



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

January 11, 2024, 1:00 p.m. Regular Meeting

Ag Service Center, Caledonia, MN

2023 Officers

Jerry Welke

Glenn Kruse

Ken Anderson

Matt Feldmeier

Joe Driscoll

Chair

Vice-Chair

Secretary

Treasurer

Reporter

Finance Committee: Feldmeier & Anderson **Mississippi River – Winona/**

Personnel Committee: Kruse & Driscoll **La Crescent 1W1P:** Welke

TSA7 Committee [JPB]: Welke

Alternate - Anderson

Root River One Watershed, One Plan: Kruse

Alternate - Feldmeier

1:00 P.M.

Call meeting to order.

Flag Pledge

Officers & Appointments

Election of Officers for 2024

Chair

Vice – Chair

Secretary

Treasurer

Reporter

Committee Appointments for 2024

Finance Committee:

Personnel Committee:

TSA7 Committee:

Root River One Watershed, One Plan and Alternate:

Mississippi River – Winona/La Crescent 1W1P and Alternate:

Meeting Date & Time: Discuss changing time of monthly board meetings for the months of May – October. Current time is 9:00 a.m. Discussion at the December 2023 meeting on this topic. Options discussed were 1:00 p.m. year round or later in the morning for May – October.

Hold monthly Root River SWCD board meetings on the second Thursday of the month at _____ a.m. May – October and 1:00 p.m. November – April at the Ag Service Center in Caledonia, Minnesota – *Action requested*

Minutes

2024 Chair call for additions or corrections to the December 14, 2023 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the December 2023 Treasurer's Report be placed on file for audit.

Financial Responsibilities - Request for approval

1. Houston County Treasurer/Auditor – depository for all district funds and WinLaC 1W1P funds
2. Merchants Bank – as the general checking account
3. Eitzen State Bank – investment designated reserve, cost share, watershed maintenance funds
4. MCIT – Bonding & Insurance Liability, Property, and Workman's Compensation insurance

AGENCY REPORTS

Ryan Hytry, NRCS District Conservationist Report

Dave Walter, District Manager Report

- SE MN Envirothon – End of April beginning of May 2024, Byron Sportsman & Conservation Club near Byron, MN. 9:00 a.m. – 1:30 p.m. *Jr. Teams Grades 6-8 & Senior Teams Grades 9 – 12*

Judges are needed for the Current Issue (Renewable Energy for a Sustainable Future in MN) portion of the event – *request for volunteers*

- Campaign Finance Annual Certification for Board Supervisors – *Must be completed by January 29, 2024.*

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE - Update

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek – Update

Winnebago - Update

Root River IWIP – Update

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- BMP Projects - *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*
- Trees – *Update*

Dan Wermager, Technician

- HELP Grant – *Update*

Agenda – January 11, 2024

- Local Capacity County Match CWMA – Update
- Project Development – Root River 1W1P - Update

HOUSTON COUNTY WATER PLAN – Update

COMMITTEE REPORTS

FINANCIAL COMMITTEE: Update

PERSONNEL COMMITTEE: Update

TSA7 (Joint Powers) COMMITTEE: Update

- Tuesday, January 30, 2024 – morning meeting in the Rochester area

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. MASWCD FY24 Dues - \$7,077.92 – Approval requested
(Increased \$1,243.52)
2. Supervisor Per Diem - \$125/meeting – Approval requested
3. Envirothon Dues 2024 - \$175.00 – Approval requested
4. SE SWCD Technical Support JPB Annual Membership Dues 2024 - \$3,000.00 – Approval requested
5. 2023 Pay Equity Report – Approval requested
6. 2023 Year-End Financial Audit Bid - \$4,500.00 for District and \$500.00 for WinLaC 1W1P – Approval requested to accept the bid

COST SHARE PROGRAMS

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

FY21 Local Capacity County Appropriation (2020) Acknowledgement of Cancellation

- Contract #01-20CM CWMA Doering, Art – Brush Management contract automatically terminated on 12/31/2023. Funds for re-allocation \$2,000.00.
 - Contract #02-20CM CWMA Doering, Roger – Brush Management contract automatically terminated on 12/31/2023. Funds for re-allocation \$800.00.
- FY21 Local Capacity County Appropriation (2020) Cost Share - Remaining balance \$2,800.00

FY23 SOIL HEALTH COST SHARE PROGRAM (Grant expiration 12/31/2024) Available Funds **\$0.00**

FY23 Soil Health Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Meyer, Dustin	#02FY23SH Cover Crops	\$6,165.00	\$6,165.00	50 acres @ \$41.10/acre = \$2,055.00 @ 3 years = \$6,165.00

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2024) Available Funds \$ **18,602.44**

ARPA – (Spending expiration 12/31/2026) Available Funds \$**40,180.40**

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds \$**15,455.50**

STATE COST SHARE PROGRAM

FY23 State Cost Share (Grant expiration 12/31/2024) Available Funds \$ **11,450.33** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY24 State Cost Share (Grant expiration 12/31/2025) Available Funds \$ **18,952.00** (Funding up to 90% of cost estimate)

FY25 State Cost Share (Grant expiration 12/31/2025) Available Funds \$ **18,952.00** (Funding up to 90% of cost estimate)

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds \$**12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds \$**5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds \$**5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4829	Ron Carlsen – Rent – January	\$ 1,287.00
4830	Kwik Trip – Fuel – SWCD Trucks	\$ 198.26
4831	Minnesota Revenue – 2023 Sales & Use Tax	\$ 633.00
4832	MASWCD – FY24 Dues	\$ 7,077.92
4833	MN Counties Intergovernmental Trust – Liability Insurance = \$3,269.00; Workers Compensation = \$3,204.00	\$ 6,473.00
4834	Iowa DNR State Forest Nursery – Trees	\$ 435.00
4835	Houston County Treasurer – Registration Renewal 2017 GMC Sierra = \$21.25 & Registration Renewal 2020 Ram 1500 Classic = \$21.25 – Vehicle Maintenance	\$ 42.50
4836	Goodhue SWCD – 2024 Envirothon Dues	\$ 175.00
4837	SE SWCD Technical Support JPB – Annual Membership Dues 2024	\$ 3,000.00
4838	Meyer, Dustin - #02FY23SH – Cover Crop	\$ 6,165.00
	Total	\$ 25,463.84
	Transfer of Investment Funds from Cash General Fund to Bear Creek Watershed Investment Acct. 10033399	\$ 1,000.00
	Transfer of Investment Funds from Cash General Fund to Winnebago Watershed Investment Acct. 10033340	\$ 1,000.00

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
1	SE SWCD Technical Support JPB – TSA Invoice 1 Technical = \$784.53; TSA Invoice 2 Project Development = \$479.40	\$ 1,263.93
2	Winona County – Admin – 4 th Qtr. 2023	\$ 5,542.00
	Houston County Treasurer - Admin – 4 th Qtr. 2023 = \$1,512.56; Technical – 4 th Qtr. 2023 = \$160.98	\$ 1,673.54
	Total	\$ 8,479.47

Adjournment

NEXT MEETING -- Regular Meeting, February 8, 2024, 1:00 p.m. Ag Service Center

Agenda – January 11, 2024



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The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

March 14, 2024, 1:00 p.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
 Ken Anderson Vice-Chair
 Matt Feldmeier Secretary
 Joe Driscoll Treasurer
 Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
 La Crescent 1W1P:** Welke
Alternate - Anderson

1:00 P.M. Call meeting to order.

Flag Pledge

Introductions

Liam Bonk, Ducks Unlimited - Presentation

Minutes

Chair call for additions or corrections to the February 15, 2024 board meeting minutes.

Employee Time Records & Supervisor Per Diems: Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

Supervisor Per Diems

Anderson, Ken – 1 st Qtr. 2 mtgs. @ \$125.00/each	\$ 250.00
Driscoll, Joe – 1 st Qtr. 3 mtgs. & 1 workshop @ \$125.00/each	\$ 500.00
Feldmeier, Matt – 1 st Qtr. 4 mtgs. & 1 workshop @ \$125.00/each	\$ 625.00
Kruse, Glenn – 1 st Qtr. 3 mtgs. & 1 workshop @ \$125.00/each	\$ 500.00
Welke, Jerry – 1 st Qtr. 6 mtgs. & 1 workshop @ \$125.00/each	\$ 750.00

Treasurer's Report: Treasurer recommend the February 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Ryan Hytry, NRCS District Conservationist Report

- Local Work Group Meeting - *Scheduling*

Dave Walter, District Manager Report

- ARPA – *Discussion - Using remaining funds for push-up pond projects*
- Ann Wessel interview Crooked Creek structure (Klinski)

- 2024 Spring Farm Meeting – Wednesday, March 27, 2024 at 11:15 a.m. Fountain Community Center, Fountain, MN. Registration deadline March 22, 2024.

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE

- SE MACDE Annual Spring Employees Meeting – April 2, 2024 – Olmsted County Oxbow Park Nature Center, Byron, MN. Registration fee to be determined.

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek – Update

Winnebago - Update

Root River IWIP – Update

- FY22/23 Root River 1W1P remaining fund balance, \$18,602.44 - *Discussion*

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- BMP Projects – *Update*
- Contractor Meeting – Wednesday, March 20, 2023 at Elsie’s Caledonia, MN 9:15 – 12:30 pm.

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*
- Trees – *Update*

Dan Wermager, Technician

- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River 1W1P – *Update*
- Prairie Strips - *Update*

HOUSTON COUNTY WATER PLAN – Update

COMMITTEE REPORTS

FINANCIAL COMMITTEE: Update

PERSONNEL COMMITTEE: Update

TSA7 (Joint Powers) COMMITTEE: Update

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. SE MACDE Membership Dues - \$10/staff member & Registration fee \$15/staff member– Approval requested

COST SHARE PROGRAMS

ARPA – (Spending expiration 12/31/2026) Available Funds **\$40,180.40**

ARPA Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Caledonia, City of	#03 ARPA Critical Area Planting	\$8,668.54	\$7,956.71	\$7,956.71 @ 90% = \$7,161.04 Allocated funds = \$7,801.69 Slippage for re-allocation = \$640.65 Payment Amount Approved = \$7,161.04

ARPA Remaining fund balance = \$40,821.05

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$2,800.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

FY21 Local Capacity County Appropriation (2020) Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
10CM – CWMA	Beckman Trust, Lester & Leora	5.875 acres @ \$200/acre	\$1,175.00	314 – Brush Management	3/14/2025

FY22/23 Root River IWIP Cost Share – Remaining Available Funds \$ 1,625.00

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds \$11,951.50

HELP Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
02HELP	McNamer, Jay	\$13,200.00	\$9,900.00	327 – Conservation Cover	11/30/2024

HELP Cost Share – Remaining Available Funds \$ 2,051.50

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 10/31/2024) Available Funds **\$ 18,602.44**

Agenda – March 14, 2024

STATE COST SHARE PROGRAM

FY23 State Cost Share (Grant expiration 12/31/2024) Available Funds \$ **11,450.33** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY24 State Cost Share (Grant expiration 12/31/2025) Available Funds \$ **18,952.00** (Funding up to 90% of cost estimate)

FY25 State Cost Share (Grant expiration 12/31/2025) Available Funds \$ **18,952.00** (Funding up to 90% of cost estimate)

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4848	Ron Carlsen – Rent – March	\$ 1,287.00
4849	Kwik Trip – Fuel – SWCD Trucks = \$438.93; Finance Charge = \$2.29	\$ 441.22
4850	Quill – Office supplies	\$ 86.55
4851	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance – Policy #LU1188704 Dave Walter	\$ 90.00
4852	Iowa DNR State Forest Nursery – Trees	\$ 231.00
4853	City of Caledonia - #03ARPA – Critical Area Planting	\$ 7,161.04
4854	Anderson, Ken – Mileage – 1 st Qtr.	\$ 32.16
4855	Driscoll, Joe – Mileage – 1 st Qtr.	\$ 64.66
4856	Feldmeier, Matt – Mileage – 1 st Qtr.	\$ 121.54
4857	Kruse, Glenn – Mileage – 1 st Qtr.	\$ 71.15
4858	Welke, Jerry – Mileage – 1 st Qtr.	\$ 135.34
4859	VISA – Postage = \$136.00	\$ 136.00
4860	Chief River Nursery Company – Tree Order	\$ 580.06
4862	SE MACDE Area 7 – Membership Dues – 4 @ \$10/each	\$ 40.00
4863	SE MACDE Area 7 – Registration Fee – 1 @ \$15.00	\$ 15.00
	Total	\$ 10,492.72

Adjournment

NEXT MEETING -- Regular Meeting, April 11, 2024, 1:00 p.m. Ag Service Center



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MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

April 11, 2024, 1:00 p.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

1:00 P.M. Call meeting to order.

Flag Pledge

Minutes

Chair call for additions or corrections to the March 14, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the February and March 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Ryan Hytry, NRCS District Conservationist Report

Dave Walter, District Manager Report

- 2024 Spring Farm Meeting, March 27, 2024 – *Update*
- Supervisor Election sign-up period May 21 – June 4, 2024
Ken Anderson, Matt Feldmeier, Glenn Kruse

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE

- SE MACDE Annual Spring Employees Meeting, April 2, 2024 – *Update*
- Area 7 Envirothon – May 1, 2024 Byron, MN.
- Save the Date – December 2 – 4, 2024 MASWCD Annual Convention 2024 Doubletree by Hilton, Bloomington, MN.

