



Grant All-Detail Report Conservation Delivery 2022

Grant Title - 2022 - Conservation Delivery (Root River SWCD)

Grant ID - P22-5548

Organization - Root River SWCD

Original Awarded Amount	\$22,505.00	Grant Execution Date	10/29/2021
Required Match Amount	\$0.00	Original Grant End Date	12/31/2024
Required Match %	0%	Grant Day To Day Contact	Janice Messner
Current Awarded Amount	\$22,505.00	Current End Date	12/31/2024

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$22,505.00	\$22,505.00	\$0.00
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$22,505.00	\$22,505.00	\$0.00

**Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Wages	Administration /Coordination	Current State Grant	2022 - Conservation Delivery (Root River SWCD)	\$22,505.00	\$22,505.00	5/5/2022	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Wages

Description	<p>Funds may be used to perform various administrative duties by the Administrative Assistant - Janice including, but not limited to, answering telephone, prepare board meeting, agendas, minutes and treasurer's reports, process accounts receivable and payable, annual financial reports, tree program, news article, time sheets, attend trainings and conferences and provide administrative assistance on grants where funds are not included in the grant.</p> <p>Funds may also be used by the District Manager - Dave including, but not limited to, staff, board and manager meetings, trainings and conferences, staff reviews and personnel management tasks.</p> <p>Technical staff - Bob, Dan and Jean may use funds for including, but not limited to, staff and board meetings, attend trainings and conferences.</p> <p>Billing Rate Method 2 will be used.</p>		
Category	ADMINISTRATION/COORDINATION		
Start Date	29-Oct-21	End Date	12-May-22
Has Rates and Hours?	Yes		
Actual Results	<p>CY2021 Admin Janice 80.5 hrs @ 48.39 = \$3,895.39 & 20.5 hrs @ 49.45 = 1013.73</p> <p>Tasks performed included working with the tree program, rain monitoring program, board meeting agendas & minutes, acct. payable & receivable, time card submissions, timesheets prep for 2022 & grant tracking including reporting to staff. printing postage, annual convention.</p> <p>Remaining balance \$17,595.88</p> <p>CY2022 Admin Janice 350.5853 hrs @ 50.19 = 17,595.88. Tasks performed included working with the tree program, rain monitoring program, board meeting agendas & minutes, acct. payable & receivable, time card submissions, grant tracking including reporting to staff, annual reporting, Envirothon outreach, news articles, billing rates, mileage logs, MCIT reporting, wage and county appropriation surveys, W9 forms, updating inventory report and various other tasks.</p>		

Grant Attachments

Document Name	Document Type	Description
2022/2023 SWCD Programs and Operations Grants	Grant Agreement	2022/2023 SWCD Programs and Operations Grants - Root River SWCD
2022/2023 SWCD Programs and Operations Grants EXECUTED	Grant Agreement	2022/2023 SWCD Programs and Operations Grants - Root River SWCD
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 01/05/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 02/04/2022
All Details Report	Workflow Generated	Workflow Generated - All Details Report - 05/12/2022
Cost Share Policy - Root River SWCD	Grant	2022 - Conservation Delivery (Root River SWCD)
Financial Report	Grant	2022 - Conservation Delivery (Root River SWCD)