## HOUSTON COUNTY MANDATED CHILD ABUSE/NEGLECT REPORT FORM

The law requires mandated reporters to make a report to their local human service or law enforcement agency if they know or have reason to believe a child is being neglected or abused or has been neglected or abused within the past three years. **An oral report must be made within 24 hours.** A written report must be filed within 72 hours, exclusive of weekends and holidays of the oral report.

Instructions: Report is to be filled out by the mandated reporter. Fill out report as completely as possible. If you have any questions, call Houston County Human Services at (507) 725-5811 ext 1288.

Reporter's Name		
Facility/School/Daycare/Foster home		
Address		Phone
Name of Child		Birthdate
Address		Phone
Names and ages of siblings in home		
Name(s) of Parents or Guardian(s)		
Name	Occu	pation
Address		
Home Phone		
	Occur	nation
Name	Occu	pation
Address		
Home Phone		
Name of Alleged Offender		
Address		
Home Phone	Work Phone	
Relationship to child		
Is Alleged Offender aware of report?	$V_{ec}$	No

of concern. Be as s	pecific as possible. Include dates, times, location, what was seen heard, who of physical evidence, frequency and/or severity.
Any special condition	ons, disabilities, or needs any of the children in the home have?
	on available to you which would be of aid in establishing the cause of the Is the family involved with any services?
SIGNATURE OF R	EPORTER DATE
Do you wish to be in	nformed as to the disposition of the report? Yes NO
Mail report to:	Houston County Human Services 304 S. Marshall Street, Room 104 Caledonia, MN 55921

Or fax report to: (507) 725-3990