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek – Update

Winnebago - Update

Root River IWIP – Update

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- *Buffer Law – Update*
- *BMP Projects – Update*
- *Contractor Meeting, March 20, 2024 - Update*

Janice Messner, Administrative Assistant

- *Volunteer Nitrate Monitoring Network – Update*
- *Trees – Update*

Dan Wermager, Technician

- *HELP Grant – Update*
- *Local Capacity County Match CWMA – Update*
- *Project Development – Root River 1W1P – Update*
- *Prairie Strips - Update*

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

TSA7 (Joint Powers) COMMITTEE: *Update*

Agenda – April 11, 2024

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

COST SHARE PROGRAMS

ARPA – (Spending expiration 12/31/2026) Available Funds \$40,821.05

STATE COST SHARE PROGRAM

FY23 State Cost Share (Grant expiration 12/31/2024) Available Funds \$ **11,450.33** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY24 State Cost Share (Grant expiration 12/31/2025) Available Funds \$ **18,952.00** (Funding up to 90% of cost estimate)

FY25 State Cost Share (Grant expiration 12/31/2025) Available Funds \$ **18,952.00** (Funding up to 90% of cost estimate)

FY24 & FY25 State Cost Share Request (Funding up to 90% of cost estimate)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
01FY24CS	Solum, Nels	\$24,149.00	\$21,734.10 (Funding Source FY24 CS = \$18,952 & FY25 CS = \$2,782.10)	582 – Prescribed Grazing with 516 - Livestock Pipeline; 614 -Watering Facility & 382 – Fence	12/31/24

FY24 State Cost Share – Remaining Available Funds \$ 0.00

FY25 State Cost Share – Remaining Available Funds \$ 16,169.90

FY23 State Cost Share & ARPA (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source) & FY25 State Cost Share Request (Funding up to 90% of cost estimate)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
04FY23CS	Hagen, Paul	\$21,000.00	\$21,734.10 (Funding Source FY23 CS = \$11,450.33 & FY25 CS = \$4,299.67 & ARPA = \$3,150.00)	410 – Grade Stabilization Structure with 412 – Grassed Waterway	12/31/24
01FY25CS	Hagen, Paul	\$8,950.00	\$8,055.00	410 – Grade Stabilization Structure	12/31/24

FY23 State Cost Share – Remaining Available Funds \$ 0.00

FY25 State Cost Share – Remaining Available Funds \$ 3,815.23

ARPA Cost Share – Remaining Available Funds \$ 37,671.05

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 12/31/2024) Available Funds \$ **18,602.44**

FY24 Root River 1W1P Cost Share (Grant expiration 12/31/2026) Available Funds \$ **275,480**

FY22/23 1W1P Root River Watershed-Base Cost Share Cancellation - #18FY20RR1W1P Schulte Farms of Caledonia LLC – 410 Grade Stabilization Structure. Funding Source: FY22/23 RR1W1P Amount for re-allocation: \$ 7,407.60

FY22/23 Root River 1W1P Cost Share – Remaining Available Funds \$ 26,010.04

FY22/23 1W1P Root River Watershed-Base Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
#25FY22/23RR1W1P	Doering, Harley	\$1,600.00	\$1,440.00	412 – Grassed Waterway	6/1/24
#27FY22/23RR1W1P	Van Gundy, Larry	\$2,700.00	\$2,430.00	362 - Diversion	10/1/24
#28FY22/23RR1W1P	Sheldon Family Farms LLP	\$7,748.00	\$6,973.20	468 – Lined Waterway	6/1/24
#26FY22/23RR1W1P	Lynch, Ben	\$43,526.00	\$10,458.40	582 – Prescribed Grazing with 512 – Pasture & Hay Planting; 382 – Fence	12/1/24
#29FY22/23RR1W1P	Diersen, John	\$11,138.00	\$10,024.20 (FY22/23RR1W1P = \$4,708.44; FY24RR1W1P - Feedlot = \$5,315.76)	634 – Waste Transfer	12/1/24

FY22/23 Root River 1W1P Cost Share – Remaining Available Funds \$ 0

FY24 Root River 1W1P Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
#01FY24RR1W1P	Flugge, Andy	46.2 acres @ \$20/acre	\$2,772.00	329 – Residue & Tillage Management No-Till	7/1/24

FY24 Root River 1W1P Cost Share – Remaining Available Funds \$ 272,708.00

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds **\$2,207.50**

HELP Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
05HELP	Burning Daylight Farms, LLC	\$2,944.00	\$2,207.50	327 – Conservation Cover	11/30/2024

HELP Cost Share – Remaining Available Funds \$ 0.00

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$1,625.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4863	Ron Carlsen – Rent – April	\$ 1,287.00
4864	Kwik Trip – Fuel – SWCD Trucks	\$ 296.93
4865	VISA – Education, Awards & Tours - Contractor Mtg. 3/20/24 Expenses = \$45.50 & \$147.50;	\$ 257.02

Agenda – April 11, 2024

	Postage = \$24.00; Tree Postage = \$40.02	
4866	Linda Betz – Water Plan – Pond Clean Out	\$ 500.00
4867	Blackburn Mfg. Co. – Trees – Flags = \$24.10 & Field Supplies – Flags = \$337.34	\$ 361.44
4868	Lester & Leora Beckman Trust – Water Plan – Pond Clean Out	\$ 500.00
4869	Iowa DNR State Forest Nursery – Trees	\$ 59.00
4870	Gary Rustad – Water Plan Pond Clean Out	\$ 500.00
4871	Schumacher’s Nursery & Berry Farm Inc. – Trees	\$ 3,720.50
4872	Quill LLC – Office Supplies = \$15.69; Tree Supplies = \$34.09	\$ 49.78
	Total	\$ 7,531.37

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
	Houston County Treasurer - Admin – 1 st Qtr. 2024 = \$1,673.28; Technical – 1 st Qtr. 2024 = \$454.37	\$ 2,127.65
4	Fillmore SWCD – Technical Fillmore – 1 st Qtr. 2024	\$ 4,825.24
5	SE SWCD Technical Support JPB – TSA7 Technical – 1 st Qtr. 2024 = \$1,950.12; Project Development 1 st Qtr. 2024 = \$480.96	\$ 2,431.08
	Total	\$ 9,383.97

Adjournment

NEXT MEETING -- Regular Meeting, May 9, 2024, 10:00 a.m. Ag Service Center



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The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

May 9, 2024, 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

10:00 A.M. Call meeting to order.

Flag Pledge

Minutes

Chair call for additions or corrections to the April 11, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the April 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Chris Papenfuss, NRCS Report

Dave Walter, District Manager Report

- Supervisor Election sign-up period May 21 – June 4, 2024
Ken Anderson, Matt Feldmeier, Glenn Kruse
- 2024 Conservationist of the Year – *District 2 (Brownsville Township & Village, Crooked Creek Township and Jefferson Township)*
- Safe Drinking Water – *Update*
- Alliance To Advance Climate-Smart Agriculture Grant – *Pre-Authorization requested*

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE

- Area 7 Envirothon – May 1, 2024 - *Update*
- 2024 MASWCD Call for Resolutions – Board will need to approve at the June 13, 2024 meeting.
Current resolutions can be viewed at www.maswcd.org on the Resolutions Process page.
- Save the Date – December 2 – 4, 2024 MASWCD Annual Convention 2024 Doubletree by Hilton, Bloomington, MN.

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek – Update

- Watershed Tour, June 4, 2024. Rain date June 5, 2024
- Watershed Meeting Expenses – *Request to cover half the cost*

Winnebago - Update

Root River IWIP – Update

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*
- Trees – *Update*

Dan Wermager, Technician

- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River 1W1P – *Update*
- Prairie Strips – *Update*
- Soil Health Practices - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

Agenda – May 9, 2024

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

TSA7 (Joint Powers) COMMITTEE: *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

- 1. Root River Soil & Water Conservation District Cost Share Assistance Policy – *Approval requested on policy updates*
- 2. Grant Signing Authority for Dave Walter – *Approval requested*

COST SHARE PROGRAMS

LOCAL CAPACITY STATE COST SHARE PROGRAM *(Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)*

FY21 Local Capacity County Appropriation (2020) Cost Share – *Available Funds* **\$1,625.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – *Available Funds* **\$0.00**

FY21 Local Capacity County Appropriation (2020) & FY22 Local Capacity County Appropriation (2021) Cost Share

Acknowledgement of Cancellation

- Contract #09-20CM CWMA Fishel, John – Brush Management contract automatically terminated on 4/13/2024. Funds for re-allocation \$2,000.00.

FY21 Local Capacity County Appropriation (2020) Cost Share – Remaining Available Funds **\$2,175.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Remaining Available Funds **\$1,450.00**

FY21 Local Capacity County Appropriation (2020) Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
11-20CM CWMA	Hanson, Ted	\$1,625.00	\$1,625.00 (5.41666 acres @ \$300/acre)	314 – Brush Management	5/9/2025

FY21 Local Capacity County Appropriation (2020) Cost Share – Remaining Available Funds \$ 550.00

FY21 Local Capacity County Appropriation (2020) & FY22 Local Capacity County Appropriation (2021) Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
12-20CM CWMA	Craig, Tim	\$2,000.00	\$2,000.00 (6.66667 acres @ \$300/acre)	314 – Brush Management	5/9/2025

FY21 Local Capacity County Appropriation (2020) Cost Share – Remaining Available Funds \$ 0.00

FY22 Local Capacity County Appropriation (2021) Cost Share – Remaining Available Funds \$ 0.00

STATE COST SHARE PROGRAM

FY23 State Cost Share *(Grant expiration 12/31/2024) Available Funds* **\$ 0** *(Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)*

FY24 Conservation Contracts Cost Share *(Grant expiration 12/31/2025) Available Funds* **\$ 0** *(Funding up to 90% of cost estimate)*

FY25 Conservation Contracts Cost Share *(Grant expiration 12/31/2025) Available Funds* **\$ 3,815.23** *(Funding up to 90% of cost estimate)*

Pre-Approval FY25 Conservation Contracts Cost Share & FY24 Root River 1W1P (Funding up to 90% of cost estimate)

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
02FY25CS	Meyer, Jordan	\$175,404.50	\$26,231.05 (Funding Source FY25 CS = \$3,815.23 & FY24 Root River 1W1P = \$22,415.82)	582 – Prescribed Grazing with 512 – Pasture & Hay Planting; 382 – Fence; 642 – Water Well	12/31/24

FY25 Conservation Contracts Cost Share – Remaining Available Funds \$ 0

FY24 Root River 1W1P Cost Share – Remaining Available Funds \$ 250,292.18

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 12/31/2024) Available Funds \$ 0

FY24 Root River 1W1P Cost Share (Grant expiration 12/31/2026) Available Funds \$ 250,292.18

FY22/23 1W1P Root River Watershed-Base Cost Share Amendment Requests

- Contract #22FY22/23RR1W1P Sheldon Family Farms LLP is requesting to extend the contract install date from 6/1/2024 to 9/10/2024. This is due to wet weather conditions.
- Contract #21FY22/23RR1W1P Owl Bluff Farm LLC is requesting to extend the contract install date from 6/1/2024 to 7/1/2024. This is due to wet weather conditions.

FY24 Root River 1W1P Cost Share Request

FY24 Root River 1W1P Cost Share Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
02FY24RR1W1P	Costigan, Phil	\$13,500.00	\$3,746.00	410 – Grade Stabilization Structure	12/31/24

FY24 Root River 1W1P Cost Share – Remaining Available Funds \$ 246,546.18

ARPA – (Spending expiration 12/31/2026) Available Funds **\$3,343.05**

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds **\$0**

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4873	Ron Carlsen – Rent – May	\$ 1,287.00
4874	Kwik Trip – Fuel – SWCD Trucks	\$ 279.75
4875	VISA – Office Supply = \$20.84	\$ 20.84
4876	Schumacher’s Nursery & Berry Farm Inc. – Shipping	\$ 250.75
4877	Blackburn Mfg. Co. – Field Supply – Flags (2 boxes)	\$ 158.14
		\$
	Total	\$ 1,996.48

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
6	Winona County - Admin – 1 st Qtr. 2024 = \$5,824.57	\$ 5,824.57
7	Wabasha County SWCD – Technical 1 st Qtr. 2024 = \$1,319.55 & Project Development 1 st Qtr. 2024 = \$316.27	\$ 1,635.82
		\$
	Total	\$ 7,460.39

Adjournment

NEXT MEETING -- Regular Meeting, June 13, 2024, 10:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center
805 N. Hwy. 44/76, Suite 1
Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

June 13, 2024, 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

10:00 A.M. Call meeting to order.

Flag Pledge

Minutes

Chair call for additions or corrections to the May 9, 2024 board meeting minutes.

Employee Time Records & Supervisor Per Diems: Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

Supervisor Per Diems

Anderson, Ken – 2 nd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Driscoll, Joe – 2 nd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Feldmeier, Matt – 2 nd Qtr. 3 mtgs. @ \$125.00/each	\$ 375.00
Kruse, Glenn – 2 nd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Welke, Jerry – 2 nd Qtr. 7 mtgs. @ \$125.00/each	\$ 875.00

Treasurer's Report: Treasurer recommend the May 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Chris Papenfuss, NRCS Report

Dave Walter, District Manager Report

- 2024 Conservationist of the Year – *District 2 (Brownsville Township & Village, Crooked Creek Township and Jefferson Township)*
- Safe Drinking Water – *Update*
 - MDH Public Meetings – Rushford Meeting, Wednesday, June 26th. Open house 4 – 8 p.m. Presentation at 6:30 p.m. Nitrate screening starting at 4 p.m. Location: Rushford - Peterson Public Schools, 1000 Pine Meadows Ln., Rushford, MN.

