

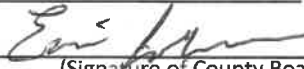
2023 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2023 - December 31, 2023)

Revised: 11/21/23

County: Houston
 Phone: 507-725-5800

Contact Person: Amelia Meiners
 E-Mail Address: amelia.meiners@co.houston.mn.us

Signature: 
 (Signature of County Board Commissioner)

 (Date)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

STAFFING LEVEL		
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):	0.7
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:	0.45
3	FTEs supplied through contract with other local government units:	0
4	Total Number of FTE positions that supported county program:	1.15

REGISTRATION <i>(Report your current numbers - base grant numbers are displayed for reference)</i>		Base	Current
5	Feedlots in shoreland with 10 - 49 AU:	29	30
6	Feedlots with 50 - 299 AU:	229	240
7	Non-CAFO/NPDES/SDS ≥ 300 AU:	34	34
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")	0	0
9	Feedlots with NPDES or SDS permits:	2	2
10	Total - Feedlots required to be registered:	294	306
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)		295

Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)	24

INSPECTION REPORTING					
Types of Inspections (at sites required to be registered)		10 - 49 AU (in shoreland)	50 - 299 AU (except where noted)	300 or more AU (Non-CAFO/NPDES/SDS)	
Only count first instance of each type of inspection per feedlot					
13	Compliance inspections	2	15	5	
	13.1) How many included the optional P review			0	
14	Construction inspections	0	0	1	
	14.1) How many received a 2nd construction inspection	0	0	1	
15	Desktop N&P records inspection <i>(P review as part of a compliance inspection should be reported in 13.1)</i>		0	0	
			100+ AU & in DWSMA		
16	In-field land application inspection	0	0	0	
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0	1	
18	Routine or follow-up stockpile only inspection	0	0	0	

Other Inspection Related Info		
19	CAFO/NPDES/SDS sites inspected at the MPCA's request	0
20	Number of feedlots inspected within shoreland or a DWSMA.	3
21	Number of feedlots inspected within the County's priority areas as designated in the work plan.	22
22	Number of sites inspected found to be non-compliant with water quality discharge standards.	3
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.	10

INSPECTION PERFORMANCE CREDITS (Summarized from entries above)						
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible		Total	Not PC eligible	PC eligible	PC	PC Total
24	Compliance inspections <i>min. # of compliance inspections: 11</i>	22	21	1	1.5	1.5
25	Construction inspections	1	0	1	1	1
26	Desktop N&P records inspections	0	0	0	1.5	0
27	In-field land application inspections	0	0	0	0.5	0
28	Compliance inspections that include optional P review			0	0.5	0
29	Number of facilities that received 2 or more construction inspections.			1	0.5	0.5
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			1	0.5	0.5
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

The following were identified as inspection strategies for 2023: conduct inspections at existing sites that have submitted permit applications proposing construction or expansion (goal 2, actual 3); sites with an interim or CSF permit with more than 300 AU and sites that received feedlot cost-share (goal 6, actual 2); sites required to be registered that have never been inspected, including those with open lot areas without runoff controls and 1W1P (goal 6, actual 8); sites within the Root River and WinLac 1W1P and other priority watersheds (goal 7, actual 22); and sites that have not been maintaining adequate land application records (goal 1, actual 2).

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	1	---	---
34	Interim Permits Issued or Modified:	1	2	2
35	Construction Short-Form Permits Issued or Modified at Sites ≥ 300 AU:	0	1	0
36	Public meetings held for construction or expansion to ≥ 500 AU:	0	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	1	2	2
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	1	---	---
44	Feedlots where a complete environmental upgrade was achieved:	2	6	12
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Feedlots 100+ AU where N records requirements were returned to compliance:	0	---	---
46	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	0	---	---
47	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
48	Sites visited to provide assistance	1	---	---
49	Workshops/trainings hosted/sponsored by the CFO:	0	2	0
	49.1) Total number of feedlot owners attending these events		---	---
50	CFO presentations at informational or producer group events: (per event)	0	1	0
51	Number of mailings to feedlot owners:	0	---	---
52	Feedlot articles placed in newspapers and/or social media:	0	---	---

Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.

Date	Description

CFO TRAINING AND MENTORING		Number	PC	PC Total
53	CFO - training CEUs: (Enter total training hours earned - list events below)	43	---	---
54	Hours mentoring New CFOs in another county (describe on a separate sheet):	0	0.25	0

List the training events attended.

Date	Description	Hours
1/18/2023	Webex	1.5
2/1/2023	Advanced Nitrogen Smart - Manure Mgmt	3
15-Feb	Webex	1.25
15-Mar	Webex	1.5
1-Mar	MACFO	15
4/19/2023	Webex	1
4/27/2023	Nutrient Management Training	5
5/17/2023	Webex	1.5
5/30/2023	Spring regional meeting	4
7/19/2023	WEbex	1.25
9/20/2023	Webex	1.5
10/3/2023	Fall regional meeting	4
11/21/2023	Webex	1.5
12/20/2023	Webex	1

OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
55	Feedlots where a MinnFARM was conducted (list sites below):	0	1	0
56	Notifications received claiming air quality exemptions:	2	---	---
57	Meetings with other local government and producer groups:	0	---	---

58 Feedlot ordinance revisions likely, in progress, or completed? Yes No If Yes describe below

MinnFARM completed by CFO registration no. Site Name		Describe other county program activities not identified elsewhere.

TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned
59	Reviewed registration files have ALL documentation uploaded to TEMPO. (if applicable)	2	2
60	All four inspection files have ALL documentation uploaded to TEMPO	2	2
61	Both permit files have ALL documentation uploaded to TEMPO	4	4
62	90% of inspection data entered within 60 days of inspection	2	2

TOTAL PERFORMANCE CREDITS **29.50**

CY2023 MPCA County Feedlot Financial Report			
The county may show all county expenditures beyond the required match.			
		Revised 10/9/23	
County	Houston		
County Feedlot Officer	Amelia Meiners	507-725-5800	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2022 Funds Leftover	\$ 24,798.00	\$ 24,798.00	0
2023 Grant Award Amount	\$ 35,848.00	\$ 35,848.00	0
2023 Required Match Amount	\$ 24,860.00	\$ 26,470.00	-1610
TOTAL	\$ 85,506.00	\$ 87,116.00	-1610
PC NUMBER earned (per MPCA) in 2023 for 2022 work	11		
PC DOLLAR amount rec'd in 2023 for 2022 work	\$ 2,200.00		
Activity	Spent		
Complaint Response	\$ 3,363.00		
Inspections & Compliance	\$ 16,284.00		
Owner Assistance	\$ 123.00		
Permitting	\$ 8,017.00		
Registration/Inventories	\$ 1,430.00		
Training/Conferences	\$ 5,994.00		
Administration	\$ 51,905.00		
Other (explain)			
Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs.			
	Overhead is figured into salary following BWSR guidance.		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump sum or in addition to salary, enter that amount.)	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)	Spent		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			
Other (explain)			
Research fees			
TOTAL	\$87,116.00		
Employee Name	FTE	Grant Salary Expense (includes insurance/benefits)	
Amelia Meiners - Env. Services Spec Sr	0.7	\$	86,428.16
Amy Sylling/Vacant - Tech Clerk	0.2	\$	18,021.12
Martin Herrick, ES Director	0.15	\$	24,463.92
Vacant - Env. Services Specialist	0.1	-	
TOTAL	1.15	\$	128,913.20
FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2024.			