assistance program (please see application for examples of programs). Well owners must provide documentation of their enrollment in a financial assistance program.

#### *Who can apply for financial assistance?*

- Landowner
- Spouse of landowner
- Heir of landowner, or legal representative of landowner
- Renter of land
- Shared well owner of a private residential water supply

#### Step 2: Determine if your well meets the contamination criteria

To determine if your well is contaminated, have samples of your well water tested by a [certified laboratory](#). To be eligible for financial assistance, the private water supply must be at or above the state and federal drinking water standards of 10 milligrams per liter (mg/L) of nitrate-nitrogen. Nitrate-nitrogen is a time sensitive test. The [Southeastern Minnesota Water Analysis Laboratory](#) operates in Rochester MN and serves the southeast region of MN and can analyze the results within the time specified.

The water quality test will be considered valid if the analysis was performed by a certified laboratory within the last 3 years.



**TAP IN**  
SAFE DRINKING WATER FOR SE MN



## What Can Be Funded and How Much Money Is Available?

### **If you do not meet financial hardship criteria:**

The Safe Drinking Water for Private Well Users Assistance Program provides funding to pay for the following eligible activities to remediate a drinking water contamination issue:

- A. Well Repair or reconstruction – each eligible well owner is allowed 50% cost-share up to \$5,000 for well repair or reconstruction, including the cost of new pump or associated piping for a replaced well.
- B. Well Water Treatment Equipment and Installation – each eligible well owner is allowed 50% cost-share up to \$2,000 for certified point-of-use water treatment system
- C. Construction of a new well – each eligible well owner is allowed 50% cost-share up to \$8,500.

### **If you do meet financial hardship criteria:**

Well owners meeting the financial hardship criteria are prioritized for well remediation to address their drinking water contamination issue and may be eligible for increased funding. Well owners who demonstrate they meet the requirements will be eligible for 90% cost-share for the following activities:

- A. Well Repair or reconstruction – each eligible well owner is allowed 90% cost-share up to \$5,000 for well repair or reconstruction, including the cost of new pump or associated piping for a replaced well.
- B. Well Water Treatment Equipment and Installation – each eligible well owner is allowed 90% cost-share up to \$2,000 for certified point-of-use water treatment system
- C. Construction of a new well – each eligible well owner is allowed 90% cost-share up to \$8,500.

For example, the maximum possible award for financial assistance is \$4,500 for well repair or reconstruction. If the total cost of reconstructing your well is \$5,000, your grant amount would be \$4,500 and you would be responsible for covering the remaining \$500. If the cost of installing a treatment system is \$2,000, your grant amount would be \$1,800 and you would be responsible for covering the remaining \$200.

### *What Costs Am I Responsible For?*

You will enter into an agreement with a well driller or licensed pump installer for their services. You are responsible for 100% of those costs. Financial assistance through this program will not cover 100% of those costs.

To ensure that the contractor is paid, it is our practice to have the landowner or renter pay the costs for the project up front. Ask your contractor if there are payment plans available to assist with the initial costs for your project.



**TAP IN**  
SAFE DRINKING WATER FOR SE MN



### *What Items are Grant Eligible?*

The following items are eligible for reimbursement under the private well assistance program:

#### Eligible Items

- Water tests that determine if the well is contaminated for nitrate-nitrogen (must be completed at a certified laboratory and certified test report must be provided upon request)
- Reconstruction of a contaminated well
- Construction of a new well, including the cost of purchasing and installing a pump if necessary
- Installation of a new pump, including the associated piping for a replaced well
- Equipment and installation to treat and remove contaminants from the water

#### Grant Ineligible Items

- Costs for any work done before a contract is filed and award is approved by the local soil and water conservation district
- Private wells that do not meet the established contamination criteria
- Wells that are not used for a drinking water source
- Dug wells or wells not meeting the requirements of State of MN Well Construction Code (Minnesota Rules Chapter 4725; see “Laws and Regulations” section below)

### How to Apply

If you meet the criteria to apply for financial assistance through this program, the next step is to apply. Please note, do not begin any work until you receive notice from the local contact that your project has been approved and funding is available. **Work completed before receiving the approval letter will not be reimbursed.**

**Step 1** – Determine whether well reconstruction or well treatment is needed to address your water quality concerns. Please consult a [licensed well driller](#) or pump installer and provide an estimate of cost. Outline the proposed method to address the issue under “Well Project Information” on the application.

**Step 2** –To apply, please download and fill out the application on our website. If you experience issues downloading the form, please contact your local grant representative, Jean Meiners, Technician, Root River Soil & Water Conservation District [meinersja24@gmail.com](mailto:meinersja24@gmail.com) or (507) 724-5261 ext. 3.

**Step 3** – Provide the necessary documentation. You must provide 1) a certified water test report from an accredited laboratory and 2) project cost estimate from a licensed professional and 3) (if applicable) documentation of enrollment in a financial assistance program as outlined on the application.



**TAP IN**  
SAFE DRINKING WATER FOR SE MN



Step 4 – Mail or email the completed application to: Jean Meiners, Technician, Root River Soil & Water Conservation District, 805 N. Highway 44/76, Suite 1, Caledonia, MN 55921, [meinersja24@gmail.com](mailto:meinersja24@gmail.com) or (507) 724-5261 ext. 3.

## Grant Award Approval & Follow-Up

Once your project has been approved by the local soil and water conservation district or County office, you may begin work on your private water supply. You will pay the contractor up front for the cost of the project. All work must be completed within one year from the date of the board approved contract unless otherwise specified in the contract. Once the contractor has completed work on the project, you must submit all invoices and receipts to your local soil and water conservation district or County office. After the local office receives your invoices, you will be reimbursed based on the amount specified in the language of your contract.