Virtual Meeting, Thursday, June 20th. Noon – 1:30 p.m. Meeting will be recorded. Webinar link:
<https://events.gcc.teams.microsoft.com/event/efaff461-503f-417b-b643-bb9fad834409@eb14b046-24c4-4519-8f26-b89c2159828c>

- Farm Bill Biologist Position – Update
- Building Site in Hokah Twp. – *Discussion*
- Feedlot Fix Project – Roof Structure and Manure Storage for Doug & Julie Heintz Trust - *Discussion*

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE

- 2024 MASWCD Call for Resolutions – Board will need to approve at the June 13, 2024 meeting. *Current resolutions can be viewed at www.maswcd.org on the Resolutions Process page.*
- MASWCD SE Area 7 Meeting – Monday, June 17, 2024 Stewartville, MN.
- Save the Date – December 2 – 4, 2024 MASWCD Annual Convention 2024 Doubletree by Hilton, Bloomington, MN.

WATERSHED UPDATES

Crooked Creek – Update

- Watershed Inspection Tour, May 22, 2024

Bear Creek - Update

- Watershed Inspection Tour, June 4, 2024. Rain date June 5, 2024

Winnebago - Update

Root River IWIP

- Policy Committee Meeting, May 20, 2024 - *Update*

WinLaC (Mississippi River Winona/La Crescent) IWIP – Update

- Policy Committee Meeting, June 10, 2024

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*

- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*

Dan Wermager, Technician

- HELP Grant – *Update*

- Local Capacity County Match CWMA – *Update*
- Project Development – Root River 1W1P – *Update*
- Prairie Strips – *Update*
- Soil Health Practices - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

TSA7 (Joint Powers) COMMITTEE: *Update*

- TSA7 Meeting – July 18, 2024 9 am - Noon

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. MDH - Phase II Safe Drinking Water Grant - *Approval requested*
 - \$8,000 grant for mitigation cost share for RO (reverse osmosis) systems or well construction/maintenance
 - Designate authority to the district manager to approve contracts and/or payment vouchers for contracts developed under this program
2. Nitrate Monitoring Network Sub-Agreement - \$1,1750 July 1, 2024 – June 30, 2026 – *Approval requested*
3. WinLaC Chloride Monitoring Sub-Agreement - \$1,150 May 1, 2024 – June 2, 2025 – *Approval requested*
4. MDA Reverse Osmosis System Funding Grant – *Approval requested*
 - \$5,500 grant for technical assistance funds to review applications that come in, verify they are eligible (and for what cost-share percentage) and refer back to Olmsted/contractor to line up the work
5. Designate SWCD District Manager signing authority for sub-agreements – *Approval requested*
6. SE MASWCD 2024 Dues - \$250 – *Approval requested*

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY22/23 1W1P Root River Watershed-Base Cost Share (*Grant expiration 12/31/2024*) Available Funds \$ **0**

FY24 Root River 1W1P Cost Share (*Grant expiration 12/31/2026*) Available Funds \$ **246,546.18**

FY22/23 1W1P Root River Watershed-Base Cost Share Amendment Request

- Contract #21FY22/23RR1W1P Owl Bluff Farm LLC is requesting to extend the contract install date from 7/1/2024 to 9/15/2024. This is due missing the seeding window, wet weather conditions and the contractor needing to finish some grading and top soiling before it can be seeded.

FY22/23 1W1P Root River Watershed-Base Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Doering, Harley	#25FY22/23RR1W1P Grassed Waterway	\$1,600.00	\$1,188.85	\$1,188.85 @ 90% = \$1,069.97 Allocated funds = \$1,440.00 Slippage for re-allocation = \$370.03 Payment Amount Approved = \$1,069.97
Sheldon Family Farms LLP	#28FY22/23RR1W1P Lined Waterway	\$7,748.00	\$7,766.26	\$7,766.26 @ 90% = \$6,989.63 Payment Amount Approved = \$6,973.20

FY22/23 Root River 1W1P Cost Share – Remaining Available Funds \$ 370.03

FY24 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Flugge, Andy	#01FY24RR1W1P Residue & Tillage Mgmt. No-Till	46.2 acres @ \$20/acre for 3 years = \$2,772.00	\$2,772.00	46.2 acres @ \$20/acre for 3 years = \$2,772.00 Allocated funds = \$2,772.00 Payment Amount Approved = \$2,772.00

ARPA – (Spending expiration 12/31/2026) Available Funds \$3,343.05

Pre-Approval ARPA Cost Share Amendment Request

- Contract #02ARPA Witt, Ken requested to extend the contract install date from 6/1/2024 to 6/30/2024. This is due to wet weather conditions.

STATE COST SHARE (CONSERVATION CONTRACTS) PROGRAM

FY23 State Cost Share (Grant expiration 12/31/2024) Available Funds \$ 0 (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY24 Conservation Contracts Cost Share (Grant expiration 12/31/2025) Available Funds \$ 0 (Funding up to 90% of cost estimate)

FY25 Conservation Contracts Cost Share (Grant expiration 12/31/2025) Available Funds \$ 0 (Funding up to 90% of cost estimate)

FY24 & FY25 Conservation Contracts Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Solum, Nels	#01FY24CS Prescribed Grazing; Livestock Pipeline; Watering Facility & Fence	\$24,149.00	\$22,287.67	\$22,287.67 @ 90% = \$20,058.90 Allocated funds = \$21,734.10 Slippage for re-allocation = \$1,675.20 Payment Amount Approved = \$20,058.90 (Funding Sources = FY24 Conservation Contracts \$18,952.00 & FY25 Conservation Contracts \$1,106.90)

FY25 Conservation Contracts Cost Share – Remaining Available Funds \$ 1,675.20

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

WinLaC 1W1P Cost Share Amendment Request

- Contract #23WinLaC-ROO-001 City of La Crescent is requesting to extend the contract install date from 12/31/2023 to 12/31/2024. This is due to late fall planting not being completed prior to cold weather conditions.

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds \$0

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4878	Ron Carlsen – Rent – June	\$ 1,287.00
4879	Kwik Trip – Fuel – SWCD Trucks	\$ 296.62
4880	VISA – Crooked Creek Watershed Maintenance - Seed = \$182.44; Office Supplies = \$213.00; Field Supply = \$82.97; Bear Creek Maintenance - \$13.88	\$ 498.59
4881	Paul Hagen – Water Plan - Pond Clean Out	\$ 500.00
4882	Harley Doering - #25FY22/23RR1W1P – Grassed Waterway	\$ 1,069.97
4883	Andy Flugge - #01FY24RR1W1P – Residue & Tillage Management No-Till	\$ 2,772.00
4884	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance – Policy #LU1188704 Dave Walter	\$ 90.00
4885	Anderson, Ken – Mileage – 2 nd Qtr.	\$ 60.30
4886	Driscoll, Joe – Mileage – 2 nd Qtr.	\$ 60.30
4887	Feldmeier, Matt – Mileage – 2 nd Qtr.	\$ 72.36
4888	Kruse, Glenn – Mileage – 2 nd Qtr.	\$ 53.60
4889	Welke, Jerry – Mileage – 2 nd Qtr.	\$ 140.70
4890	Petty Cash – Postage = \$0.06; Sales Tax = \$1.06	\$ 1.12
4891	Sheldon Family Farms LLP – Contract #28FY22/23RR1W1P – Lined Waterway	\$ 6,973.20
4892	Winneshiek SWCD – Bear Creek Inspection Tour Expenses	\$ 75.33
4893	Solum, Nels – Contract #01FY24CS – Prescribed Grazing; Livestock Pipeline; Watering Facility & Fence	\$ 20,058.90
4894	Steele County SWCD – SE MASWCD 2024 Dues	\$ 250.00
	Total	\$ 34,253.69

Adjournment

NEXT MEETING -- Regular Meeting, July 11, 2024, 10:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

July 11, 2024, 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

10:00 A.M. Call meeting to order.

Flag Pledge

Introductions

Minutes

Chair call for additions or corrections to the June 13, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the June 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Chris Papenfuss, NRCS Report

Dave Walter, District Manager Report

- 2024 Conservationist of the Year – *District 2 (Brownsville Township & Village, Crooked Creek Township and Jefferson Township)*
- Safe Drinking Water – *Update*
 - MDH Public Meeting – Rushford Meeting, Wednesday, June 26th.
- 4R Nutrient Stewardship Field Day – August 15, 2024 – Johnson's Rolling Acres

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE

- MASWCD SE Area 7 Meeting – Monday, June 17, 2024 Stewartville, MN - *Update*
- Save the Date – December 2 – 4, 2024 MASWCD Annual Convention 2024 Doubletree by Hilton, Bloomington, MN.

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

- Reimbursement request - Meeting rental space for inspection tour \$24.99 – *Approval requested*

Winnebago - Update

Root River IWIP - Update

WinLaC (Mississippi River Winona/La Crescent) IWIP – Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*

Dan Wermager, Technician

- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River 1W1P – *Update*
- Prairie Strips – *Update*
- Alliance Grant – *Update*
 - Application sign-up period
 - Public Meeting – Mabel Community Center, Mabel, MN, July 30th from 10:30 – 4 p.m. Speaker and lunch provided.

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

TSA7 (Joint Powers) COMMITTEE: *Update*

- TSA7 Meeting – July 18, 2024 9 am - Noon

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY22/23 1W1P Root River Watershed-Base Cost Share (*Grant expiration 12/31/2024*) Available Funds **\$ 370.13**

FY24 Root River 1W1P Cost Share (*Grant expiration 12/31/2026*) Available Funds **\$ 246,546.18**

HELP Grant (*Funding up to 75% of cost estimate - Grant expiration 12/31/2024*) -- Available Funds **\$0**

LOCAL CAPACITY STATE COST SHARE PROGRAM (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

STATE COST SHARE (CONSERVATION CONTRACTS) PROGRAM

FY23 State Cost Share (*Grant expiration 12/31/2024*) Available Funds **\$ 0** (*Funding up to 75% of cost estimate or 90% if combined with other non-state funding source*)

FY24 Conservation Contracts Cost Share (*Grant expiration 12/31/2025*) Available Funds **\$ 0** (*Funding up to 90% of cost estimate*)

FY25 Conservation Contracts Cost Share (*Grant expiration 12/31/2025*) Available Funds **\$ 1,675.20** (*Funding up to 90% of cost estimate*)

WINLAC 1W1P COST SHARE PROGRAM (*Funding percentage based on ranking*)

FY23 WinLaC 1W1P Ag Practices Cost Share (*Grant expiration 12/31/2025*) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (*Grant expiration 12/31/2025*) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (*Grant expiration 12/31/2025*) Available Funds **\$5,000.00**

FUNDING SOURCE CHANGES

❖ Contract #02FY25CS Meyer, Jordan \$3,815.23 from FY25 Conservation Contracts Cost Share to FY24 ROOT RIVER 1W1P

❖ Contract #06FY22CS Hein, Todd \$299.52 & \$292.48 from FY23 State Cost Share to FY24 ROOT RIVER 1W1P

❖ Contract #01FY23CS Kruckow, Paul \$1,097.50 from FY23 State Cost Share to FY24 ROOT RIVER 1W1P

❖ Contract #04FY23CS Hagen, Paul \$5,871.83 from FY23 State Cost Share to FY24 ROOT RIVER 1W1P = \$381.40 & FY25 Conservation Contracts Cost Share = \$5,490.43

FY23 State Cost Share - Remaining balance **\$7,561.33**

FY25 Conservation Contracts Cost Share – Remaining balance **\$ 0**

FY24 Root River 1W1P Cost Share – Remaining balance **\$236,721.05**

ARPA – (*Spending expiration 12/31/2026*) Available Funds **\$3,343.05**

ARPA AMENDMENT REQUEST

- Contract #02 ARPA Witt, Ken is requesting to amend the project cost estimate from \$73,024.00 to \$84,741 increasing the cost share from \$17,881.60 to \$28,785.98 an additional \$10,904.38. It is also being requested to amend the funding source to include FY23 State Cost Share. The amendment requests are due to the following justified increase expenses.
 - Mobilization - Additional equipment and/or attachments were used on-site.
 - Class C fill - an additional 124 CY was needed for final fill height, grade (to prevent water from running along-side rock chute), and repair of two hills vs. one (RDS side needed same treatment as LDS side). Of the original estimated 1,150 CY of fill 669 CY was to be on-site and 481 CY downstream of the outlet channel or a nearby field. The contractor had quarry strippings (combination of clay & small rock guaranteeing better quality and easier access since access would have been by a running stream of water). Sixty loads and 14 CY a piece were hauled in.
 - Geotextile cost estimate was an amount from 2022, pricing has increased significantly in the past few years.
 - Topsoiling – a lot of the material on the surface was sand or silt and sub-cutting was needed in the outlet channel. A few feet was dug out and the material at finished grade was not good for growing grass. Extra costs were incurred to haul in topsoil and additional time for the outlet channel work.

