

# 2022 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2022 - December 31, 2022)

Revised November 2022

County: Houston

Contact Person: Amelia Meiners

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Signature: \_\_\_\_\_

(Signature of County Board Commissioner)

5-2-23

(Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

STAFFING LEVEL						
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):	0.7				
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:	0.45				
3	FTEs supplied through contract with other local government units:	0				
4	Total Number of FTE positions that supported county program:	1.15				
REGISTRATION (Report your current numbers - base grant numbers are displayed for reference)		Base	Current			
5	Feedlots in shoreland with 10 - 49 AU:	34	30			
6	Feedlots with 50 - 299 AU:	256	239			
7	Non-CAFO/NPDES/SDS ≥ 300 AU:	37	35			
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	0	0			
9	Feedlots with NPDES or SDS permits:	2	2			
10	Total - Feedlots required to be registered:	329	306			
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)		354			
Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):			25	
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)				27	
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU (in shoreland)	50 - 299 AU (except where noted)	300 or more AU (Non-CAFO/NPDES/SDS)		
Only count first instance of each type of inspection per feedlot						
13	Compliance inspections	1	22	3		
	13.1) How many included the optional P review			0		
14	Construction inspections	0	0	1		
	14.1) How many received a 2nd construction inspection	0	0	0		
15	Desktop N&P records inspection (P review as part of a compliance inspection should be reported in 13.1)		0	100+ AU & in DWSMA	0	
16	In-field land application inspection	0	0	0		
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0	1		
18	Routine or follow-up stockpile only inspection	0	0	0		
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request	0				
20	Number of feedlots inspected within shoreland or a DWSMA.	2				
21	Number of feedlots inspected within the County's priority areas as designated in the work plan.	27				
22	Number of sites inspected found to be non-compliant with water quality discharge standards.	3				
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.	7				
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC eligible	PC eligible	PC	PC Total
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible						
24	Compliance inspections min. # of compliance inspections: 13	26	25	1	1.5	1.5
25	Construction inspections	1	0	1	1	1
26	Desktop N&P records inspections	0	0	0	1.5	0
27	In-field land application inspections	0	0	0	0.5	0
28	Compliance inspections that include optional P review			0	0.5	0
29	Number of facilities that received 2 or more construction inspections.			0	0.5	0
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			1	0.5	0.5
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

## Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

The following were identified as inspection strategies for 2022: conduct inspections at existing sites that have submitted permit applications proposing construction or expansion (goal 2, actual 0); sites with an interim or CSF permit with more than 300 AU and sites that received feedlot cost-share (goal 6, actual 1); sites required to be registered that have never been inspected, including those with open lot areas without runoff controls and 1W1P (goal 6, actual 12); sites within Root River and WinLac 1W1P and other priority watersheds (goal 10, actual 27); and sites that have not been maintaining adequate land application records (goal 1, actual 1).

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	1	---	---
34	Interim Permits Issued or Modified:	0	2	0
35	Construction Short-Form Permits Issued or Modified at Sites $\geq$ 300 AU:	0	1	0
36	Public meetings held for construction or expansion to $\geq$ 500 AU:	0	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	1	2	2
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	0	---	---
44	Feedlots where a complete environmental upgrade was achieved:	0	6	0
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Feedlots 100+ AU where N records requirements were returned to compliance:	0	---	---
46	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
47	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
48	Sites visited to provide assistance	0	---	---
49	Workshops/trainings hosted/sponsored by the CFO:	0	2	0
	49.1) Total number of feedlot owners attending these events	0	---	---
50	CFO presentations at informational or producer group events: (per event)	0	1	0
51	Number of mailings to feedlot owners:	0	---	---
52	Feedlot articles placed in newspapers and/or social media:	0	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
<b>Date</b>	<b>Description</b>			
1-Aug	Houston County Fair - Env. Services hosted a booth with information about services provided by department.			
CFO TRAINING AND MENTORING		Number	PC	PC Total
53	CFO - training CEUs: (Enter total training hours earned - list events below)	26.5	---	---
54	Hours mentoring New CFOs (describe on a separate sheet):	0	0.25	0
List the training events attended.				
<b>Date</b>	<b>Description</b>	<b>Hours</b>		
1/12/2022	Online Permitting	1		
1/19/2022	Webex	1.5		
16-Feb	Webex	1		
16-Mar	Webex	1		
20-Apr	Webex	1.5		
5/19/2022	Webex	1.25		
6/29/2022	Regional Meeting	4		
6/15/2022	Webex	1.25		
7/27/2022	Webex	1.5		
8/17/2022	Webex	1.5		
9/21/2022	Webex	1.5		
10/19/2022	Webex	1.25		
11/16/2022	Webex	0.75		
12/21/2022	Webex	1.5		
January	New CFO online training (for new ES Director, not a new CFO)	6		
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
55	Feedlots where a MinnFARM was conducted (list sites below):	0	1	0
56	Notifications received claiming air quality exemptions:	1	---	---
57	Meetings with other local government and producer groups:	0	---	---
58	Feedlot ordinance revisions likely, in progress, or completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes describe below			
<b>MinnFARM completed by CFO</b>		Describe other county program activities not identified elsewhere.		
<b>registration no.</b>	<b>Site Name</b>	None.		
<b>TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review</b>		<b>Max Eligible PC</b>	<b>PC Earned</b>	
59	Reviewed registration files have ALL documentation uploaded to TEMPO, if applicable.	2	2	
60	All four inspection files have ALL documentation uploaded to TEMPO	2	2	
61	Both permit files have ALL documentation uploaded to TEMPO	4	0	
62	90% of inspection data entered within 60 days of inspection	2	2	
<b>TOTAL PERFORMANCE CREDITS</b>				<b>11.00</b>

CY2022 MPCA County Feedlot Financial Report			
The county may show all county expenditures beyond the required match.			
		Revised 11/29/22	
County	Houston		
County Feedlot Officer	Amelia Meiners	507-725-5800	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2021 Funds Leftover	\$ 13,978.00	\$ 13,978.00	0
2022 Grant Award Amount	\$ 39,367.00	\$ 14,569.00	24798
2022 Required Match Amount	\$ 27,412.00	\$ 27,412.00	0
<b>TOTAL</b>	<b>\$ 80,757.00</b>	<b>\$ 55,959.00</b>	<b>24798</b>
PC NUMBER earned (per MPCA) in 2022 for 2021 work	\$ 21.00		
PC DOLLAR amount rec'd in 2022 for 2021 work	\$ 3,896.87		
<b>Activity</b>	<b>Spent</b>		
Complaint Response	\$ 1,040.00		
Inspections & Compliance	\$ 12,262.00		
Owner Assistance	\$ 27.00		
Permitting	\$ 574.00		
Registration/Inventories	\$ 830.00		
Training/Conferences	\$ 2,097.00		
Administration	\$ 39,129.00		
Other (explain)			
Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs.	Overhead is figured into salary. Program activities include overhead.		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in addition to salary, enter that amount.)	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)	Spent		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			
Other (explain)			
Reasearch fees			
<b>TOTAL</b>	<b>\$55,959.00</b>		
<b>Employee Name</b>	<b>FTE</b>	<b>Grant Salary Expense (includes insurance/benefits)</b>	
Amelia Meiners	0.7	\$	79,657.76
Amy Sylling	0.2	\$	16,823.04
Environmental Services Director	0.15	\$	22,807.20
Environmental Specialist #2	0.1	\$	-
<b>TOTAL</b>	<b>1.15</b>	<b>\$</b>	<b>119,288.00</b>

FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019.