**Step 1:** The award notice will be sent by mail or e-mail, depending on your preference. The local office may also contact you via phone or email to set-up a time to discuss the contract details.

**Step 2:** Landowner or renter will contract with a licensed plumber, licensed well driller or licensed pump installer to complete the work specified in the grant agreement. The landowner or renter will be responsible for the project cost, and will pay the licensed well driller, licensed pump installer, or licensed plumber directly. Cost-share funds will only be provided to applicants that use a licensed well driller, plumber, or pump installer for water treatment installation or well repair/reconstruction. The applicant may need to request a copy of the state-issued license for the contractor in order for work to be certified.

- A. If an applicant is requesting funds for new well installation, any existing well used for drinking water on the property must be sealed by a MN Department of Health (MDH) licensed well contractor and once well is fully sealed, contractor will submit a Well and Boring Sealing Record to the MDH. This information must be available by the sub-recipient, as requested. The well owner must comply with all requirements in MN Rules chapter 4725; and a well must be constructed or reconstructed by a well contractor licensed under this chapter.
- B. If an applicant is requesting funds for installation of a water treatment device, the water treatment device must be installed in accordance with State of Minnesota Plumbing Code (MN Rules, chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B. It must comply with MN Rules, on “Water Conditioning Equipment” (part 4714.0611); appropriate technology to address the contaminant must be used, and be labeled under MN Rules, part 4714.0611, UPS section 611.1.3 as an appropriate technology to address the contaminant identified in the testing.

**Step 3:** Before final payment is approved by the local board, the applicant must submit all required forms to the local office:



- A. The work must be certified by a licensed well driller, plumber, or pump installer
- B. The landowner must submit all invoices. Invoices must be dated & itemized according to the equipment components and when work was performed. (i.e. treatment system installation, dates/hours worked, and equipment utilized.)
- C. The landowner must sign a cost share voucher (note: private work is NOT an eligible component of the cost share)
- D. Well owner signature and date to certify completion

Step 4: After all approvals are obtained, the grant award check will be mailed to the landowner or renter.

Step 5: Monitor and maintain your system! Water system components should be properly maintained and routinely inspected by a licensed professional.

- A. If you installed a point of use water treatment system, follow the specifications for the unit to properly replace any filters or contract with a licensed professional to perform routine maintenance.
- B. Collect a water sample from your well annually and have it tested for total coliform bacteria and nitrate-nitrogen.
- C. Maintain your well by ensuring it has a waterproof cap and that the well casing extends at least 1 foot above the surface of the ground.
- D. Properly maintain septic systems and keep chemicals and other fertilizers away from your well.
- E. Consult Minnesota Department of Health's "[Well Owner's Handbook](#)" for properly maintaining your well.

### Who Do I Contact for Questions?

Please contact your local county representative with any questions regarding eligibility or the application:

Jean Meiners, Technician  
Root River Soil & Water Conservation District  
[meinersja24@gmail.com](mailto:meinersja24@gmail.com)  
(507) 724-5261 ext. 3



## Safe Drinking Water Grant Application

**Background:** Olmsted, Goodhue, Wabasha, Winona, Fillmore & Houston Counties received funding through the MN Department of Health Clean Water Fund to be used for addressing water quality concerns in private wells. Private well owners with elevated nitrate-nitrogen levels above the safe drinking water standard of 10 mg/L are encouraged to apply. Additionally, well owners that demonstrate financial need and meet the eligibility requirements below will be prioritized to receive funding. Please complete this application and return to the Root River Soil and Water Conservation District for consideration.

### Contact Information:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

### Housing Information:

Do you own your house?  Yes  No  I am in the process of purchasing my home

Do you rent your house?  Yes  No

If yes, please provide the following: Landowner's Name: \_\_\_\_\_

Landowner's Phone Number: \_\_\_\_\_

Number of people in household: \_\_\_\_\_

Do you have infants under the age of 1 in the household?  Yes  No

### Well Project Information:

Please provide a description of your well or water quality issues. Additionally, please indicate whether well repair or installation of a treatment system is necessary. For the estimated project cost, please obtain a quote from a licensed plumber, well driller or pump installer and include with your application.

Estimated project cost: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Financial Need Eligibility Information:**

*If you have financial need, you may be eligible for increased funding. Eligibility for increased funding is determined by enrollment in one or more of the assistance programs listed below. Please mark the programs you, or another member of your household, are enrolled in. Please include documentation of enrollment for one of the programs you selected with the completed application.*

**Federal, State, and County Programs:**

- Women Infants Children (WIC Nutrition Program)
- Minnesota Supplemental Assistance (MSA)
- Housing Support
- Supplemental Nutrition Assistance Program (SNAP)
- Other (please describe in space below)
- MN Childcare Assistance
- General Assistance
- Food Assistance Program
- Medical Assistance

**Senior and Veteran’s Programs:** *If you participate in a senior or veteran’s program, please describe here.*

**Waiver Programs and Other Programs:** *If you, or a household member, is not enrolled in any of the programs listed above, please describe your need for financial assistance:*

**Please include the following documentation with the completed application:**

- Documentation of enrollment in a financial assistance or waiver program (if applicable)
- Certified water test report with results for nitrate-nitrogen (analyzed within last 3 years)
- Estimated project cost obtained from licensed plumber, well driller or pump installer.

**Completed applications can be sent to:**

Jean Meiners, Technician  
Root River Soil & Water Conservation District  
Meinersja24@gmail.com or mailed to: 805 N. Highway 44/76, Suite 1, Caledonia, MN 55921

*To the best of my knowledge, I certify that all information in this application is true. I acknowledge that completion of this application DOES NOT guarantee funding for my proposed project, and that no work can be done on my project prior to approval.*

**Well Owner/Renter Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_