ARPA – Remaining balance **\$0**

FY23 State Cost Share – Remaining balance **\$0**

ARPA Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Witt, Ken	#02 ARPA Grade Stabilization Structure & Lined Waterway	\$84,741.00	\$81,203.00	\$81,203.00 @ 90% = \$73,082.70 EQIP = \$47,480.92 Allocated funds = \$28,785.98 Payment Amount Approved = \$25,601.78 <i>Slippage for re-allocation = \$3,184.20</i> (Funding Sources: ARPA = \$21,224.65 & FY23 State Cost Share = \$4,377.13)

FY23 State Cost Share – Remaining balance **\$3,184.20**

FUNDING SOURCE CHANGES

- ❖ Contract #04FY23CS Hagen, Paul \$381.40 FY24 ROOT RIVER 1W1P & \$2,802.80 from FY25 Conservation Contracts State Cost Share to FY23 State Cost Share

FY23 State Cost Share - Remaining balance **\$0**

FY25 Conservation Contracts Cost Share – Remaining balance **\$2,802.80**

FY24 Root River 1W1P Cost Share – Remaining balance **\$237,102.45**

STATE COST SHARE (CONSERVATION CONTRACTS) PROGRAM

FY23 State Cost Share (Grant expiration 12/31/2024) Available Funds **\$ 0** (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY24 Conservation Contracts Cost Share (Grant expiration 12/31/2025) Available Funds **\$ 0** (Funding up to 90% of cost estimate)

FY25 Conservation Contracts Cost Share (Grant expiration 12/31/2025) Available Funds **\$ 2,802.80** (Funding up to 90% of cost estimate)

FY23 State Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Hagen, Paul	#04 FY23CS Grade Stabilization Structure & Grassed Waterway	\$21,000.00	\$25,211.15	\$25,211.15 @ 90% = \$22,690.04 ARPA = \$3,150.00 Allocated funds = \$15,750 Payment Amount Approved = \$18,900.00 (Funding Sources: ARPA = \$3,150.00 & FY23 State Cost Share = \$8,762.70 & FY25 Conservation Contracts = \$6,987.30)

FUNDING SOURCE CHANGES

- ❖ Contract #27FY22/23RR1W1P Van Gundy, Larry \$1,169.67 from FY22/23 Root River 1W1P Cost Share to FY24 ROOT RIVER 1W1P Cost Share.
FY22/23Root River 1W1P Cost Share – Remaining balance \$1,539.70
FY24 Root River 1W1P Cost Share – Remaining balance \$235,932.78

FY25 CONSERVATION CONTRACTS AMENDMENT REQUEST

- Contract #01FY25CS Hagen, Paul is requesting to amend the project cost estimate from \$8,950.00 to \$13,775 increasing the cost share from \$8,055 to \$12,397.50 an additional \$4,342.50. It is also being requested to amend the funding source to include FY22/23 Root River 1W1P Cost Share. The amendment requests are due to needing additional grubbing and more borrow. Also labor for pipe install was not included on the original cost estimate.
FY22/23Root River 1W1P Cost Share – Remaining balance \$0

FY25 Conservation Contracts Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Hagen, Paul	#01 FY25CS Grade Stabilization Structure	\$13,775.00	\$13,775.31	\$13,775.31 @ 90% = \$12,397.78 Allocated funds = \$12,397.50 Payment Amount Approved = \$12,397.50 (Funding Sources: FY25 State Cost Share = \$10,857.80 & FY22/23 Root River 1W1P = \$1,539.70)

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4895	Ron Carlsen – Rent – July	\$ 1,287.00
4896	Kwik Trip – Fuel – SWCD Trucks	\$ 267.94
4897	VISA – 3 Western Digital My Book 6TB Desktop Hard Drive = \$525.96; Vehicle Maintenance – Oil Change GMC = \$80.58; Postage = \$204.00	\$ 810.54
4898	Winneshiek SWCD – Additional Bear Creek Inspection Tour Expense	\$ 24.99
4900	Witt, Ken - #02 ARPA – Grade Stabilization Structure & Lined Waterway ARPA = \$21,224.65 & FY23 State Cost Share = \$4,377.13	\$ 25,608.78
4901	Quill LLC – Office supply	\$ 73.73
4902	Hagen, Paul – Contract #04FY23CS = \$18,900 (ARPA = \$3,150.00, FY23CS = \$8,762.70 & FY25CS = \$6,987.30) & Contract #01FY25CS - \$12,397.50 (FY25CS = \$10,857.80 & FY22/23RR1W1P = \$1,539.70)	\$ 31,297.50
	Total	\$ 58,809.58
	Transfer of funds to Acct. 10033340 Winnebago Watershed from Cash General Fund 76-000-000-0000-1001	\$ 1,000.00
	Transfer of funds from Acct. 10033399 (76-000-000-0000-1098) Bear Creek Watershed to Cash General Fund 76-000-000-0000-1001	\$ 1,115.68

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
8	SE SWCD Technical Support JPB TSA 7 – Technical 2 nd Qtr. 2024 = \$9,559.08 & Project Development 2 nd Qtr. 2024 = \$1,503.00	\$ 11,062.08
9	Wabasha SWCD – Technical 2 nd Qtr. 2024 = \$1,760.49 & Project Development 2 nd Qtr. 2024 = \$190.18	\$ 1,950.67
4897	VISA – WinLaC 1W1P Education – Smarter Together = \$14.95	\$ 14.95
	Houston County Treasurer - Admin – 2 nd Qtr. 2024 = \$2,226.06; Technical – 2 nd Qtr. 2024 = \$199.39	\$ 2,425.45
	Total	\$ 15,453.15
	Transfer of funds from Eitzen State Bank Account #8815 (79-000-000-0000-1090) WinLaC 1W1P to WinLaC 1W1P Cash General Fund 79-000-000-0000-1001	\$ 35,000.00

Adjournment

NEXT MEETING -- Regular Meeting, August 8, 2024, 10:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

August 8, 2024, 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

10:00 A.M. Call meeting to order.

Flag Pledge

Introductions

Minutes

Chair call for additions or corrections to the July 11, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the July 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Chris Papenfuss, NRCS Report

Dave Walter, District Manager Report

- 2024 Conservationist of the Year – *District 2 (Brownsville Township & Village, Crooked Creek Township and Jefferson Township)*
- 4R Nutrient Stewardship Field Day – August 15, 2024 – Johnson's Rolling Acres – Register on-line MAWRC.org/events No registration fee. Registration is for a lunch count.

PROGRAM REPORT

- Alliance Grant – *Update*
- WCA – *Update*

MASWCD & MACDE

- Save the Date – December 2 – 4, 2024 MASWCD Annual Convention 2024 Doubletree by Hilton, Bloomington, MN.

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

Winnebago - Update

Root River IWIP - Update

WinLaC (Mississippi River Winona/La Crescent) IWIP – Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- MDA Private Well Mitigation (RO Systems) – *Update*
- MDH Safe Drinking Water Tap-In - *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*

Dan Wermager, Technician

- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River IWIP – *Update*
- Prairie Strips – *Update*

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: Update

TSA7 (Joint Powers) COMMITTEE: Update

- TSA7 Meeting – July 18, 2024

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. Root River SWCD 2024 Guidelines on Use of SWCD Aid Payment – *Approval requested*
2. Root River SWCD 2025 Proposed Budget – *Approval requested*

COST SHARE PROGRAMS

ARPA – (Spending expiration 12/31/2026) Available Funds \$0

AMENDMENT REQUEST – ARPA Cost Share – Approval requested

- Contract #04ARPA Twin Creeks Golf, Inc. – Streambank & Shoreline Protection is requesting to amend the contract installation date from the amended date of 9/10/2024 to 11/15/2024. Due to wet weather delays.

ARPA Cost Share Payment Request

Name	Project/Contract #	Request
Wermager, Ken	Push-Up Pond with pipe	\$200.00 (additional \$1,500 funded through Water Plan)
Massman, Jr., Laverne	Push-Up Pond with pipe	\$200.00 (additional \$1,500 funded through Water Plan)

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 12/31/2024) Available Funds \$ 0

FY24 Root River 1W1P Cost Share (Grant expiration 12/31/2026) Available Funds \$ 235,932.78

FY24 Root River 1W1P Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
King, Luke	04FY24RR1W1P	\$10,500.00	\$9,450.00	410 – Grade Stabilization Structure	12/31/2024
Owl Bluff Farm LLC	05FY24RR1W1P	\$3,699.00	\$3,329.10	362 – Diversion with 342 – Critical Area Planting	9/15/2024
Diersen, John	06FY24RR1W1P	\$15,532.00	\$13,978.80	561 – Heavy Use Protection Area with 362 – Diversion & 342 – Critical Area Planting	12/15/24

FY24 Root River 1W1P Cost Share – Remaining Available Funds \$ 209,174.88

FY24 Root River 1W1P Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Heintz Badger Valley Farms	FY24RR1W1P	\$	\$	367 – Roofs & Covers	

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds \$0

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4903	Ron Carlsen – Rent – August	\$ 1,287.00
4904	Kwik Trip – Fuel – SWCD Trucks	\$ 318.91
4906	Petty Cash – Finance Charges = \$12.16; Mileage log – Office Supply = \$14.43	\$ 26.59
4907	Wermager, Ken – Water Plan – Pond Clean Out = \$500; Water Plan – Push-Up Pond with pipe = \$1,500.00; ARPA – Push-Up Pond with pipe = \$200.00	\$ 2,200.00
4908	Massman, Jr., Laverne – Water Plan – Push-Up Pond with pipe = \$1,500.00; ARPA – Push-Up Pond with pipe = \$200.00	\$ 1,700.00
4909	ECM Publishers, Inc. - Alliance Grant - Advertising	\$ 1,000.00
	Total	\$ 6,532.50

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
10	Fillmore SWCD – Technical 2 nd Qtr. 2024	\$ 3,920.64
11	Winona County – Admin 2 nd Qtr. 2024 = \$5,140.63 & Project Development = \$205.63	\$ 5,346.26
4905	VISA – WinLaC 1W1P – Education – Smarter Together = \$204.00	\$ 204.00
	Total	\$ 9,470.90

Adjournment

NEXT MEETING -- Regular Meeting, September 12, 2024, 10:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

September 12, 2024, 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
 Ken Anderson Vice-Chair
 Matt Feldmeier Secretary
 Joe Driscoll Treasurer
 Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
 La Crescent 1W1P:** Welke
Alternate - Anderson

10:00 A.M. Call meeting to order.

Flag Pledge

Minutes

Chair call for additions or corrections to the August 8, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records & Supervisor Per Diems.

Supervisor Per Diems

Anderson, Ken – 3 rd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Driscoll, Joe – 3 rd Qtr. 6 mtgs. @ \$125.00/each	\$ 750.00
Feldmeier, Matt – 3 rd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Kruse, Glenn – 3 rd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Welke, Jerry – 3 rd Qtr. 8 mtgs. @ \$125.00/each	\$ 1,000.00

Treasurer's Report: Treasurer recommend the August 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Ryan Hytry, NRCS Report

Dave Walter, District Manager Report

- 2024 Conservationist of the Year Picnic Celebration – *Friday, September 13, 2024 at noon*
- 4R Nutrient Stewardship Field Day held August 15, 2024 – *Update*
- Sixth Grade Environmental Day on Thursday, September 26, 2024 and rain date Monday, September 30, 2024 at Winnebago Springs.
- BWSR Academy – October 29 – 31, 2024 – Cragun's Conference Center, Brainerd, MN
*Registration \$75/day
 Lodging \$106.30/night*

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE

- Area 7 MASWCD & MACDE Fall Meeting – For Supervisors and Staff - Tuesday, October 22, 2024, 9 – 3 p.m. Jay C Hormel Nature Center, Austin, MN. Registration fee \$15.00.
- Save the Date – December 2 – 4, 2024 MASWCD Annual Convention 2024 Doubletree by Hilton, Bloomington, MN.

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

Winnebago - Update

Root River IWIP

- Policy Committee Meeting, August 26, 2024 - *Update*

WinLaC (Mississippi River Winona/La Crescent) IWIP

- Policy Committee Meeting, September 9, 2024 - *Update*

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- MDA Private Well Mitigation (RO Systems) – *Update*
- MDH Safe Drinking Water Tap-In - *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*

Dan Wermager, Technician

- Alliance Grant – *Update*
- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River IWIP – *Update*
- Prairie Strips – *Update*

HOUSTON COUNTY WATER PLAN – Update

COMMITTEE REPORTS

FINANCIAL COMMITTEE: Update

PERSONNEL COMMITTEE: Update

TSA7 (Joint Powers) COMMITTEE: Update

OLD BUSINESS

1. Root River SWCD Cost Share Policy – Discussion
2. Heintz Badger Valley Farms – Cost Share Project

NEW BUSINESS & ACTION ITEMS

1. St. Mary’s University Agreement WinLaC 1W1P – Approval requested contingent upon approval of the FY25 WinLaC 1W1P Grant

COST SHARE PROGRAMS

ARPA – (Spending expiration 12/31/2026) Available Funds \$0

ARPA Cost Share Payment Request

Name	Project/Contract #	Request
Cordes Farm LLC	Push-Up Pond no pipe	\$200.00 (additional \$800.00 funded through Water Plan)

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 12/31/2024) Available Funds \$ 0

FY24 Root River 1W1P Cost Share (Grant expiration 12/31/2026) Available Funds \$ **212,503.98**

FY22/23 Root River 1W1P Funding Source Change

- Contract #27FY22/23RR1W1P Van Gundy, Larry Diversion (362) moving \$1,260.33 from FY22/23 Root River 1W1P to FY24 Root River 1W1P Cost Share.
FY24 Root River 1W1P Cost Share – Remaining balance \$211,243.65
FY22/23 Root River 1W1P Cost Share – Remaining balance \$1,260.33
- Contract #26FY22/23RR1W1P Lynch, Ben Prescribed Grazing (582) moving \$ from FY22/23 Root River 1W1P to FY24 Root River 1W1P Cost Share.
FY24 Root River 1W1P Cost Share – Remaining balance \$
FY22/23 Root River 1W1P Cost Share – Remaining balance \$
- Contract #29FY22/23RR1W1P Diersen, John Milkhouse Waste Transfer (634) moving \$ from FY24 Root River 1W1P Feedlot Cost Share to FY22/23 Root River 1W1P Cost Share.

FY22/23 Root River 1W1P Cost Share Amendment Request

- Contract #29FY22/23RR1W1P Diersen, John Milkhouse Waste Transfer (634) is requesting to amend the cost estimate of \$11,138.00 to \$ increasing the amount of cost share from \$10,024.20 to \$. The original cost estimate did not include the necessary electrical work for the project.
FY22/23 Root River 1W1P Cost Share – Remaining balance \$

FY22/23 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Diersen, John	#29FY22/23RR1W1P Milkhouse Waste Transfer (634)	\$	\$	\$@ 90% = \$ Allocated funds = \$ Payment Amount Approved = \$ Funding Sources: FY22/23 Root River 1W1P Cost Share = \$ & FY22/23 Root River 1W1P Feedlot Cost Share Funding = \$

FY24 Root River 1W1P Cost Share Amendment Request

- Contract # 27FY22/23RR1W1P Van Gundy, Larry is requesting to amend the BMP from a Diversion (362) to a Grade Stabilization Structure (410). The cost estimate is needing to be amended from \$2,700.00 to \$7,750.00 increasing the cost sharable amount to \$6,975.00. The contract expiration date is also being requested to be amended from 10/1/2024 to 6/1/2025.

FY24 Root River 1W1P Cost Share – Remaining balance \$

FY24 Root River 1W1P Cost Share Cancellation

- Contract #01FY23 Kruckow, Paul is cancelling his cost share contract in the amount of \$1,097.50. He has received adequate EQIP funding for the Grade Stabilization Structure project.

FY24 Root River 1W1P Cost Share – Remaining balance \$

FY24 Root River 1W1P Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Mireau, Robert	07FY24RR1W1P	\$8,560.00 = 214 acres @ \$40/acre @ 1 yr.	\$8,560.00	340 – Cover Crop	12/1/24

FY24 Root River 1W1P Cost Share – Remaining balance \$

FY24 Root River 1W1P Cost Share Contingency Contract

- Contract # 05FY24RR1W1P Owl Bluff Farm LLC for Diversion (362) & Critical Area Planting (342) \$3,329.10. Per the Area Board Conservationist this should be added to the open contract seeing it is part of the same project. It is planned to amend the original contract once the final bills are submitted bills and reviewed for payment.

FY24 Root River 1W1P Feedlot Cost Share Amendment Request

- Contract #21FY22/23RR1W1P Owl Bluff Farm LLC Waste Facility Closure (360) is requesting to amend the cost estimate of \$35,535.00 to \$. An additional \$ of cost share funds is being requested. This is due to

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds **\$0**

HELP Grant Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Affordable Investments, LLC	#03HELP Tree/Shrub Establishment (612)	\$624.00	\$720.51	\$720.51 @ 75% = \$540.38 Allocated funds = \$468.00 Payment Amount Approved = \$468.00

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4910	Ron Carlsen – Rent – September	\$ 1,287.00
4911	Kwik Trip – Fuel – SWCD Trucks	\$ 256.75
4912	VISA – Vehicle Maintenance – RAM oil change = \$ 114.76; Adobe Acrobat Pro Subscription = \$256.37	\$
4913	Cordes Farm LLC – Water Plan – Pond Clean Out = \$500; Water Plan – Push-Up Pond no pipe = \$800.00; ARPA – Push-Up Pond no pipe = \$200.00	\$ 1,500.00
4914	Affordable Investments LLC – HELP Grant – Contract #03HELP	\$ 468.00
4915	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance – Policy #LU1188704 Dave Walter	\$ 90.00
4916	Anderson, Ken – Mileage – 3rd Qtr.	\$ 64.32
4917	Driscoll, Joe – Mileage – 3rd Qtr.	\$ 90.45
4918	Feldmeier, Matt – Mileage – 3rd Qtr.	\$ 96.48
4919	Kruse, Glenn – Mileage – 3rd Qtr.	\$ 53.60
4920	Welke, Jerry – Mileage – 3rd Qtr.	\$ 160.80
	Total	\$

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
12	Goodhue SWCD – Education – KTTC Commercial Contribution	\$ 2,000.00
13	Olmsted SWCD – Technical 4 th Qtr 2023, 1 st & 2 nd Qtrs. 2024 = \$ Education = \$	\$
	Project Development	\$
		\$
	Total	\$

Adjournment

NEXT MEETING -- Regular Meeting, October 10, 2024, 10:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

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Caledonia, MN 55921

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Agenda

September 12, 2024, 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

10:00 A.M. Call meeting to order.

Flag Pledge

Minutes

Chair call for additions or corrections to the August 8, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records & Supervisor Per Diems.

Supervisor Per Diems

Anderson, Ken – 3 rd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Driscoll, Joe – 3 rd Qtr. 6 mtgs. @ \$125.00/each	\$ 750.00
Feldmeier, Matt – 3 rd Qtr. 4 mtgs. @ \$125.00/each	\$ 500.00
Kruse, Glenn – 3 rd Qtr. 5 mtgs. @ \$125.00/each	\$ 500.00
Welke, Jerry – 3 rd Qtr. 8 mtgs. @ \$125.00/each	\$ 1,000.00

Treasurer's Report: Treasurer recommend the August 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Ryan Hytry, NRCS Report

Dave Walter, District Manager Report

- 2024 Conservationist of the Year Picnic Celebration – *Friday, September 13, 2024 at noon*
- 4R Nutrient Stewardship Field Day held August 15, 2024 – *Update*
- Sixth Grade Environmental Day on Thursday, September 26, 2024 and rain date Monday, September 30, 2024 at Winnebago Springs.
- BWSR Academy – October 29 – 31, 2024 – Cragun's Conference Center, Brainerd, MN
*Registration \$75/day
Lodging \$106.30/night*

PROGRAM REPORT

- WCA – *Update*

MASWCD & MACDE

- Area 7 MASWCD & MACDE Fall Meeting – For Supervisors and Staff - Tuesday, October 22, 2024, 9 – 3 p.m. Jay C Hormel Nature Center, Austin, MN. Registration fee \$15.00.
- Save the Date – December 2 – 4, 2024 MASWCD Annual Convention 2024 Doubletree by Hilton, Bloomington, MN.

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

Winnebago - Update

Root River IWIP

- Policy Committee Meeting, August 26, 2024 - *Update*

WinLaC (Mississippi River Winona/La Crescent) IWIP

- Policy Committee Meeting, September 9, 2024 - *Update*

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- MDA Private Well Mitigation (RO Systems) – *Update*
- MDH Safe Drinking Water Tap-In - *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*

Dan Wermager, Technician

- Alliance Grant – *Update*
- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River IWIP – *Update*
- Prairie Strips – *Update*

HOUSTON COUNTY WATER PLAN – Update

COMMITTEE REPORTS

FINANCIAL COMMITTEE: Update

PERSONNEL COMMITTEE: Update

TSA7 (Joint Powers) COMMITTEE: Update

OLD BUSINESS

1. Root River SWCD Cost Share Policy – Discussion & Changes
 - a. Funding Sources – Remove BWSR State Cost Share; change Clean Water Funds – One Watershed, One Plan Cost Share to Watershed Based Implementation Funding
2. Heintz Badger Valley Farms, LLC – Cost Share Project

NEW BUSINESS & ACTION ITEMS

1. St. Mary’s University Agreement WinLaC 1W1P – Approval requested contingent upon approval of the FY25 WinLaC 1W1P Grant

COST SHARE PROGRAMS

ARPA – (Spending expiration 12/31/2026) Available Funds \$0

ARPA Cost Share Payment Request

Name	Project/Contract #	Request
Cordes Farm LLC	Push-Up Pond no pipe	\$200.00 (additional \$800.00 funded through Water Plan)

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 12/31/2024) Available Funds \$ 0

FY24 Root River 1W1P Cost Share (Grant expiration 12/31/2026) Available Funds \$ **212,503.98**

FY22/23 Root River 1W1P Funding Source Change

- Contract #27FY22/23RR1W1P Van Gundy, Larry Diversion (362) moving \$1,260.33 from FY22/23 Root River 1W1P to FY24 Root River 1W1P Cost Share.
FY24 Root River 1W1P Cost Share – Remaining balance \$211,243.65
FY22/23 Root River 1W1P Cost Share – Remaining balance \$1,260.33
- Contract #21FY22/23RR1W1P Owl Bluff Farm LLC Waste Facility Closure (360) moving \$6,584.40 from FY22/23 Root River 1W1P Feedlot to FY24 Root River Feedlot.
FY22/23 Root River 1W1P Feedlot Cost Share – Remaining balance \$6,584.40
FY24 Root River 1W1P Feedlot Cost Share – Remaining balance \$138,099.84
- Contract #29FY22/23RR1W1P Diersen, John Milkhouse Waste Transfer (634) moving \$5,315.76 from FY24 Root River 1W1P Feedlot Cost Share to FY22/23 Root River 1W1P Feedlot Cost Share and \$1,268.64 from FY22/23 Root River 1W1P Cost Share to FY22/23 Root River 1W1P Feedlot Cost Share
FY22/23 Root River 1W1P Cost Share – Remaining balance \$2,528.97
FY22/23 Root River 1W1P Feedlot Cost Share – Remaining balance \$0.00
FY24 Root River 1W1P Feedlot Cost Share – Remaining balance \$143,415.60

FY22/23 Root River 1W1P Cost Share Amendment Request

- Contract #29FY22/23RR1W1P Diersen, John Milkhouse Waste Transfer (634) is requesting to amend the cost estimate of \$11,138.00 to \$13,398.00 increasing the amount of cost share from \$10,024.20 to \$ 12,058.20. The original cost estimate did not include the necessary electrical work for the project.
FY22/23 Root River 1W1P Cost Share – Remaining balance \$494.97

FY22/23 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Diersen, John	#29FY22/23RR1W1P Milkhouse Waste Transfer (634)	\$13,398.00	\$12,922.02	\$12,922.02 @ 90% = \$11,629.82 Allocated funds = \$12,058.20 Payment Amount Approved = \$11,629.82 Funding Sources: FY22/23 Root River 1W1P Cost Share = \$5,045.42 & FY22/23 Root River 1W1P Feedlot Cost Share Funding = \$6,584.40 Slippage for re-allocation = \$428.38

FY22/23 Root River 1W1P Cost Share – Remaining balance \$923.35

FY24 Root River 1W1P Cost Share Cancellation

- Contract #01FY23 Kruckow, Paul is cancelling his cost share contract in the amount of \$1,097.50. He has received adequate EQIP funding for the Grade Stabilization Structure project.
FY24 Root River 1W1P Cost Share – Remaining balance \$212,341.15

FY24 Root River 1W1P Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Mireau, Robert	07FY24RR1W1P	\$8,560.00 = 214 acres @ \$40/acre @ 1 yr.	\$8,560.00	340 – Cover Crop	12/1/24

FY24 Root River 1W1P Cost Share – Remaining balance \$203,781.15

FY22/23 & FY24 Root River 1W1P Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Diersen, John	30FY22/23RR1W1P	\$4,000.00 = 100 acres @ \$40/acre @ 1 yr.	\$4,000.00	340 – Cover Crop	12/31/24

FY22/23 Root River 1W1P Cost Share – Remaining balance \$0.00

FY24 Root River 1W1P Cost Share – Remaining balance \$200,704.50

FY24 Root River 1W1P Cost Share Contingency Contract

- Contract # 05FY24RR1W1P Owl Bluff Farm LLC for Diversion (362) & Critical Area Planting (342) \$3,329.10. Per the Area Board Conservationist this should be added to the open contract seeing it is part of the same project. It is planned to amend the original contract once the final bills are submitted bills and reviewed for payment.

FY24 Root River 1W1P Feedlot Cost Share Amendment Request

- Contract #21FY22/23RR1W1P Owl Bluff Farm LLC Waste Facility Closure (360) is requesting to amend the cost estimate of \$35,535.00 to \$39,234.00. An additional \$3,329.10 of cost share funds is being requested. This is due to needing additional grading and topsoiling after a heavy rainfall event before being seeded. Funding Source FY24 Root River 1W1P Feedlot Cost Share.

FY24 Root River 1W1P Feedlot Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Heintz Badger Valley Farms, LLC	08FY24RR1W1P	\$ 87,808.75	\$79,027.88	367 – Roofs & Covers	12/31/2024

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds **\$0**

HELP Grant Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Affordable Investments, LLC	#03HELP Tree/Shrub Establishment (612)	\$624.00	\$720.51	\$720.51 @ 75% = \$540.38 Allocated funds = \$468.00 Payment Amount Approved = \$468.00

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4910	Ron Carlsen – Rent – September	\$ 1,287.00
4911	Kwik Trip – Fuel – SWCD Trucks	\$ 256.75
4912	VISA – Vehicle Maintenance – RAM oil change = \$ 114.76; Adobe Acrobat Pro Subscription = \$256.37; Conservationist of the Year = \$18.87	\$ 390.00
4913	Cordes Farm LLC – Water Plan – Pond Clean Out = \$500; Water Plan – Push-Up Pond no pipe = \$800.00; ARPA – Push-Up Pond no pipe = \$200.00	\$ 1,500.00
4914	Affordable Investments LLC – HELP Grant – Contract #03HELP	\$ 468.00
4915	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance – Policy #LU1188704 Dave Walter	\$ 90.00
4916	Anderson, Ken – Mileage – 3rd Qtr.	\$ 68.61
4917	Driscoll, Joe – Mileage – 3rd Qtr.	\$ 87.03
4918	Feldmeier, Matt – Mileage – 3rd Qtr.	\$ 96.48
4919	Kruse, Glenn – Mileage – 3rd Qtr.	\$ 59.76
4920	Welke, Jerry – Mileage – 3rd Qtr.	\$ 160.80
4921	Betz, Mark – Water Plan – Pond Clean Out	\$ 500.00
4922	Diersen, John - #29FY22/23RR1W1P Milkhouse Waste Transfer	\$ 11,629.82
4923	Lind Awards & Engraving – Con of Year Plaque	\$ 37.58
4924	Winnebago Springs LLC – Education Shelter Rent 6th Grade Environmental Day = \$50.00; Water Plan Education Shelter Rent 6th Grade Environmental Day = \$100.00; AIS Education Shelter Rent 6th Grade Environmental Day = \$75.00	\$ 225.00
4925	MN Board of Soil & Water Resources - Registration & Training - BWSR Academy 10/29 - 10/31/24	\$
	Total	\$ 16,856.83

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
12	Goodhue SWCD – Education – KTTC Commercial Contribution	\$ 2,000.00
	<i>Total</i>	<i>\$ 2,000.00</i>

Adjournment

NEXT MEETING -- Regular Meeting, October 10, 2024, 10:00 a.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

October 10, 2024, 10:00 a.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

10:00 A.M. Call meeting to order.

Flag Pledge

Minutes

Chair call for additions or corrections to the September 12, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the September 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Ryan Hytry, NRCS Report

Dave Walter, District Manager Report

PROGRAM REPORT

➤ WCA – Update

MASWCD & MACDE

- Area 7 MASWCD & MACDE Fall Meeting – For Supervisors and Staff - Tuesday, October 22, 2024, 9 – 3 p.m. Jay C Hormel Nature Center, Austin, MN. Registration deadline October, 11, 2024 Registration fee \$15.00 – *Approval requested*
- 2024 MASWCD Annual Convention December 2 – 4 (Monday – Wednesday), 2024 at Doubletree by Hilton, Bloomington, MN. Registration closes November 18, 2024 – *Approval requested*
 - Registration fee – 3 days = \$330.00*
 - Registration fee Tuesday only = \$245.00*
 - Registration fee Wednesday only = \$205.00*
 - Breakfast = \$25/day*
 - MASWCD Awards Luncheon (Tuesday) = \$35/each*
 - Awards Ceremony Luncheon (Wednesday) = \$35/each*
 - Hotel = \$115 plus tax per night*

- 2024 MASWCD Resolutions – *Review resolutions, vote and designate staff to submit votes online*

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

Winnebago - Update

Root River IWIP - Update

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- *Buffer Law – Update*
- *MDA Private Well Mitigation (RO Systems) – Update*
- *MDH Safe Drinking Water Tap-In - Update*
- *BMP Projects – Update*

Janice Messner, Administrative Assistant

- *Volunteer Nitrate Monitoring Network – Update*

Dan Wermager, Technician

- *Alliance Grant – Update*
- *HELP Grant – Update*
- *Local Capacity County Match CWMA – Update*
- *Project Development – Root River IWIP – Update*
- *Prairie Strips – Update*

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

TSA7 (Joint Powers) COMMITTEE: *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

- 1. 2025 Tree Order & Pricing – Approval requested

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (Funding up to 90% of cost estimate with or without other non-state funding source)

FY22/23 1W1P Root River Watershed-Base Cost Share (Grant expiration 12/31/2024) Available Funds \$ 0

FY24 Root River 1W1P Cost Share (Grant expiration 12/31/2026) Available Funds \$ 212,503.98

Acknowledgment of FY24 Root River 1W1P Pre-Approved Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Bratland, Darin	09FY24RR1W1P	\$1,440.00 = 36 acres @ \$40/acre @ 1 yr.	\$1,440.00	340 – Cover Crop	10/1/2024
Nelson, Cecil	10FY24RR1W1P	\$15,400.00 = 385 acres @ \$40/acre @ 1 yr.	\$15,400.00	340 – Cover Crop	11/1/2024

FY24 Root River 1W1P Cost Share – Remaining balance \$183,864.50

FY24 Root River 1W1P Cost Share Expired Contract Acknowledgement

- Contract #27FY22/23RR1W1P Van Gundy, Larry for Diversion (362) \$2,430.00. Contract expired 10/1/2024.

FY24 Root River 1W1P Cost Share – Remaining balance \$ 186,294.50

FY24 Root River 1W1P Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Van Gundy, Larry	11FY24RR1W1P	\$ 8,220.00	\$7,398.00	410 – Grade Stabilization Structure	6/1/2025
Meyer, Kermit	14FY24RR1W1P	\$17,520.00 = 146 acres @ \$40/3 yrs	\$17,520	340 – Cover Crop	11/1/2024

FY24 Root River 1W1P Cost Share – Remaining balance \$ 161,376.50

FY24 Root River 1W1P Cost Share Request Contingent upon Obtaining Signatures

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Schullo, Travis	12FY24RR1W1P	\$4,550 = 91 acres @ \$50/acre @ 1 yr.	\$4,550.00	340 – Cover Crop	11/1/2024
Hartley, Chris	13FY24RR1W1P	\$5,080.00 = 127 acres @ \$40/1 yr	\$5,080.00	340 – Cover Crop	11/1/2024
Welke, Andy	15FY24RR1W1P	\$3,250.00 = 65 acres @ \$50/1 yr	\$3,250.00	340 – Cover Crop	11/1/2024

FY24 Root River 1W1P Cost Share – Remaining balance \$ 148,496.50

ARPA – (Spending expiration 12/31/2026) Available Funds \$0

ARPA Cost Share Payment Request

Name	Project/Contract #	Request
Klug, Mike	Pond Clean Out & Push-Up Pond with pipe	\$1,897.84 (additional \$302.16 funded through Water Plan)

MDH Tap-In Cost Share Request Contingent upon Technical Signature

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Hanson, Amy	01TAPIN	\$ 3,712.58	\$3,712.58 (100% Cost Share)	Well Remediation – Shock Well & RO System	5/1/2025
Hanson, Amy	02TAPIN	\$4,614.67	\$2,307.34 (50% Cost Share)	Well Remediation	5/1/2025

MDH Tap-In Cost Share – Remaining balance \$ 0.00

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds **\$0**

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4925	BWSR – BWSR Academy Training 10/29 10/31/2024	\$ 225.00
4926	Ron Carlsen – Rent – October	\$ 1,287.00
4927	Kwik Trip – Fuel – SWCD Trucks	\$ 290.37
4928	VISA – Banquet Conservationist of the Year = \$221.24; Water Plan 6th Grade Environmental Day Expenses = \$86.26; Education/Awards/Tours 6th Grade Environmental Day Expenses = \$86.26; Education/Awards/Tours Conservationist of the Year Expense = \$0.73	\$ 394.49
4929	Houston County Recorder - McNamer Contract for Deed copies	\$ 28.00
4930	Caledonia Implement Co. – Crimper Maintenance - Grease	\$ 8.10
4931	Wieser, Jim – Water Plan – Pond Clean Out	\$ 500.00
4932	MASWCD – Area 7 MASWCD & MACDE Meeting 10/22/2024 – 6 @ \$15/each	\$ 90.00
4933	Klug, Mike – Water Plan Pond Clean Out = \$302.16; ARPA Pond Clean Out = \$197.84; ARPA Push-Up Pond with pipe = \$1,700.00	\$ 2,200.00
4934	Lodholz North Star Acres, Inc – Trees – 25% Down Payment	\$ 158.25
4935	Frontier Precision – IT Support Trimble R12 Firmware Maintenance = \$396.00 & Trimble R12 Receiver – Hardware = \$450.00	\$ 846.00
	Total	\$ 6,027.21

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
13	Fillmore SWCD – Technical – 3 rd Qtr 2024	\$ 1,784.36
14	Olmsted SWCD – Technical – 2 nd Qtr 2024 = \$12,652.96, 1 st Qtr 2024 = \$8,712.65, 4 th Qtr 2023 = \$7,507.78; Project Development – 2 nd Qtr 2024 = \$585.32, 1 st Qtr 2024 = \$1,238.52, 4 th Qtr 2023 = \$2,470.03; Education – 2 nd Qtr 2024 = \$340.60, 1 st Qtr 2024 = \$68.12	\$ 33,575.98
	Total	\$ 35,360.34

Adjournment

NEXT MEETING -- Regular Meeting, November 14, 2024, 1:00 p.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

November 14, 2024, 1:00 p.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

1:00 P.M. Call meeting to order.

Flag Pledge

Bob Scanlan, MN Department of Agriculture – Spring Grove Township Walkover Proposal

Minutes

Chair call for additions or corrections to the October 10, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the October 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Ryan Hytry, NRCS Report

Dave Walter, District Manager Report

PROGRAM REPORT

- WCA – Update
- AIS – Donation to MN Traditions

MASWCD & MACDE

- Area 7 MASWCD & MACDE Fall Meeting – October 22, 2024 – Update
- 2024 MASWCD Annual Convention December 2 – 4 (Monday – Wednesday), 2024 at Doubletree by Hilton, Bloomington, MN. Registration closes November 18, 2024

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

Winnebago - Update

Root River IWIP - Update

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- MDA Private Well Mitigation (RO Systems) – *Update*
- MDH Safe Drinking Water Tap-In - *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*

Dan Wermager, Technician

- Alliance Grant – *Update*
- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River 1W1P – *Update*
- Prairie Strips – *Update*

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

TSA7 (Joint Powers) COMMITTEE: *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY22/23 1W1P Root River Watershed-Base Cost Share (*Grant expiration 12/31/2024*) Available Funds \$ 0

FY24 Root River 1W1P Cost Share (*Grant expiration 12/31/2026*) Available Funds \$ **148,496.50**

Acknowledgment of FY24 Root River 1W1P Pre-Approved Cost Share Request

Name	Contract	Total Cost Estimate	Cost Share Amount Requested	Project	Completion Dates
Tostenson, Brad	16FY24RR1W1P	\$28,440.00 = 237 acres @ \$40/acre @ 3 yr.	\$28,440.00	340 – Cover Crop	11/1/2024
Wiebke Feedlot LLC	17FY24RR1W1P	\$4,520.00 = 113 acres @ \$40/acre @ 1 yr.	\$4,520.00	340 – Cover Crop	11/1/2024
Sylling, Myron	18FY24RR1W1P	\$28,200.00 = 235 acres @ \$40/acre @ 3 yrs.	\$28,200.00	340 – Cover Crop	11/1/2024
Petersen, David	19FY24RR1W1P	\$2,000.00 = 50 acres @ \$40/acre @ 1yr.	\$2,000.00	340 – Cover Crop	11/1/2024

FY24 Root River 1W1P Cost Share – Remaining balance \$ 85,336.50

FY22/23 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Lynch, Ben	#26FY22/23RR1W1P Prescribed Grazing	\$43,526.00	\$33,999.19	\$33,999.19 x 90% = \$30,599.27 EQIP = \$16,121.60 (2024); Non-State Payment Amount = \$8,576.05 (EQIP 2025) Allocated Cost Share = \$10,458.40 Payment Amount Approved = \$5,901.62 <i>Slippage for Re-allocation = \$4,556.78</i>
Owl Bluff Farm LLC	#21FY22/23RR1W1P Waste Facility Closure	\$39,234.00	\$32,640.46	\$32,640.46 x 90% = \$29,376.41 Partial Payment = \$25,397.10 (Already paid) Payment Amount Approved = \$3,979.31 (Funding Sources = \$3,066.75 FY22/23 Root River 1W1P & \$912.56 FY24 Root River 1W1P) <i>Slippage for Re-allocation = \$5,059.56 FY24 Root River 1W1P Feedlot</i>

FY22/23 Root River 1W1P Cost Share – Remaining balance \$4,556.78

FY24 Root River 1W1P Feedlot Cost Share – Remaining balance \$5,059.56

Funding Source Change

- Contract #30FY22/23RR1W1P Diersen, John 340 - Cover Crop \$3,076.65 from FY24 Root River 1W1P to FY22/23 Root River 1W1P.
- Contract #19FY22/23RR1W1P Petersen, David 340 – Cover Crop \$1,480.13 from FY24 Root River 1W1P to FY22/23 Root River 1W1P.

FY22/23 Root River 1W1P Cost Share – Remaining balance \$ 0.00

FY24 Root River 1W1P Cost Share – Remaining balance \$89,893.28

FY22/23 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Diersen, John	#30FY22/23RR1W1P Cover Crop	\$4,000.00	\$4,000.00	100 acres @ \$40/acre @ 1 yr. = \$4,000.00 Payment Amount Approved = \$4,000.00

FY24 Root River 1W1P Cost Share Amendment Request

- Contract #06FY22CS Hein, Todd Grade Stabilization Structure is requesting to amend the cost estimate of \$9,390.00 to \$13,020.00 increasing the cost share amount from \$592.00 to \$3,859.00 an additional \$3,267.00. The increased cost estimate is due to needing additional grubbing and seeding.
FY24 Root River 1W1P Cost Share – Remaining balance \$86,626.28

FY24 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Mierau, Bob	#07FY24RR1W1P Cover Crop	\$8,560.00	\$8,560.00	214 acres @ \$40/acre @ 1 yr. = \$8,560.00 Payment Amount Approved = \$8,560.00
Nelson, Cecil	#10FY24RR1W1P Cover Crop	\$15,400.00	\$15,400.00	385 acres @ \$40/acre @ 1 yr. = \$15,400.00 Payment Amount Approved = \$15,400.00
Tostensen, Brad	#16FY24RR1W1P Cover Crop	\$28,440.00	\$28,440.00	237 acres @ \$40/acre @ 3 yrs. = \$28,440.00 Payment Amount Approved = \$28,440.00
Petersen, David	#19FY24RR1W1P Cover Crop	\$2,000.00	\$2,000.00	50 acres @ \$40/acre @ 1yr. = \$2,000.00 Payment Amount Approved = \$2,000.00 <i>(\$1,480.13 FY22/23 Root River 1W1P & \$519.87 FY24 Root River 1W1P)</i>
Wiebke Feedlot LLC	#17FY24RR1W1P Cover Crop	\$4,520.00	\$4,520.00	113 acres @ \$40/acre @ 1 yr.= \$4,520.00 Payment Amount Approved = \$4,520.00
Hein, Todd	#06FY22CS Grade Stabilization Structure	\$13,020.00	\$15,679.28	\$15,679.28 x 90% = \$14,111.35 EQIP = \$7,858.46 Payment Amount Approved = \$3,859.00
Schullo, Travis	#12FY24RR1W1P Cover Crop	\$4,550.00	\$4,550.00	91 acres @ \$50/acre @ 1 yr. = \$4,550.00 Payment Amount Approved = \$4,550.00
Van Gundy, Larry	#11FY24RR1W1P Grade Stabilization Structure	\$8,220.00	\$8,411.25	\$8,411.25 x 90% = \$7,570.13 Payment Amount Approved = \$7,398.00

ARPA – (Spending expiration 12/31/2026) Available Funds \$0

ARPA Cost Share Payment Request

Name	Project/Contract #	Request
Davy Farm Family Trust	Pond Clean Out	\$276.04 (additional \$223.96 funded through Water Plan)
Harms, Chad	Pond Clean Out & Push-Up Pond with Pipe	\$2,200.00
Shirk, Ryan	Push-Up Pond with Pipe	\$1,700.00
King, Luke	Pond Clean Out & Push-Up Pond with Pipe	\$2,200.00
Spevacek, Phil	Pond Clean Out	\$500.00
Sheehan, Jim	Push-Up Pond with Pipe	\$1,700.00
Heim – Welch, Joan	Pond Clean Out & Push-Up Pond with Pipe	\$2,200.00

ARPA Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Twin Creeks Golf, Inc.	#04 ARPA Streambank & Shoreline Protection	\$48,129.00	\$37,610.00	\$37,610.00 x 90% = \$33,849.00 Payment Amount Approved = \$33,849.00 <i>Slippage for Re-Allocation \$9,467.10</i>

ARPA Cost Share – Remaining balance \$9,467.10

ARPA Cost Share Amendment Request

- Contract #01 ARPA Schaffer, Joyce 410 Grade Stabilization Structure is requesting to amend the cost estimate from \$169,977.00 to \$174,895.00. This will increase the cost sharable amount from \$104,372.15 to \$109,251.50 an additional \$4,879.35. The increase is due to a need for additional clearing, grubbing, seeding, mulching and increased pipe cost.
ARPA Cost Share – Remaining balance \$4,587.75

ARPA Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Schaffer, Joyce	#01 ARPA Grade Stabilization Structure	\$174,895.00	\$176,814.85	\$176,814.85 x 95% = \$167,974.11 EQIP = \$56,898.75 Payment Amount Approved = \$ 109,251.50

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds **\$0**

Acknowledgment of HELP Grant Amendment Request

- Contract #01 HELP City of La Crescent requested to amend the completion date of 11/1/2024 to 11/30/2024 to allow for November seeding.

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

FY21 Local Capacity County Appropriation Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Pohlman, Arlyn	#06-20CM CWMA Brush Management	\$2,000.00	\$2,000.00	10 acres @ \$200/acre = \$2,000.00 Payment Amount Approved = \$2,000.00
Hanson, Ted	#11-20CM – CWMA Brush Management	\$1,625.00	\$1,625.00	5.417 acres @ \$300/acre = \$1,625.00 Payment Amount Approved = \$1,625.00
Beckman Trust, Lester & Leora	#10-20CM – CWMA Brush Management	\$1,175.00	\$1,175.00	5.875 acres @ \$200/acre = \$1,175.00 Payment Amount Approved = \$1,175.00

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
4936	Ron Carlsen – Rent – November	\$ 1,287.00
4937	Kwik Trip – Fuel – SWCD Trucks	\$ 397.45

4938	VISA – Banquet Conservationist of the Year = \$72.38; Meals – BWSR Academy 10/28 – 10/30/24 = \$63.14 & MDA Mtg. Winona 11/7/24 = \$10.93; Tree License = \$209.41; Office Supplies = \$164.00; Tree Postage = \$182.50; Finance Charge = \$3.90	\$ 706.26
4939	MASWCD – Convention Registration = \$820.00; Meals = \$140.00 12/4/24	\$ 960.00
4940	Mierau, Bob - #07FY24RR1W1P – Cover Crops	\$ 8,560.00
4941	IA DNR State Forest Nursery - Trees	\$ 2,425.00
4942	Pohlman, Arlyn – #06-20 CWMA – Brush Management	\$ 2,000.00
4943	Davy Farm Family Trust – Water Plan Pond Clean Out = \$223.96; ARPA Pond Clean Out = \$276.04	\$ 500.00
4944	Hanson, Ted - #11-20CM CWMA – Brush Management	\$ 1,625.00
4945	Lynch, Ben – E26FY22/23RR1W1P – Prescribed Grazing	\$ 5,901.62
4946	Shirk, Ryan – ARPA – Push-Up Pond with Pipe	\$ 1,700.00
4947	Harms, Chad – ARPA – Push-Up Pond with Pipe & Pond Clean Out	\$ 2,200.00
4948	Messner, Janice – Meals – BWSR Academy 10/28 – 10/30/24 = \$28.00; Lodging BWSR Academy 10/28/24 – 10/30/24 = \$327.28; Mileage – BWSR Academy 10/28 – 10/30/24 665 miles @ \$0.67/mile = \$445.55	\$ 800.83
4949	Diersen, John - #30FY22/23RR1W1P – Cover Crop	\$ 4,000.00
4950	Petersen, David - #19FY24RR1W1P – Cover Crop	\$ 2,000.00
4951	King, Luke – ARPA – Pond Clean Out = \$500.00 & Push-Up Pond with pipe = \$1,700.00	\$ 2,200.00
4952	Nelson, Cecil - #10FY24RR1W1P – Cover Crop	\$ 15,400.00
4953	Spevacek Revocable Trust, Philip & Kathy – ARPA – Pond Clean Out \$500.00 & Push-Up Pond with pipe = \$1,700.00	\$ 2,200.00
4954	Tostenson, Brad - #16FY24RR1W1P – Cover Crop	\$ 28,440.00
4955	Frontier Precision – Sales Tax	\$ 58.16
4956	Peterson Company Ltd. – 2023 Year-End Audit	\$ 4,500.00
4957	Owl Bluff Farm LLC - #21FY22/23RR1W1P – Waste Facility Closure – Final Payment	\$ 3,979.31
4958	Hein, Todd - #06FY22CD – Grade Stabilization Structure	\$ 3,859.00
4959	Twin Creeks Golf, Inc. - #04 ARPA – Streambank & Shoreline Protection	\$ 33,849.00
4960	Sheehan, Jim – ARPA – Push-Up Pond with Pipe	\$ 1,700.00
4961	Quill LLC – Office Supplies	\$ 282.98
4962	Beckman Trust, Lestor & Leora - #10-20CM CWMA – Brush Management	\$ 1,175.00
4963	Schullo, Travis - #12FY24RR1W1P – Cover Crop	\$ 4,550.00
4964	Wiebke Feedlot LLC - #17FY24RR1W1P – Cover Crop	\$ 4,520.00
4965	Walter, Dave – FY24 RR1W1P Education – Kiosk Materials	\$ 21.91
4966	Van Gundy, Larry - #11FY24RR1W1P – Grade Stabilization Structure	\$ 7,398.00
4967	Schaffer, Joyce - #01 ARPA – Grade Stabilization Structure	\$109,251.50
4968	Heim – Welch, Joan – ARPA – Pond Clean Out = \$500.00 & Push-Up Pond with pipe = \$1,700.00	\$ 2,200.00
	Total	\$260,648.02

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
15	Winona County – Administrative – 3 rd Qtr 2024	\$ 5,284.56
16	SE MN Technical Support JPB – Technical – 3 rd Qtr 2024	\$ 2,016.10
17	Olmsted SWCD – Project Development 4 th Qtr 2023 = \$2,470.03, 1 st Qtr 2024 = \$1,238.52, 2 nd Qtr 2024 = \$585.32; Education – 1 st Qtr 2024 = \$68.12, 2 nd Qtr 2024 = \$340.60; Technical – 4 th Qtr 2023 = \$7,507.78	\$ 12,210.37
4956	Peterson Company Ltd. – Administrative – 2023 Year-End Audit	\$ 500.00
	Houston County Treasurer – RRSWCD Administrative – 3 rd Qtr 2024 = \$2,076.66; WinLaC CRP RRSWCD – Administrative – 3 rd Qtr 2024 = \$224.10	\$ 2,300.76
	Total	\$ 7,300.66
	Houston County Treasurer - Transfer of funds from Money Market Acct #8115 to Cash	\$ 70,000.00
	Houston County Treasurer - Transfer of funds from Cash (FY25 WinLaC 1W1P Grant) to new Money Market	\$448,133.50



Root River Soil and Water Conservation District

Agricultural Service Center
805 N. Hwy. 44/76, Suite 1
Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

December 12, 2024, 1:00 p.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

1:00 P.M. Call meeting to order.

Flag Pledge

Bob Scanlan, MN Department of Agriculture – *Spring Grove Township Walkover Proposal follow-up*

Minutes

Chair call for additions or corrections to the November 14, 2024 board meeting minutes.

Employee Time Records & Supervisor Per Diems: Chair call for a motion to approve Employee Time Records and Supervisor Per Diems.

Supervisor Per Diems

<i>Anderson, Ken – 4th Qtr. 4 mtgs. @ \$125.00/each</i>	<i>\$ 500.00</i>
<i>Driscoll, Joe – 4th Qtr. 5mtgs. @ \$125.00/each</i>	<i>\$ 625.00</i>
<i>Feldmeier, Matt – 4th Qtr. 4 mtgs. @ \$125.00/each</i>	<i>\$ 500.00</i>
<i>Kruse, Glenn – 4th Qtr. 4 mtgs. @ \$125.00/each</i>	<i>\$ 500.00</i>
<i>Welke, Jerry – 4th Qtr. 6 mtgs. @ \$125.00/each</i>	<i>\$ 750.00</i>

Treasurer's Report: Treasurer recommend the updated September 2024 Treasurer's Report, the October 2024 Treasurer's Report and November 2024 Treasurer's Report be placed on file for audit.

AGENCY REPORTS

Ryan Hytry, NRCS Report

Dave Walter, District Manager Report

- Re-elected board supervisors swearing in will be held Monday, January 6, 2025 in the Commissioners Room, Houston County Courthouse at 8:30 a.m.

PROGRAM REPORT

- WCA – Update

➤ AIS – *Update*

MASWCD & MACDE

➤ 2024 MASWCD Annual Convention – *Update*

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

Winnebago - Update

Root River IWIP - Update

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- MDA Private Well Mitigation (RO Systems) – *Update*
- MDH Safe Drinking Water Tap-In - *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*
- Trees - *Update*

Dan Wermager, Technician

- Alliance Grant – *Update*
- HELP Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River 1W1P – *Update*

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE

- 2025 Staff Reviews - *Discussion*
- Staff Benefit Changes - *Discussion*

TSA7 (Joint Powers) COMMITTEE: *Update*

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. 2025 Staff Wages – *Approval requested*
2. 2025 Staff Benefit Changes – *Approval requested*

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY24 Root River 1W1P Cost Share (*Grant expiration 12/31/2026*) Available Funds \$ **86,626.28**

FY24 Root River 1W1P Feedlot Cost Share (*Grant expiration 12/31/2026*) Available Funds \$ **5,934.19**

FY24 Root River 1W1P Cost Share Amendment Request

- Contract #02FY24RR1W1P Costigan, Phil Grade Stabilization Structure is requesting to amend the completion date from 12/31/2024 to 6/30/2025. This is due to late harvest.
- Contract #08FY24RR1W1P Heintz Badger Valley Farms LLC Roofs & Covers is requesting to amend the completion date from 12/31/2024 to 2/13/2025. This is due to contractor availability.
- Contract #02FY25CS Meyer, Jordan Prescribed Grazing is requesting to amend the completion date from 12/31/2024 to 9/1/2025. This is due to a delay in receiving water test results.

FY24 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Bratland, Darin	#09FY24RR1W1P Cover Crop	\$1,440.00	\$1,440.00	36 acres @ \$40/acre @ 1 yr. = \$1,440.00 Payment Amount Approved = \$1,440.00
Meyer, Kermit	#14FY24RR1W1P Cover Crop	\$17,520.00	\$17,520.00	146 acres @ \$40/acre @ 3 yrs. = \$17,520.00 Payment Amount Approved = \$17,520.00
Hartley, Chris	#13FY24RR1W1P Cover Crop	\$5,080.00	\$5,080.00	127 acres @ \$40/acre @ 1 yr. = \$5,080.00 Payment Amount Approved = \$5,080.00
Welke, Andy	#15FY24RR1W1P Cover Crop	\$3,250.00	\$3,250.00	65 acres @ \$50/acre @ 1yr. = \$3,250.00 Payment Amount Approved = \$3,250.00
Koel, Cary	#03FY24RR1W1P Fence	\$12,790.00	\$8,619.25	\$8,619.25 x 90% = \$7,757.33 EQIP = \$6,417.60 Payment Amount Approved = \$1,339.73 <i>Slippage for Re-allocation = \$2,599.27</i>
King, Luke	#04FY24RR1W1P Grade Stabilization Structure	\$10,500.00	\$11,007.73	\$11,007.73 x 90% = \$9,906.96 Payment Amount Approved \$9,434.07 <i>Slippage for Re-allocation = \$15.93</i>

FY24 Root River 1W1P Cost Share – Remaining balance **\$89,241.48**

ARPA – (Spending expiration 12/31/2026) Available Funds \$ 4,587.75

ARPA Cost Share Payment Request

Name	Project/Contract #	Request
Hein Family LLP	Pond Clean Out	\$500.00
Stalsberg, Janice	Pond Clean Out	\$500.00

HELP Grant (Funding up to 75% of cost estimate - Grant expiration 12/31/2024) -- Available Funds \$0

HELP Grant Cost Share Payment Requests

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Weichert, Tom	#04 HELP Conservation Cover & Tree/Shrub Establishment	\$3,840.00	\$3,320.27	\$3,320.27 x 75% = \$2,490.20 Payment Amount Approved = \$2,280.00 Slippage for Re-allocation = \$600.00
City of La Crescent	#01 HELP Conservation Cover & Brush Management	\$12,726.00	\$14,150.51	\$14,150.51 x 75% = \$12,735.56 Payment Amount Approved = \$7,893.00 Slippage for Re-allocation = \$1,651.50
McNamer, Jay	#02 HELP Conservation Cover	\$13,200.00	\$13,625.00	\$13,625.00 X 75% = \$10,218.75 Payment Amount Approved = \$9,900.00
Burning Daylight Farms LLC	#05 HELP Conservation Cover	\$2,944.00	\$3,112.34	\$3,112.34 x 75% = \$2,334.26 Payment Amount Approved = \$1,807.51 Slippage for Re-allocation \$399.99

HELP Grant Cost Share – Remaining balance **\$2,651.49**

LOCAL CAPACITY STATE COST SHARE PROGRAM (Funding up to 75% of cost estimate or 90% if combined with other non-state funding source)

FY21 Local Capacity County Appropriation (2020) Cost Share – Available Funds **\$0.00**

FY22 Local Capacity County Appropriation (2021) Cost Share – Available Funds **\$0.00**

WINLAC 1W1P COST SHARE PROGRAM (Funding percentage based on ranking)

FY23 WinLaC 1W1P Ag Practices Cost Share (Grant expiration 12/31/2025) Available Funds **\$12,000.00**

FY23 WinLaC 1W1P Non-Structural Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

FY23 WinLaC 1W1P Vegetative & Pollinator Cost Share (Grant expiration 12/31/2025) Available Funds **\$5,000.00**

WinLaC 1W1P Urban Stormwater Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
City of La Crescent	#23WinLaC-ROO-001 Bio-retention Basin – Rain Garden	\$20,127.00	\$17,672.83	\$ 17,672.83 x 90% = \$15,905.55 Payment Amount Approved = \$15,905.55 Slippage for Re-allocation = \$2,208.75

*****Accounts Payable:*****

Chair call for a motion to approve accounts payable and transfer of funds

Voucher #	Item	Amount
4969	Ron Carlsen – Rent – December	\$ 1,287.00
4970	Kwik Trip – Fuel – SWCD Trucks	\$ 247.21
4971	VISA –	\$
4972	Talcott Resolution Life & Annuity Ins. Co. – Life Insurance Policy #LU1188704 Dave Walter	\$ 90.00
4973	Weichert, Tom - #04HELP – Conservation Cover & Tree/Shrub Planting	\$ 2,280.00
4974	Meyer, Kermit - #14FY24RR1W1P – Cover Crop	\$ 17,520.00

4975	Bratland, Darin – #09FY24RR1W1P – Cover Crop	\$ 1,440.00
4976	Koel, Cary - #03FY24RR1W1P - Fence	\$ 1,339.72
4977	Hartley, Chris - #13FY24RR1W1P – Cover Crop	\$ 5,080.00
4978	Welke, Andy - #15FY24RR1W1P – Cover Crop	\$ 3,250.00
4979	Anderson, Ken – Mileage – 4th Qtr.	\$ 64.32
4980	Driscoll, Joe – Mileage – 4th Qtr.	\$ 75.38
4981	Feldmeier, Matt – Mileage – 4th Qtr.	\$ 96.48
4982	Kruse, Glenn – Mileage – 4th Qtr.	\$ 53.60
4983	Welke, Jerry – Mileage – 4th Qtr.	\$ 120.60
4984	McNamer, Jay - #02HELP – Conservation Cover	\$ 9,900.00
4985	Burning Daylight Farms LLC - #05HELP – Conservation Cover	\$ 1,807.51
4986	City of La Crescent - #01HELP – Conservation Cover	\$ 7,893.00
4987	Hein Family LLP – ARPA – Pond Clean Out	\$ 500.00
4988	King, Luke - #04FY24RR1W1P – Grade Stabilization Structure	\$ 9,434.07
4989	Stalsberg, Janice – ARPA – Pond Clean Out	\$ 500.00
	Total	\$ 62,978.89
	Transfer of funds to Designated Reserve = \$ 9,740.90 & Capital Investments = \$40,000.00	\$ 49,740.90

***** WinLaC 1W1P Accounts Payable *****

Chair call for a motion to approve accounts payable

Voucher #	Item	Amount
18	Olmsted SWCD –Technical – 2 nd Qtr 2024	\$ 3,719.80
19	City of La Crescent – Education – Signs = \$1,691.00 & \$48.85; Technical = \$660.00	\$ 2,399.85
20	Wilson Township – Education – Field Day Facility Rental Fee	\$ 150.00
21	City of La Crescent #23WinLaC-ROO-001 – Rain Garden	\$ 15,905.55
22	Winona SWCD – Ag Practices – Hilke = \$1,440.00, Tveten = \$1,320.00, Greden = \$6,000.00, Drenckhahn = \$2,500.00, Maus Ag = \$2,500.00	\$ 13,760.00
	Total	\$ 35,935.20

Adjournment

NEXT MEETING -- Regular Meeting, January 9, 2025, 1:00 p.m. Ag Service Center



Root River Soil and Water Conservation District

Agricultural Service Center

805 N. Hwy. 44/76, Suite 1

Caledonia, MN 55921

(507) 724-5261 ext. 3

<https://www.co.houston.mn.us/departments/soil-and-water/>

MISSION STATEMENT

The Root River Soil and Water Conservation District's mission is to provide assistance to cooperators in managing the natural resources on their land. In addition, the district will continue to educate people on local conservation issues and concerns, in order to fortify and perpetuate the conservation movement.

Agenda

January 9, 2025, 1:00 p.m. Regular Meeting

Ag Service Center, Caledonia, MN

2024 Officers

Glenn Kruse Chair
Ken Anderson Vice-Chair
Matt Feldmeier Secretary
Joe Driscoll Treasurer
Jerry Welke Reporter

Finance Committee: Driscoll & Anderson
Personnel Committee: Feldmeier & Welke
TSA7 Committee [JPB]: Welke
Root River One Watershed, One Plan: Kruse
Alternate - Feldmeier

**Mississippi River – Winona/
La Crescent 1W1P:** Welke
Alternate - Anderson

1:00 P.M. Call meeting to order.

Flag Pledge

Officers & Appointments

Election of Officers for 2025

Chair

Vice – Chair

Secretary

Treasurer

Reporter

Committee Appointments for 2025

Finance Committee:

Personnel Committee:

TSA7 Committee:

Root River One Watershed, One Plan and Alternate:

Mississippi River – Winona/La Crescent 1W1P and Alternate:

Meeting Date & Time: Hold monthly Root River SWCD board meetings on the second Thursday of the month at 10:00 a.m. May – October and 1:00 p.m. November – April at the Ag Service Center in Caledonia, Minnesota – *Action requested*

Minutes

2025 Chair call for additions or corrections to the December 12, 2024 board meeting minutes.

Employee Time Records: Chair call for a motion to approve Employee Time Records.

Treasurer's Report: Treasurer recommend the December 2024 Treasurer's Report be placed on file for audit.

Financial Responsibilities - Request for approval

1. Houston County Treasurer/Auditor – depository for all district funds and WinLaC 1W1P funds

2. Merchants Bank – as the general checking account
3. Eitzen State Bank – investment designated reserve, cost share, watershed funds
4. MCIT – Bonding & Insurance Liability, Property, and Workman’s Compensation insurance

AGENCY REPORTS

Ryan Hytry, NRCS Report

Dave Walter, District Manager Report

- 2025 Envirothon May 6, 2025 – *Supervisors interested in judging*
- SE Cover Crop Program

PROGRAM REPORT

- WCA – *Update*
- AIS – *Update*

MASWCD & MACDE

- March 4 & 5, 2025 Legislative Briefing & Day at the Capital

WATERSHED UPDATES

Crooked Creek – Update

Bear Creek - Update

Winnebago - Update

Root River IWIP - Update

WinLaC (Mississippi River Winona/La Crescent) IWIP - Update

PROGRAM & STAFF REPORTS

Jean Meiners, Technician

- Buffer Law – *Update*
- MDA Private Well Mitigation (RO Systems) – *Update*
- MDH Safe Drinking Water Tap-In - *Update*
- BMP Projects – *Update*

Janice Messner, Administrative Assistant

- Volunteer Nitrate Monitoring Network – *Update*
- Trees - *Update*

Dan Wermager, Technician

- Alliance Grant – *Update*
- Local Capacity County Match CWMA – *Update*
- Project Development – Root River 1W1P – *Update*
- I-90 Soil Health Tour - *Update*

HOUSTON COUNTY WATER PLAN – *Update*

COMMITTEE REPORTS

FINANCIAL COMMITTEE: *Update*

PERSONNEL COMMITTEE: *Update*

TSA7 (Joint Powers) COMMITTEE: *Update*

- Meeting January 22, 2025, 1:00 p.m. at Olmsted SWCD, Rochester, MN

OLD BUSINESS

NEW BUSINESS & ACTION ITEMS

1. Supervisor Per Diem - \$125/meeting – *Approval requested*
2. MASWCD FY25 Dues - \$7,431.37 – *Approval requested*
3. 2024 Year-End Financial Audit Bid - \$5,000.00 for District and \$600.00 for WinLaC 1W1P – *Approval requested to accept the bid*
4. 2025 Crooked Creek Watershed District Agreement for Services \$19,000.00 (Admin = \$15,000 & Technical = \$4,000) – *Approval requested*

COST SHARE PROGRAMS

1W1P ROOT RIVER WATERSHED-BASE IMPLEMENTATION FUNDING PROGRAM (*Funding up to 90% of cost estimate with or without other non-state funding source*)

FY24 Root River 1W1P Cost Share (*Grant expiration 12/31/2026*) Available Funds **\$89,241.48**

FY24 Root River 1W1P Feedlot Cost Share (*Grant expiration 12/31/2026*) Available Funds **\$ 5,934.19**

FY24 Root River 1W1P Cost Share Payment Request

Name	Project/Contract #	Total Cost Estimate	Actual Project Cost	Request
Sylling, Myron	#18FY24RR1W1P Cover Crop	\$28,200.00	\$28,200.00	235 acres @ \$40/acre @ 3 yrs. = \$28,200.00 Payment Amount Approved = \$28,200.00

FY24 Root River 1W1P Cost Share Expired Contract Acknowledgement

- Contract #06FY24RR1W1P Diersen, John Heavy Use Area Protection (561) expired 12/15/24. FY24 Root River 1W1P Cost Share Funds for re-allocation \$13,978.80.
FY24 Root River 1W1P Cost Share – Remaining balance \$ 103,220.28

